

**JOHANNESBURG-LEWISTON AREA SCHOOLS
REGULAR MEETING - BOARD OF EDUCATION
February 9, 2015**

CALL TO ORDER

The regular meeting of the Johannesburg-Lewiston Board of Education was called to order by President Michael Vogt at 6:00 p.m. in the Lewiston Media Center.

ROLL CALL

Present Michael Vogt, Frank Claeys, Scott Mathewson, Ursula Owens, Nancy Kussrow, Wendy Huston, Linc Campbell (arrived at 6:03 p.m.)

Absent: None

Administration: Superintendent Rick Holt, High School Principal Curt Chrencik, Johannesburg Principal Dennis Keck, Lewiston Principal Cyndie Kievit

PLEDGE OF ALLEGIANCE

The pledge of allegiance was recited.

APPROVAL OF MINUTES

Hearing no objections or corrections, President Vogt approved the minutes of the regular and organizational meetings of January 12 and special meetings of January 15 and 29, 2015 as written.

Ayes: All Motion carried

MANIFEST OF BILLS- ALL FUNDS

Motion was made by Huston and supported by Claeys to approve the Manifest of Bills – General Fund in the amount of \$500,354.41.

Ayes: All Motion carried

FINANCIAL REPORTS

Financial reports were provided for each internal account.

CORRESPONDENCE

None

BOARD INFORMATION REPORT

None

BUDGET UPDATE

The budget will be discussed under the amendment action item.

COMMITTEE REPORTS

Building & Grounds

Members of the committee along with custodial staff and administration toured each building to identify some of the issues that need to be addressed including leaking roofs, drainage, heat inconsistencies, flooring, stage curtains, bathroom fixtures, exterior doors, lockers, and lighting. Additional attention is needed to evaluate parking lots, and athletic facilities.

Technology

The offsite backup system is working well. The TV monitors are working well except more work is needed on the high school cafeteria unit. The district technology team is planning a Chromebook in-service. Old data on the server needs to be reviewed. The increased bandwidth at Lewiston is working. The USF bidding process may involve another carrier next year. The current email and phone service carriers are being looked at. The Chromebooks worked well on the M-STEP pilot in the K-8.

Finance

The internal account procedures will be streamlined. The 2014-15 proposed budget amendment was discussed. The superintendent's contract expires June 30, 2015 and will be recommended for a two-year extension. The third party non-instructional staff members are being recommended for a pay increase consistent with current staffing. Rough estimates were provided for a new roof at the Johannesburg Building. Construction managers and architectural firms will need to be reviewed prior to a bond or sinking fund. The COP is exploring a regional millage for CTE programs.

Principals

Mr. Keck announced a fund-raiser dinner to help the House Family on Thursday, February 12 at the Charlton Township Hall from 4:00-7:00 p.m. He provided an update on the spring assessments and the quarterly report.

Mr. Chrencik reported that the students are celebrating Snowcoming Week. Several staff members will be visiting Petoskey High School to review their program on concurrent class and early college. 8th Grade Night is February 24 at 5:30 p.m. JL will host an archery tournament on March 7. Mr. Chrencik provided information on class failure rates based on the number of classes offered. Math support classes were offered this year along with an at-risk mentor. ELA is showing an increase in need. A graph was provided by the at-risk mentor showing progress being made.

Mrs. Kievit reviewed the quarterly report and how the data is used to modify curriculum practices. Staff evaluations are continuing. A Title I data night is next week with data and strategies provided to parents. The behavior trait for February is "responsibility".

Superintendent

Mr. Holt has been called to jury duty and if selected will be out for a 4-week trial. He reviewed upcoming scheduled meetings. Sarah DePas will be the Middle School Boys Track Coach this year. NEMSCA has requested to lower the lease amount for the Lewiston preschool program.

PUBLIC COMMENTS

Kristine Speerstra thanked the board for the expression of sympathy on the loss of her grandmother.

ACTION ITEMS

2014-2015 AMENDED BUDGET

	Original 6/30/2014	Proposed Amendment 2/9/15
REVENUES		
Local	\$ 5,365,924	\$ 5,287,859
State	1,006,565	\$ 1,287,764
Federal	295,288	\$ 341,243
	<u>6,667,777</u>	<u>6,916,866</u>
Total Revenues	\$ 6,667,777	\$ 6,916,866
EXPENDITURES		
Instruction		
Basic	\$ 3,218,452	\$ 3,160,392
Added Needs	879,278	\$ 813,669
Support Services		
Student Services	241,523	\$ 280,778
General Administration	296,856	\$ 304,361
School Administration	658,563	\$ 639,380
Business Office	123,420	\$ 130,480
Building & Grounds	705,340	\$ 755,760
Technology Services	68,477	\$ 88,927
Transportation	640,210	\$ 650,025
Athletics	154,517	\$ 147,875
Community Services	-	\$ 17,551
Capital Outlay	-	\$ -
Other Financing Uses (Transfers)	11,275	\$ 12,305
	<u>6,997,911</u>	<u>7,001,503</u>
Total Expenditures	\$ 6,997,911	\$ 7,001,503
REVENUES OVER (UNDER)		
EXPENDITURES	\$ (330,134)	\$ (84,637)
Fund balance, beginning of year (actual)	\$ 666,596	\$ 666,596
Fund balance, end of year (projected)	\$ 336,462	\$ 581,959
Fund Equity Percent of Expenditures	4.81%	8.31%

Motion was made by Campbell and supported by Claeys to approve the 2014-15 budget amendment as presented.

Ayes: All Motion carried

2015-2016 Projected Budget

Projected February 9,
2015

REVENUES

Local	\$ 5,287,859
State	1,234,679
Federal	323,918

Total Revenues \$ 6,846,456

EXPENDITURES

Instruction	
Basic	\$ 3,178,392
Added Needs	818,669
Support Services	
Student Services	282,778
General Administration	305,361
School Administration	643,380
Business Office	123,420
Building & Grounds	755,760
Technology	
Services	70,000
Transportation	653,025
Athletics	155,000
Community	
Services	-
Capital Outlay	-
Other Financing Uses (Transfers)	3,500

Total Expenditures \$ 6,989,285

REVENUES OVER (UNDER)

EXPENDITURES \$ (142,829)

Fund balance, beginning of year (actual) \$ 666,596

Fund balance, end of year (projected) \$ 523,767

Motion was made by Huston and supported by Campbell to approve the 2015-16 projected budget as presented.

Ayes: All Motion carried

Best Practices Resolution 2014-15

Best Practices Incentive

School Board Resolution

WHEREAS, Section 22f of the State School Aid Act provides \$50 per pupil one-time grants to districts that satisfy at least 7 of 9 best practices criteria not later than June 1, 2015 [MCL 388.1622f].

WHEREAS, the board of education of Johannesburg-Lewiston Area Schools desires to receive the \$50 per pupil incentive payment.

WHEREAS, the Johannesburg-Lewiston Area Schools has satisfied at least 7 of 9 best practices criteria.

WHEREAS, eligibility for the incentive payment is contingent upon adopting a resolution that states the district has complied with the following 7 of 9 best practice criteria.

Now, therefore, be it resolved as follows:

1. The board of education of Johannesburg-Lewiston Area Schools certifies that the district has complied with the following requirements:

- a) The district is the designated policy holder for medical benefit plan(s) pursuant to Section 22f(1)(a).
- b) The district has obtained a competitive bid on non-instructional services pursuant to Section 22f(1)(b).
 - Transportation Services
- c) The district accepts applications for enrollment by non-resident applicants under Section 105 or 105c (MCL 388.1705) pursuant to Section 22f(1)(c). A Public School Academy is considered to have met this requirement.
- d) The district offers online courses or blended learning opportunities to all eligible pupils, and publish course syllabi pursuant to Section 22f(1)(d).
- e) The district provides a link on the district's home page to the URL for the MiSchoolData Portal which will contain the required dashboard indicators pursuant to Section 22f(1)(e). If certain data elements for our district are unavailable from state data collections, we agree to provide those data in the form and manner determined by MDE.
- ~~f) The district includes Teacher and Administrator job performance as a significant factor in compensation determination.~~
- g) The district's collective bargaining agreements do not include provisions contrary to prohibited subjects as outlined in section 15(3) of 1947 PA 336, MCL 423.215.
- h) The district implements a comprehensive guidance and counseling program.
- ~~i) The district offers opportunities to complete 1 credit worth of non-English language learning experiences.~~

2. The board of education of Johannesburg-Lewiston Area Schools authorizes and directs its secretary to file this resolution with the State Aid and School Finance Office of the Michigan Department of Education.

3. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution are hereby rescinded.

Resolved this 9th day of February, 2015.

Roll Call Vote: Ayes: Campbell, Owens, Huston, Kussrow, Claeys, Matheson, Vogt
 Nays: None

Motion carried.

Wendy Huston, Board Secretary

Johannesburg 4th of July Fireworks Display

Motion was made by Campbell and supported by Claeys to approve the request of the Johannesburg 4th of July Committee to use district property for the annual fireworks display.

A certificate of insurance liability will be provided by Wolverine Fireworks.

Ayes: All Motion carried

Hot Lunch Budget Amendment

	Original 6.30.2014	Proposed 2.9.15
REVENUES		
Sales - Students	\$ 54,000.00	\$ 54,000.00
Sales - Adults	\$ 5,000.00	\$ 4,500.00
Sales - Ala Carte	\$ 10,000.00	\$ 8,500.00
Sales - Catering	\$ 15,000.00	\$ 13,000.00
Federal Aid	\$ 180,000.00	\$ 200,000.00
Federal Aid (CACFP)		\$ 15,500.00
USDA Commodities	\$ 13,500.00	\$ 16,400.00
State Aid 31d	\$ 11,000.00	\$ 11,000.00
State Aid - Breakfast 31f	\$ 8,000.00	\$ -
Transfer - At-Risk 31a	\$ 3,750.00	\$ 3,750.00
Transfer from General Fund	\$ -	
Total Revenues	\$ 300,250.00	\$ 326,650.00
EXPENSES		
Salaries	\$ 101,475.00	\$ 108,000.00
Insurance	\$ 5,700.00	\$ 9,000.00
Retirement	\$ 25,150.00	\$ 28,200.00
FICA tax	\$ 7,765.00	\$ 8,225.00
Worker's Compensation		\$ 860.00
Mileage	\$ 200.00	\$ -
Conference/Workshop	\$ 1,500.00	\$ 1,750.00
Advertising	\$ 100.00	\$ -
Repair/Maintenance	\$ 4,000.00	\$ 3,000.00
Software/Maint Agree	\$ 900.00	\$ 900.00
Purchased Service	\$ 2,000.00	\$ 1,500.00
Food Purchases	\$ 110,000.00	\$ 130,000.00
USDA Delivery	\$ 12,000.00	\$ 12,000.00
USDA Commodities	\$ 13,500.00	\$ 16,400.00
Supplies	\$ 9,000.00	\$ 8,000.00
Equipment/Furniture	\$ 3,460.00	\$ 1,000.00
Dues & Fees	\$ 3,000.00	\$ 2,600.00
Misc	\$ 500.00	\$ 500.00
Total Expenses	\$ 300,250.00	\$ 331,935.00
Fund Balance (7.1.2014) actual		\$ 24,942.00
Revenues over(under) Expenditures		\$ (5,285.00)
Fund Balance (6.30.15) projected		\$ 19,657.00

Motion was made by Campbell and supported by Owens to approve the Food Service Amended Budget as presented.
Ayes: All Motion carried.

DISCUSSION ITEMS

Bridge Magazine School District Rankings

The annual Bridge Magazine standings of academic success was published with Johannesburg-Lewiston Area Schools rated #24 of 507 public schools. The system is "value added" and based on statistics and demographics.

ADJOURNMENT

Motion was made by Huston and supported by Mathewson to adjourn the regular meeting at 7:07 p.m.
Ayes: All Motion carried

Michael Vogt, President

Wendy Huston, Secretary

Submitted by Carol Havrilla for Wendy Huston, Board Secretary

**JOHANNESBURG-LEWISTON AREA SCHOOLS
SPECIAL MEETING - BOARD OF EDUCATION
February 24, 2015**

CALL TO ORDER

The special meeting of the Johannesburg-Lewiston Board of Education was called to order by President Michael Vogt at 6:02 p.m. in the Johannesburg Media Center.

ROLL CALL

Present Frank Claeys, Ursula Owens, Michael Vogt, Scott Mathewson, Wendy Huston
Nancy Kussrow, Linc Campbell

Absent: None

Administration: Superintendent Rick Holt

PLEDGE OF ALLEGIANCE

The pledge of allegiance was recited.

PUBLIC COMMENTS

None

FACILITIES ANALYSIS: ANTHONY ESSON, ARCHITECT

Anthony Esson, Architect, toured each building extensively to review the building conditions. The identified items include architectural, civil, mechanical, electrical, and plumbing. The list can be sorted by priority of need once identified. Consideration of seeking a bond vs a sinking fund is based on restrictions of certain types of remodeling or repairs.

ADJOURNMENT

Motion was made by Claeys and supported by Mathewson to adjourn the workshop at 7:47 p.m.

Michael Vogt, Vice President

Wendy Huston, Secretary

Submitted by Carol Havrilla for Wendy Huston, Board Secretary

**JOHANNESBURG-LEWISTON AREA SCHOOLS
SPECIAL MEETING - BOARD OF EDUCATION
March 2, 2015**

CALL TO ORDER

The special meeting of the Johannesburg-Lewiston Board of Education was called to order by Vice-President Ursula Owens at 6:03 p.m. in the Johannesburg Media Center.

ROLL CALL

Present Scott Mathewson, Frank Claeys, Ursula Owens, Wendy Huston, Nancy Kussrow, Linc Campbell (arrived at 6:15 p.m.)

Absent: Michael Vogt

Administration: Superintendent Rick Holt, Johannesburg K-8 Principal Dennis Keck, Lewiston Principal Cynthia Kievit

PLEDGE OF ALLEGIANCE

The pledge of allegiance was recited.

PUBLIC COMMENTS

None

STAUDER-BARCH PRESENTATION: SINKING FUNDS VS BONDS

Paul Stauder of Starder- Barch & Associates provided information on qualified vs non-qualified bonds, sinking funds, allowable expenses, state equalized values, and projected revenues from millage levies.

ADJOURNMENT

Motion was made by Claeys and supported by Mathewson to adjourn the workshop at 6:40 p.m.

Michael Vogt, Vice President

Wendy Huston, Secretary

Submitted by Carol Havrilla for Wendy Huston, Board Secretary