

**VASSAR PUBLIC SCHOOLS**  
**Special/Rescheduled Regular Meeting of the Board of Education**

**Date: June 23, 2014**

**Time: 6:30 P.M.**

**Place: High School Media Center**

**A. CALL TO ORDER:**

1. The regular meeting of the Board of Education was called to order by President Mike Kennard at 6:30 P.M.

**B. ROLL CALL:**

MEMBERS PRESENT: Mike Kennard , Ben Guile, Kirk Van Wormer, Russ Hubbard, Jeff Fackler, Jill Baase, Randy Middlin

MEMBERS ABSENT: None

OTHERS PRESENT: Tom Palmer, Deb Dewey, Phil Marcy, Paul Wojno, Steve Wilkinson, Jason Kiss, Matt Lambertson, Chuck Fabbro

**C. PLEDGE OF ALLEGIANCE**

**D. APPROVAL OF AGENDA: ADDITION OR DELETIONS TO AGENDA:**

1. MOTION by Randy Middlin, support by Jill Baase to approve agenda with addition of item # L1 and correcting G1 to May ~~12~~ 13, 2014 and ~~May~~ JUNE 18, 2014.

MOTION CARRIED (unanimous)

**E. BOARD RECOGNITION AND REMEMBRANCES:**

**F. SPOTLIGHT OF MONTH:**

1. Mrs. Rittenberg presented 7<sup>th</sup> grade students who prepared reports for the EPA o their monitoring of the Cass River.
2. Mr. Kiss discussed the achievements of this year's Track Team.
3. Mr. Wojno discussed Mr. Lasceski's winning the Liberty Bell award from the BAR Association and then had Mrs. Rittenberg update the board on the Middle School Robotics Team's First Place Trophy.

**G. APPROVAL OF MINUTES AND CORRECTIONS:**

1. MOTION by Russ Hubbard, support by Jeff Fackler to approve the June 23 Closed Session and June 18, 2014 minutes as is and with corrections to the May 13 Special and June 23, 2014 Special/Rescheduled Regular Meeting.

MOTION CARRIED (unanimous)

**H. ACCEPTANCE OF REPORTS AND/OR COMMITTEE REPORTS:**

1. General Ledger Summary Comparison Reports-General Fund and Food Service: No comments.
2. Internal Fund Balance Sheet- No comments.
3. RECOMMENDATION by Kirk Van Wormer, support by Jill Baase to approve the payroll expenses in the amount of \$1,072,966.18.

MOTION CARRIED (unanimous)

RECOMMENDATION by Kirk Van Wormer, support by Randy Middlin to approve the General Fund expenses in the amount of \$218,844.74.

MOTION CARRIED (unanimous)

Mr. Van Wormer paid for this Tuscola County School Board Dinner ticket.

4. Committee Reports – NA

**I. FINANCIAL ISSUES:**

1. Mr. Fackler inquired why summer school got so large. Mrs. Peplinski: Grant budgets are no longer maintained under Function Code 125 in the budget. They are spread to multiple function codes.

Summer School is now under Function Code 119 for the following grants: Title I Part A, Title I Part D, and Title II Part A. Mr. Middlin thought we were removing all the Shared Services income (\$210,000) from the budget. Mrs. Peplinski responded on the High School Principal portion (\$65,000). Mr. Middlin then inquired about Mrs. Dewey and how her position was recorded within the budget and how the district was going to handle the loss of \$65,000 income. Mr. Palmer responded that at this time administration was not certain how it was going to be handled but they hope to have it for the July 14, 2015 board meeting.

MOTION by Kirk Van Wormer, support by Jeff Fackler to accept the 2014-2015 Proposed General Fund Budget resolution as read.

Roll Call:

Hubbard – yes	Guile – yes	Kennard – yes	Kirk Van Wormer – yes
Fackler – yes	Baase – yes	Middlin – yes	

MOTION CARRIED (unanimous)

2. Mr. Palmer reviewed the state aid note with the board. The district will be borrowing \$2,350,000. This is higher than the prior two years as the district will have 2 payrolls in January 2015 prior to receiving the state aid payment.

MOTION by Russ Hubbard, support by Kirk Van Wormer to accept the Resolution Authorizing Issuance of Notes in Anticipation of State School Aid (August 2014 Borrowing Through the Michigan Finance Authority).

MOTION CARRIED (unanimous)

3. MOTION by Jeff Fackler, support by Ben Guile to accept the 2013-2014 Amended Food Service Budget resolution as read.

Roll Call:

Hubbard – yes	Guile – yes	Kennard – yes	Kirk Van Wormer – yes
Fackler – yes	Baase – yes	Middlin – yes	

MOTION CARRIED (unanimous)

4. Ms. Darnton, Chartwells District Manager, reviewed food service management company bidding process. Every 5 years the district must go out to bid for a food service management company. The contract is for 1 year with 4 one year renewals. The State of Michigan has approved a list of 15 companies that are available to bid. Chartwells was the only bid for Vassar. Chartwells has been with Vassar Public Schools for more than 20 years. For this bid, Chartwells froze their fees. Due to the increase made last year, the district will not be increasing lunch fees to the students.

MOTION by Ben Guile, support by Russ Hubbard to accept the 2015-2018 Food Service Management Company bid from Chartwells.

ROLL CALL:

Hubbard – yes	Guile – yes	Kennard – yes	Van Wormer – yes
Fackler – yes	Baase – yes	Middlin – yes	

MOTION CARRIED (unanimous)

5. MOTION by Kirk Van Wormer, support by Ben Guile to accept the 2014-2015 Proposed Food Service Budget resolution as read.

Roll Call:

Hubbard – yes	Guile – yes	Kennard – yes	Kirk Van Wormer – yes
Fackler – yes	Baase – yes	Middlin – yes	

MOTION CARRIED (unanimous)

6. Mr. Palmer reviewed the proposed Voluntary Severance Plan. In order to meet next year's budget we will have layoffs in July. A teacher would receive \$15,000 and then agree not to apply for unemployment. The teacher must have 10 years of service. Mr. Fackler noted the minimum is 1 teacher but there was no maximum so the district could end up having to hire a teacher. Mr. Palmer noted that they could add a maximum. It was up to the board. Mrs. Baase asked if the

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prior voluntary severance plans were all for staff with a minimum of 10 years experience. Mr. Palmer replied that last year's may have been for 12 years but he would have to look into that. Mr. Middlin added that the district has done this for the last 5 years. It's like they get an added bonus for retiring. Mr. Palmer said we've done a plan for 4 of the last 5 years. What the district is looking at is a break-even and not a savings. We are mainly trying to save jobs. Mrs. Baase added that the board does not want to pay more money when they already know they have to eliminate \$65,000 from the budget. Mr. Guile felt that the board should take every step to insulate and protect those employees who want to stay. Mr. Fackler added that it is lesser of 2 evils.

MOTION by Jeff Fackler, support by Jill Baase to proceed with the Voluntary Severance Plan with a minimum of 1 and maximum of 6 teachers.

MOTION CARRIED (unanimous)

**J. CURRICULUM ISSUES:**

1. The board unanimously agreed to table Dr. Makas' discussion on revisions of Board Approved Instructional Programs until July.
2. Mrs. Dewey updated the board on the progress of the new reading program purchased at the end of the prior school year. The Reading Committee would like to purchase reading materials for Grades 3-4. The 5<sup>th</sup> Grade is satisfied with the materials they have. Mr. Fackler wanted to look at the new reading materials prior to making a decision. The board unanimously agreed to table the decision until the July meeting.

**K. BY-LAWS AND POLICY ISSUES:**

**L. PERSONNEL ISSUES:**

1. MOTION by Randy Middlin, support by Ben Guile to adopt the 2014-2017 secretarial contract.

Roll Call:

Hubbard – yes

Guile – yes

Kennard – yes

Kirk Van Wormer – yes

Fackler – yes

Baase – yes

Middlin – yes

MOTION CARRIED (unanimous)

**M. STUDENT ISSUES:**

1. Mr. Fabbro asked the board for approval to let the basketball team go on an overnight trip to Harrison for the Grayling Shootout at the end of June. Mr. Kiss asked the board for approval to let the football team to go on an overnight trip to East Jordan for defensive camp at the end of July. The trips would be at no cost to the district.

MOTION by Kirk Van Wormer, support by Jeff Fackler to approve the overnight trips for the basketball and football teams.

MOTION CARRIED (unanimous)

**N. OPERATIONAL ISSUES:**

1. Mr. Lambertson discussed the Phone System bids with the board. He chose UTS or United Telecommunication Systems whose bid was \$74,460.61. Mr. Fackler asked if the company were running cable. Mr. Lambertson said there is 5 gigabyte cable in place now. Mr. Van Wormer inquired as to how long UTS has been in business. Mr. Lambertson replied 20 years and that within 10 days after signing the contract the company should be done with installation and training. Mr. Fackler inquired about the annual maintenance. Mr. Lambertson said there should be no on-going maintenance with UTS as they train the district how to maintain it themselves.

MOTION by Ben Guile, support by Russ Hubbard to accept the UTS phone bid for \$74,460.61.

MOTION CARRIED (unanimous)

2. Mr. Palmer updated the board on the discussion that arose from the Dual Superintendency Council meeting. It was a posted open meeting to which anybody could attend. The meeting was held on

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June 18, 2014 and its minutes are posted on the website. Mr. Guile explained that it was basically a done deal with Millington prior to the meeting. Millington's decision was based on communication from their staff. Mr. Palmer added Millington no longer wants to share Vassar's High School Principal. They will instead hire one. The Council asked for Mr. Palmer to have set office hours for both district with the acceptance that these hours will be to be flexible. The hours will be determined and once confirmed posted on the websites of both districts.

MOTION by Jeff Fackler, Kirk Van Wormer to rescind the stipends for Paul Wojno and Jason Kiss based on the revised Shared Services Plan with Millington Community Schools.

MOTION CARRIED (unanimous)

3. MOTION by Randy Middlin, support by Russ Hubbard to adopt the 2014-2015 MHSAA resolution as read.

Roll Call:

Hubbard – yes

Guile – yes

Kennard – yes

Kirk Van Wormer – yes

Fackler – yes

Baase – yes

Middlin – yes

MOTION CARRIED (unanimous)

**O. PUBLIC PARTICIPATION:**

1. There was public comment at this meeting.

**P. SUPERINTENDENT'S COMMENTS:**

1. No Comments.

**Q. ADMINISTRATIVE COMMENTS:**

- o Mr. Wojno: No comments.
- o Mr. Marcy: Central had its first Year End Picnic.
- o Mr. Fabbro: Started summer school; count is 138; Sect 23a has 35 participants
- o Mr. Kiss: No comments.
- o Mr. Wilkinson: No comments.

**R. BOARD MEMBER COMMENTS:**

- o No comments.

**S. CLOSED SESSION:**

1. MOTION by Russ Hubbard, support by Jeff Fackler to go into closed session at 8:17pm to discussion union contract negotiations for Custodians, Bus Drivers, and Teachers.

ROLL CALL:

Hubbard – yes

Guile – yes

Kennard – yes

Van Wormer – yes

Fackler – yes

Baase – yes

Middlin - yes

MOTION CARRIED (unanimous)

2. MOTION by Russ Hubbard, support by Ben Guile to return to open session at 9:59pm.

MOTION CARRIED (unanimous)

3. No action taken.

4. The board discussed possibilities for the 2014-2015 budget regarding staffing, income and pupil count.

**T. DATES TO REMEMBER:**

June 4 – Independence Day, Office Closed

June 22 – 4pm Deadline to file for School Board.

**U. NEXT REGULAR OR SPECIAL MEETING:**

July 14 –Regular Meeting in the High School Media Center @ 6:30pm

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**V. ADJOURNMENT:**

1. MOTION by Jeff Fackler, support by Ben Guile to adjourn the meeting at 10:20pm.  
MOTION CARRIED (unanimous)

DATED \_\_\_\_\_

SIGNED: \_\_\_\_\_  
(Secretary)