

**VASSAR PUBLIC SCHOOLS ORGANIZATIONAL MEETING**  
**Special Meeting of the Board of Education**

Date: January 15, 2019

Time: 6:00 p.m.

Place: Room 201

1. Call to order by Board President
2. Roll Call – Recording Secretary
3. Pledge of Allegiance
4. Appointment of temporary chairperson requires formal board action (motion)
5. Appointment of temporary secretary by temporary chairperson (no motion)
6. Election of officers (note supplemental data)
  - A. President
  - B. Vice President
  - C. Secretary
  - D. Treasurer
7. Appointment of Recording Secretary (motion)
8. Date, time and place of Regular Meetings
  - Designation of Superintendent's Office as the principle office of the district. Meetings of the Board will be posted there. (Consider Spring Break when setting April meeting date)
9. Designation of person for posting public notice of meeting (Superintendent or his designee)  
(motion)
10. Compensation of Board Members (motion)
11. Appointment of Standing Board Committees: (no motion)
  - A. Committee/Grievance, Personnel, Negotiations (3)
  - B. Committee/Curriculum, School Improvement, Policy (3)
  - C. Committee/Building & Grounds, Finance (3)
  - D. Athletic Committee (3)
  - E. Building Representative (1 per building)
    1. Townsend North
    2. Central Elementary
    3. Middle School
    4. Senior High School
    5. Pioneer Work and Learn
    6. Transportation
12. Appointment of Legislative Representative/MASB Voting Delegate and Alternate (motion)
13. Appointment of Depositories for School Accounts – Huntington National Bank and Frankenmuth Credit Union

14. Check Signature Authorization: Board Treasurer, Superintendent (motion)
15. Authorization of investments: Superintendent and Business Manager (motion)
16. Appointment of school attorneys - Thrun Law Firm (motion)
17. Appointment of Independent Auditor – Weinlander-Fitzhugh (motion)
18. Delegation of election duties: Board Secretary, Superintendent (motion)
20. Appointment of Notary Public (motion)
21. Miscellaneous – Signing of Liability Agreements by each Board Member annually
22. Public Participation
23. Adjournment – Regular Meeting to follow at 6:30 p.m.