

Alcona Board of Education
Lincoln, Michigan 48742

Budget Hearing/Regular Meeting
June 10, 2019

Innovation Lab
5:30p.m.

President Chamberlain called the Budget Hearing and Regular Meeting of the Board of Education to order at 5:30 p.m. and led the pledge of allegiance.

Board Present: Joel Blohm, Ken Chamberlain, Warren MacNeill, Brandon Schroeder, Chad Spitznagel and Steve Yokom

Board Absent: Gary Sims

Staff Present: Daniel O'Connor, Superintendent
Nicholas Cordes, Business Manager/Food Service Director
Margaret Negro, Accounting Supervisor
Jacqueline Kelly, District Office Assistant

Guests Present: Staff, Students and Community Members

Superintendent's Communications and Reports

- Ms. Negro did a presentation on the 2018-19 budget and fourth quarter budget amendment
- Mr. Cordes did a presentation on the 2019-20 general fund operation budget
- Superintendent O'Connor reviewed agenda items, updated the board on summer projects and sinking fund, vacancies, proposal from MSU extension, Chelsea Neuenfeldt will be AD next school year, Christie Thomas will be Dean of Students.

Receiving of Delegations and Public Comment

None

Approve Minutes of the May 13, 2019 Regular Meeting

Motion by Member Blohm, supported by Member Schroeder the Board of Education approve the minutes of May 13, 2019 Regular Meeting. All Ayes.

Approve the Minutes of the May 17, 2019 Special Meeting and Closed Session

Motion by Member Blohm, supported by Member Schroeder the Board of Education approve the minutes of the May 17, 2019 special meeting and closed session. All Ayes.

Approve May 2019 Payable Expenditures

Motion by Member Blohm, supported by Member Spitznagel the Board of Education approve the May 2019 payable expenditures as presented. All Ayes.

Fourth Quarter General Fund Budget Adjustment

Motion by Member Blohm, supported by Member Spitznagel the Board of Education amend the fourth quarter budget by increasing revenues \$211,620 and increasing expenditures \$205,070 for a total appropriation of \$8,724,770 and a projected fund balance of \$788,973 on June 30, 2019. All Ayes

2019/2020 General Fund Operational Budget

Motion the by Member Spitznagel, supported by Member Blohm the Board of Education approve the 2019-2020 General Fund Operational Budget with projected revenues of \$7,884,465 and a total appropriation of \$8,164,322 for a projected fund balance of \$509,114 on June 30, 2020. All Ayes

Authorize the 2019/2020 Millage Levy

Motion by Member Spitznagel, supported by Member Blohm the Board of Education establish a total operating millage levy of 18.0000 mills on non-homestead property and establish a 1.000 mill levy for the Sinking Fund for all taxable property for 2019/2020. Said levy is the authorized amount permitted by law. All Ayes

Certify the 2019/2020 Millage Levy

Motion by Member Schroeder, supported by Member Spitznagel, the Board of Education establish the following levy for the 2019/2020 school year. All Ayes

	<u>Non-Homestead</u>	<u>Homestead</u>
Operational Extra Voted	18.0000	0.0000
Sinking Fund	<u>1.0000</u>	<u>1.0000</u>
Total	19.0000	1.0000

Spread the 2019/2020 Millage Levy

Motion by Member Spitznagel, supported by Member Blohm, the Board of Education certify 100% of the levy, 19.0000 mills for non-homestead properties and 1.000 mill for homestead properties for summer collection in the following taxing units: Alcona Township, Caledonia Township, Haynes Township, Hawes Township, Gustin Township, Millen Township, Harrisville Township, City of Harrisville, and Mikado Township. All Ayes

Adopt 2019/2020 Meeting Schedule

Motion by Member Schroeder, supported by Member Spitznagel, the Board of Education adopt the following 2019/2020 meeting schedule. All Ayes

Be it resolved that commencing in July 2019, the regular monthly meeting of the Board of Education shall be held on the second Monday of each month during the 2019/2020 school year beginning at 5:30 p.m. in the Innovation Lab located in Alcona Middle School.

Designate Depositories

Motion by Member Spitznagel, supported by Member Blohm, the Board of Education establish the following depositories for all school funds for the 2019/2020 school year Alpena Alcona Area Credit Union; Huron Community Bank; BMO Harris Bank; and M Bank. All Ayes

Accept Purchase Offer on Property

Motion by Member Schroeder, supported by Member Spitznagel, the Board of Education purchase 43.31 acres located behind the elementary building for a \$60,000 purchase price and 50% down payment as executed by Byce Realty and agent Rodney Kilbourn. Furthermore, the district authorizes Superintendent, Daniel O'Connor the ability to sign documents, including the mortgage and mortgage note on behalf of the district. All Ayes

Authorize Signatures – Check and Legal

Motion by Member Spitznagel, supported by Member Blohm, the Board of Education approve the following for legal papers, authorizations, and checks for the 2019/2209 school year: All Ayes

- A. Legal Papers: President, Secretary, Treasurer, Superintendent
- B. General Fund: Daniel J. O'Connor, Nicholas Cordes, Jacqueline L. Kelly
- C. Sinking Fund: Daniel J. O'Connor, Nicholas Cordes, Jacqueline L. Kelly
- D. Trust & Agency: Daniel J. O'Connor, Nicholas Cordes, Jacqueline L. Kelly
- E. Lunch Room: Daniel J. O'Connor, Nicholas Cordes, Jacqueline L. Kelly
- F. Payroll: Daniel J. O'Connor, Nicholas Cordes, Jacqueline L. Kelly

Please note the district is removing Margaret Negro and Edwin Barber from all depositories effective June 30, 2019.

Designate Recording Secretary(s)

Motion by Member Spitznagel, supported by Member Blohm, the Board of Education appoint Jacqueline L. Kelly, Kasey Cordes and/ or Nicholas Cordes as the Board's Recording Secretary and the persons responsible for posting public notices. All Ayes

Election Duties

Motion by Member Schroeder, supported by Member Blohm, the Board of Education delegate its election duties to Jacqueline Kelly. All Ayes

Approve Retainer Agreements

Motion by Member Spitznagel, supported by Member Blohm, the Board of Education retain David H. Cook for local legal counsel and the firm of Thrun for all other legal matters for the 2019/2020 school year. All Ayes

Certify Hours of Instruction

Motion by Member Schroeder, supported by Member Spitznagel, the Board of Education adopt a resolution which states: "The Alcona Community Schools, exercising the option permitted by Section 1284 of the Revised School Code establish a school calendar for all schools in the district that ensures for the 2019/2020 school year at least 1098 hours and 180 days of student instruction." All Ayes

Participation in Section 105c Schools of Choice

Motion by Member Spitznagel, supported by Member Blohm, the Board of Education approve Alcona Community Schools' participation in Section 105c (non-resident student) Schools of Choice Program. All Ayes

MASB Membership

Motion by Member Schroeder, supported by Member Spitznagel, the Board of Education approve the renewal of the MASB membership for the 2019/2020 school year. All Ayes

MHSAA Resolution

Motion by Member Schroeder, supported by Member Spitznagel, the Board of Education, approve the 2019/2020 membership in the MHSAA effective August 1, 2019 through July 31, 2020. All Ayes

Athletic Admission Fees

Motion by Member MacNeill, supported by Member Schroeder, the Board of Education approve the 2019/2020 Athletic Admission Fees as presented. All Ayes

Varsity Games Adults	\$ 5.00
Sub Varsity Games Adults	\$ 4.00
Senior (60 and older)	\$ 3.00
Varsity/Sub Varsity Game Students	\$ 1.00
Under 4 or Not Enrolled in School Yet	Free
Family of 4 or more – Varsity	\$ 16.00
Family of 4 or more – Sub Varsity	\$ 10.00
Season Athletic Pass – Adult	\$ 65.00
Season Athletic Pass – Senior	\$ 45.00
Season Athletic Pass – Family	\$ 125.00
Yearly Athletic Pass – Adult	\$ 125.00
Yearly Athletic Pass – Senior	\$ 90.00
Yearly Athletic Pass – Student	\$ 30.00
Yearly Athletic Pass – Family	\$ 250.00

Family Rights and Privacy Act

Motion by Member Spitznagel, supported by Member Blohm, the Board of Education give notice of the right to access and privacy for parent and /or guardians and students under 18 years of age and older. This notification shall fulfill the requirements of the Family Rights and Privacy Act of 1974 and the Board adopted Policy. All Ayes

Appoint Electronic Transfer Officers

Motion by Member Spitznagel, supported by Member Blohm, the Board of Education appoint Jacqueline L. Kelly and/or Nicholas Cordes as the Electronic Transfer Officers to complete transactions on behalf of the Board. All Ayes

Professional Faculty Resignation

Motion by Member MacNeill, supported by Member Schroeder, the Board of Education accept the resignation of Kari King special education teacher effective June 30, 2019. All Ayes.

Hire Professional Faculty

Motion by Member Schroeder, supported by Member Spitznagel, the Board of Education hire Rachel Wilkerson as an elementary teacher effective August 21, 2019. All Ayes.

Hire Support Staff

Motion by Member Spitznagel, supported by Member Blohm, the Board of Education hire Tina Gerard as a cook/cashier and custodian at the middle/high school effective August 21, 2019. All Ayes.

Grant Tenure Status

Motion by Member Schroeder, supported by Member Spitznagel, the Board of Education grant tenure status to the following teachers:

- Timothy Campbell
- Brooke Green
- Jessica Mroczowski
- Chelsea Neuenfeldt

First Reading K-5 Reading Curriculum

Motion by Member Spitznagel, supported by Member Blohm, the Board of Education approve Bookworms on first reading as the tier one curriculum for K-5 students. All Ayes.

Adjournment

President Chamberlain adjourned the Budget Hearing and Regular Meeting of the Board of Education at 6:54 p.m.

Respectfully submitted

Jacqueline L. Kelly, Recording Secretary