



Boyne City Public Schools

Excellence in Academics, Arts & Athletics

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Card Type	MAXIMUM CREDIT LIMIT	Authorized User	MONTHLY LIMIT ON PURCHASING CARD	APPROVAL PROCESS
M/C PURCHASING PROGRAM	\$9,999	PRINCIPALS	\$5,000	REQUISITION FOR LIMIT INCREASE - CENTRAL OFFICE
M/C PURCHASING PROGRAM	\$5,000	DIRECTORS, MAINTENANCE, FOOD, TRANSPORTATION	\$2,500	REQUISITION FOR USE - CENTRAL OFFICE
M/C PURCHASING PROGRAM	\$5,000	SUPERINTENDENT	\$5,000	REQUISITION FOR USE - CENTRAL OFFICE
M/C PURCHASING PROGRAM	\$9,999	CHIEF FINANCIAL OFFICER	\$5,000	REQUISITION FOR USE - CENTRAL OFFICE
M/C PURCHASING PROGRAM	\$2,500	ATHLETICS, DRAMA	\$1,000	REQUISITION FOR USE - SUPERVISOR
M/C PURCHASING PROGRAM	\$2,000	EARLY LEARNER DIRECTOR, TECHNOLOGY, MEDIA	\$500	REQUISITION FOR USE - SUPERVISOR
M/C PURCHASING PROGRAM	\$500	CLASS ADVISORS	\$0	REQUISITION FOR USE - SUPERVISOR
M/C PURCHASING PROGRAM	\$250	TEACHER	\$0	REQUISITION FOR USE - SUPERVISOR