



# ADDISON COMMUNITY SCHOOLS ANNUAL TEACHER EVALUATION SYSTEM

SCHOOL DISTRICT NAME:  DATE:

NAME OF EVALUATOR:  NAME OF EMPLOYEE BEING EVALUATED:

EMPLOYEE'S POSITION:  DEPARTMENT:

RATING SCALE						TOTAL POINTS
C. Danielson Terminology (Michigan Required)	UNSATISFACTORY (INEFFECTIVE) 1 point	BASIC (MINIMALLY EFFECTIVE) 2 points	PROFICIENT (EFFECTIVE) 3 points	DISTINGUISHED (HIGHLY EFFECTIVE) 4 points	NOT OBSERVED (NA)	
NOTE: Click on the gray colored box of the desired rating for each item of the evaluation system and then type an "x" in the box and press the 'ENTER' key. The points will automatically score and provide the overall rating at the end of the evaluation system. You may leave any colored box blank or type "x" in the NOT OBSERVED box SUMIF it does not apply.						

TOTAL EVALUATION SCORE WEIGHTING BY COMPONENT/CRITERIA AREA	
THE EVALUATION TOOL: DANIELSON FRAMEWORK FOR TEACHING, DOMAIN 1, 2, 3, 4 AND OTHER EVALUATION CRITERIA, SECTION A	75%
STUDENT GROWTH AND ASSESSMENT DATA, SECTION B, C, D	25%
Total	100%

**To copy/paste - double click on the cell and then paste.**

**DOMAIN 1: PLANNING AND PREPARATION**

Element						
<b>Component 1 a: Demonstrating Knowledge of Content and Pedagogy</b>						
Knowledge of content and the structure of the discipline	In planning and practice, teacher makes content errors or does not correct errors made by students.	Teacher is familiar with the important concepts in the discipline but may display lack of awareness of how these concepts relate to one another.	Teacher displays solid knowledge of the important concepts in the discipline and how these relate to one another.	Teacher displays extensive knowledge of the important concepts in the discipline and how these relate both to one another and to other disciplines.	x	4
Knowledge of prerequisite relationships	Teacher's plans and practice display little understanding of prerequisite relationships important to student learning of the content.	Teacher's plans and practice indicate some awareness of prerequisite relationships, although such knowledge may be inaccurate or incomplete.	Teacher's plans and practice reflect accurate understanding of prerequisite relationships among topics and concepts.	Teacher's plans and practices reflect understanding of prerequisite relationships among topics and concepts and a link to necessary cognitive structures by students to ensure understanding.	x	3
Knowledge of content-related pedagogy	Teacher displays little or no understanding of the range of pedagogical approaches suitable to student learning of the content.	Teacher's plans and practice reflect a limited range of pedagogical approaches or some approaches that are not suitable to the discipline or to the students.	Teacher's plans and practice reflect familiarity with a wide range of effective pedagogical approaches in the discipline.	Teacher's plans and practice reflect familiarity with a wide range of effective pedagogical approaches in the discipline, anticipating student misconceptions.	x	4
				Number of Items Rated:		3
				Component Average Points:	3.6666667	4
<b>Evidence</b>	(Click the gray shaded box to the left and type your <i>Evidence</i> message here)					

<b>Component 1b: Demonstrating Knowledge of Students</b>						
Knowledge of child and adolescent development	Teacher displays little or no knowledge of the developmental characteristics of the age group.	Teacher displays partial knowledge of the developmental characteristics of the age group.	Teacher displays accurate understanding of the typical developmental characteristics of the age group, as well as exceptions to the general patterns.	In addition to accurate knowledge of the typical developmental characteristics of the age group and exceptions to the general patterns, teacher displays knowledge of the extent to which individual students follow the general patterns.		
Knowledge of the learning process	Teacher sees no value in understanding how students learn and does not seek such information.	Teacher recognizes the value of knowing how students learn, but this knowledge is limited or outdated.	Teacher's knowledge of how students learn is accurate and current. Teacher applies this knowledge to the class as a whole and to groups of students.	Teacher displays extensive and subtle understanding of how students learn and applies this knowledge to individual students.		
Knowledge of students' skills, knowledge, and language proficiency	Teacher displays little or no knowledge of students' skills, knowledge, and language proficiency and does not indicate that such knowledge is valuable.	Teacher recognizes the value of understanding students' skills, knowledge, and language proficiency but displays this knowledge only for the class as a whole.	Teacher recognizes the value of understanding students' skills, knowledge, and language proficiency and displays this knowledge for groups of students.	Teacher displays understanding of individual students' skills, knowledge, and language proficiency and has a strategy for maintaining such information.		
Knowledge of students' interests and cultural heritage	Teacher displays little or no knowledge of students' interests or cultural heritage and does not indicate that such knowledge is valuable.	Teacher recognizes the value of understanding students' interests and cultural heritage but displays this knowledge only for the class as a whole.	Teacher recognizes the value of understanding students' interests and cultural heritage and displays this knowledge for groups of students.	Teacher recognizes the value of understanding students' interests and cultural heritage and displays this knowledge for individual students.		
Knowledge of students' special needs	Teacher displays little or no understanding of students' special learning or medical needs or why such knowledge is important.	Teacher displays awareness of the importance of knowing students' special learning or medical needs, but such knowledge may be incomplete or inaccurate.	Teacher is aware of students' special learning and medical needs.	Teacher possesses information about each student's learning and medical needs, collecting such information from a variety of sources.		
				Number of Items Rated: Component Average Points:	0	-
<b>Evidence</b>	(Click the gray shaded box to the left and type your <i>Evidence</i> message here)					

<b>Component 1c: Setting Instructional Outcomes</b>						
Value, sequence, and alignment	Outcomes represent low expectations for students and lack of rigor. They do not reflect important learning in the discipline or a connection to a sequence of learning.	Outcomes represent moderately high expectations and rigor. Some reflect important learning in the discipline and at least some connection to a sequence of learning.	Most outcomes represent high expectations and rigor and important learning in the discipline. They are connected to a sequence of learning.	All outcomes represent high expectations and rigor and important learning in the discipline. They are connected to a sequence of learning both in the discipline and in related disciplines.		

Clarity	Outcomes are either not clear or are stated as activities, not as student learning. Outcomes do not permit viable methods of assessment.	Outcomes are only moderately clear or consist of a combination of outcomes and activities. Some outcomes do not permit viable methods of assessment.	All the instructional outcomes are clear, written in the form of student learning. Most suggest viable methods of assessment.	All the outcomes are clear, written in the form of student learning, and permit viable methods of assessment.		
Balance	Outcomes reflect only one type of learning and only one discipline or strand.	Outcomes reflect several types of learning, but teacher has made no attempt at coordination or integration.	Outcomes reflect several different types of learning and opportunities for coordination.	Where appropriate, outcomes reflect several different types of learning and opportunities for both coordination and integration.		
Suitability for diverse learners	Outcomes are not suitable for the class or are not based on any assessment of student needs.	Most of the outcomes are suitable for most of the students in the class based on global assessments of student learning.	Most of the outcomes are suitable for all students in the class and are based on evidence of student proficiency. However, the needs of some individual students may not be accommodated.	Outcomes are based on a comprehensive assessment of student learning and take into account the varying needs of individual students or groups.		
				Number of Items Rated:		-
				Component Average Points:	0	-
<b>Evidence</b>	(Click the gray shaded box to the left and type your <i>Evidence</i> message here)					

<b>Component 1d: Demonstrating Knowledge of Resources</b>						
Resources for classroom use	Teacher is unaware of resources for classroom use available through the school or district.	Teacher displays awareness of resources available for classroom use through the school or district but no knowledge of resources available more broadly.	Teacher displays awareness of resources available for classroom use through the school or district and some familiarity with resources external to the school and on the Internet.	Teacher's knowledge of resources for classroom use is extensive, including those available through the school or district, in the community, through professional organizations and universities, and on the Internet.		
Resources to extend content knowledge and pedagogy	Teacher is unaware of resources to enhance content and pedagogical knowledge available through the school or district.	Teacher displays awareness of resources to enhance content and pedagogical knowledge available through the school or district but no knowledge of resources available more broadly.	Teacher displays awareness of resources to enhance content and pedagogical knowledge available through the school or district and some familiarity with resources external to the school and on the Internet.	Teacher's knowledge of resources to enhance content and pedagogical knowledge is extensive, including those available through the school or district, in the community, through professional organizations and universities, and on the Internet.		
Resources for students	Teacher is unaware of resources for students available through the school or district.	Teacher displays awareness of resources for students available through the school or district but no knowledge of resources available more broadly.	Teacher displays awareness of resources for students available through the school or district and some familiarity with resources external to the school and on the Internet.	Teacher's knowledge of resources for students is extensive, including those available through the school or district, in the community, and on the Internet.		
				Number of Items Rated:		-
				Component Average Points:	0	-
<b>Evidence</b>	(Click the gray shaded box to the left and type your <i>Evidence</i> message here)					

<b>Component 1e: Designing Coherent Instruction</b>						
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Learning activities	Learning activities are not suitable to students or to instructional outcomes and are not designed to engage students in active intellectual activity.	Only some of the learning activities are suitable to students or to the instructional outcomes. Some represent a moderate cognitive challenge, but with no differentiation for different students.	All of the learning activities are suitable to students or to the instructional outcomes, and most represent significant cognitive challenge, with some differentiation for different groups of students.	Learning activities are highly suitable to diverse learners and support the instructional outcomes. They are all designed to engage students in high-level cognitive activity and are differentiated, as appropriate, for individual learners.		
Instructional materials and resources	Materials and resources are not suitable for students and do not support the instructional outcomes or engage students in meaningful learning.	Some of the materials and resources are suitable to students, support the instructional outcomes, and engage students in meaningful learning.	All of the materials and resources are suitable to students, support the instructional outcomes, and are designed to engage students in meaningful learning.	All of the materials and resources are suitable to students, support the instructional outcomes, and are designed to engage students in meaningful learning. There is evidence of appropriate use of technology and of student participation in selecting or adapting materials.		
Instructional groups	Instructional groups do not support the instructional outcomes and offer no variety.	Instructional groups partially support the instructional outcomes, with an effort at providing some variety.	Instructional groups are varied as appropriate to the students and the different instructional outcomes.	Instructional groups are varied as appropriate to the students and the different instructional outcomes. There is evidence of student choice in selecting the different patterns of instructional groups.		
Lesson and unit structure	The lesson or unit has no clearly defined structure, or the structure is chaotic. Activities do not follow an organized progression, and time allocations are unrealistic.	The lesson or unit has a recognizable structure, although the structure is not uniformly maintained throughout. Progression of activities is uneven, with most time allocations reasonable.	The lesson or unit has a clearly defined structure around which activities are organized. Progression of activities is even, with reasonable time allocations.	The lesson's or unit's structure is clear and allows for different pathways according to diverse student needs. The progression of activities is highly coherent.		
				Number of Items Rated: Component Average Points:	0	-
<b>Evidence</b>	(Click the gray shaded box to the left and type your <i>Evidence</i> message here)					

<b>Component 1f: Designing Student Assessments</b>						
Congruence with instructional outcomes	Assessment procedures are not congruent with instructional outcomes.	Some of the instructional outcomes are assessed through the proposed approach, but many are not.	All the instructional outcomes are assessed through the approach to assessment; assessment methodologies may have been adapted for groups of students.	Proposed approach to assessment is fully aligned with the instructional outcomes in both content and process. Assessment methodologies have been adapted for individual students, as needed.		
Criteria and standards	Proposed approach contains no criteria or standards.	Assessment criteria and standards have been developed, but they are not clear.	Assessment criteria and standards are clear.	Assessment criteria and standards are clear; there is evidence that the students contributed to their development.		
Design of formative assessments	Teacher has no plan to incorporate formative assessment in the lesson or unit.	Approach to the use of formative assessment is rudimentary, including only some of the instructional outcomes.	Teacher has a well-developed strategy to using formative assessment and has designed particular approaches to be used.	Approach to using formative assessment is well designed and includes student as well as teacher use of the assessment information.		

Use for planning	Teacher has no plans to use assessment results in designing future instruction.	Teacher plans to use assessment results to plan for future instruction for the class as a whole.	Teacher plans to use assessment results to plan for future instruction for groups of students.	Teacher plans to use assessment results to plan for future instruction for individual students.		
				Number of Items Rated:		-
				Component Average Points:	0	-
<b>Evidence</b>	(Click the gray shaded box to the left and type your <i>Evidence</i> message here)					

**DOMAIN 2: THE CLASSROOM ENVIRONMENT**

<b>Component 2a: Creating an Environment of Respect and Rapport</b>						
Teacher interaction with students	Teacher interaction with at least some students is negative, demeaning, sarcastic, or inappropriate to the age or culture of the students. Students exhibit disrespect for the teacher.	Teacher-student interactions are generally appropriate but may reflect occasional inconsistencies, favoritism, or disregard for students' cultures. Students exhibit only minimal respect for the teacher.	Teacher-student interactions are friendly and demonstrate general caring and respect. Such interactions are appropriate to the age and cultures of the students. Students exhibit respect for the teacher.	Teacher interactions with students reflect genuine respect and caring for individuals as well as groups of students. Students appear to trust the teacher with sensitive information.		
Student interactions with other students	Student interactions are characterized by conflict, sarcasm, or put-downs.	Students do not demonstrate disrespect for one another.	Student interactions are generally polite and respectful.	Students demonstrate genuine caring for one another and monitor one another's treatment of peers, correcting classmates respectfully when needed.		
				Number of Items Rated:		-
				Component Average Points:	0	-
<b>Evidence</b>	(Click the gray shaded box to the left and type your <i>Evidence</i> message here)					

<b>Component 2b: Establishing a Culture for Learning</b>						
Importance of the content	Teacher or students convey a negative attitude toward the content, suggesting that it is not important or has been mandated by others.	Teacher communicates importance of the work but with little conviction and only minimal apparent buy-in by the students.	Teacher conveys genuine enthusiasm for the content, and students demonstrate consistent commitment to its value.	Students demonstrate through their active participation, curiosity, and taking initiative that they value the importance of the content.		
Expectations for learning and achievement	Instructional outcomes, activities and assignments, and classroom interactions convey low expectations for at least some students.	Instructional outcomes, activities and assignments, and classroom interactions convey only modest expectations for student learning and achievement.	Instructional outcomes, activities and assignments, and classroom interactions convey high expectations for most students.	Instructional outcomes, activities and assignments, and classroom interactions convey high expectations for all students. Students appear to have internalized these expectations.		
Student pride in work	Students demonstrate little or no pride in their work. They seem to be motivated by the desire to complete a task rather than to do high-quality work.	Students minimally accept the responsibility to do good work but invest little of their energy into its quality.	Students accept the teacher's insistence on work of high quality and demonstrate pride in that work.	Students demonstrate attention to detail and take obvious pride in their work, initiating improvements in it by, for example, revising drafts on their own or helping peers.		
				Number of Items Rated:		-

				Component Average Points:	0	-
<b>Evidence</b>		(Click the gray shaded box to the left and type your <i>Evidence</i> message here)				

<b>Component 2c: Managing Classroom Procedures</b>						
Management of instructional groups	Students not working with the teacher are not productively engaged in learning.	Students in only some groups are productively engaged in learning while unsupervised by the teacher.	Small-group work is well organized, and most students are productively engaged in learning while unsupervised by the teacher.	Small-group work is well organized, and students are productively engaged at all times, with students assuming responsibility for productivity.		
Management of transitions	Transitions are chaotic, with much time lost between activities or lesson segments.	Only some transitions are efficient, resulting in some loss of instructional time.	Transitions occur smoothly, with little loss of instructional time.	Transitions are seamless, with students assuming responsibility in ensuring their efficient operation.		
Management of materials and supplies	Materials and supplies are handled inefficiently, resulting in significant loss of instructional time.	Routines for handling materials and supplies function moderately well, but with some loss of instructional time.	Routines for handling materials and supplies occur smoothly, with little loss of instructional time.	Routines for handling materials and supplies are seamless, with students assuming some responsibility for smooth operation.		
Performance of noninstructional duties	Considerable instructional time is lost in performing noninstructional duties.	Systems for performing noninstructional duties are only fairly efficient, resulting in some loss of instructional time.	Efficient systems for performing noninstructional duties are in place, resulting in minimal loss of instructional time.	Systems for performing noninstructional duties are well established, with students assuming considerable responsibility for efficient operation.		
Supervision of volunteers and paraprofessionals	Volunteers and paraprofessionals have no clearly defined duties and are idle most of the time.	Volunteers and paraprofessionals are productively engaged during portions of class time but require frequent supervision.	Volunteers and paraprofessionals are productively and independently engaged during the entire class.	Volunteers and paraprofessionals make a substantive contribution to the classroom environment.		
				Number of Items Rated:		
				Component Average Points:	0	
<b>Evidence</b>		(Click the gray shaded box to the left and type your <i>Evidence</i> message here)				

<b>Component 2d: Managing Student Behavior</b>						
Expectations	No standards of conduct appear to have been established, or students are confused as to what the standards are.	Standards of conduct appear to have been established, and most students seem to understand them.	Standards of conduct are clear to all students.	Standards of conduct are clear to all students and appear to have been developed with student participation.		
Monitoring of student behavior	Student behavior is not monitored, and teacher is unaware of what the students are doing.	Teacher is generally aware of student behavior but may miss the activities of some students.	Teacher is alert to student behavior at all times.	Monitoring by teacher is subtle and preventive. Students monitor their own and their peers' behavior, correcting one another respectfully.		



					Number of Items Rated:	-
					Component Average Points:	0
<b>Evidence</b>	(Click the gray shaded box to the left and type your <i>Evidence</i> message here)					

<b>Component 3b: Using Questioning and Discussion Techniques</b>						
Quality of questions	Teacher's questions are virtually all of poor quality, with low cognitive challenge and single correct responses, and they are asked in rapid succession.	Teacher's questions are a combination of low and high quality, posed in rapid succession. Only some invite a thoughtful response.	Most of the teacher's questions are of high quality. Adequate time is provided for students to respond.	Teacher's questions are of uniformly high quality, with adequate time for students to respond. Students formulate many questions.		
Discussion techniques	Interaction between teacher and students is predominantly recitation style, with the teacher mediating all questions and answers.	Teacher makes some attempt to engage students in genuine discussion rather than recitation, with uneven results.	Teacher creates a genuine discussion among students, stepping aside when appropriate.	Students assume considerable responsibility for the success of the discussion, initiating topics and making unsolicited contributions.		
Student participation	A few students dominate the discussion.	Teacher attempts to engage all students in the discussion, but with only limited success.	Teacher successfully engages all students in the discussion.	Students themselves ensure that all voices are heard in the discussion.		
					Number of Items Rated:	-
					Component Average Points:	0
<b>Evidence</b>	(Click the gray shaded box to the left and type your <i>Evidence</i> message here)					

<b>Component 3c: Engaging Students in Learning</b>						
Activities and assignments	Activities and assignments are inappropriate for students' age or background. Students are not mentally engaged in them.	Activities and assignments are appropriate to some students and engage them mentally, but others are not engaged.	Most activities and assignments are appropriate to students, and almost all students are cognitively engaged in exploring content.	All students are cognitively engaged in the activities and assignments in their exploration of content. Students initiate or adapt activities and projects to enhance their understanding.		
Grouping of students	Instructional groups are inappropriate to the students or to the instructional outcomes.	Instructional groups are only partially appropriate to the students or only moderately successful in advancing the instructional outcomes of the lesson.	Instructional groups are productive and fully appropriate to the students or to the instructional purposes of the lesson.	Instructional groups are productive and fully appropriate to the students or to the instructional purposes of the lesson. Students take the initiative to influence the formation or adjustment of instructional groups.		
Instructional materials and resources	Instructional materials and resources are unsuitable to the instructional purposes or do not engage students mentally.	Instructional materials and resources are only partially suitable to the instructional purposes, or students are only partially mentally engaged with them.	Instructional materials and resources are suitable to the instructional purposes and engage students mentally.	Instructional materials and resources are suitable to the instructional purposes and engage students mentally. Students initiate the choice, adaptation, or creation of materials to enhance their learning.		

Structure and pacing	The lesson has no clearly defined structure, or the pace of the lesson is too slow or rushed, or both.	The lesson has a recognizable structure, although it is not uniformly maintained throughout the lesson. Pacing of the lesson is inconsistent.	The lesson has a clearly defined structure around which the activities are organized. Pacing of the lesson is generally appropriate.	The lesson's structure is highly coherent, allowing for reflection and closure. Pacing of the lesson is appropriate for all students.		
					Number of Items Rated:	-
					Component Average Points:	0
<b>Evidence</b>	(Click the gray shaded box to the left and type your <i>Evidence</i> message here)					

<b>Component 3d: Using Assessment in Instruction</b>						
Assessment criteria	Students are not aware of the criteria and performance standards by which their work will be evaluated.	Students know some of the criteria and performance standards by which their work will be evaluated.	Students are fully aware of the criteria and performance standards by which their work will be evaluated.	Students are fully aware of the criteria and performance standards by which their work will be evaluated and have contributed to the development of the criteria.		
Monitoring of student learning	Teacher does not monitor student learning in the curriculum.	Teacher monitors the progress of the class as a whole but elicits no diagnostic information.	Teacher monitors the progress of groups of students in the curriculum, making limited use of diagnostic prompts to elicit information.	Teacher actively and systematically elicits diagnostic information from individual students regarding their understanding and monitors the progress of individual students.		
Feedback to students	Teacher's feedback to students is of poor quality and not provided in a timely manner.	Teacher's feedback to students is uneven, and its timeliness is inconsistent.	Teacher's feedback to students is timely and of consistently high quality.	Teacher's feedback to students is timely and of consistently high quality, and students make use of the feedback in their learning.		
Student self-assessment and monitoring of progress	Students do not engage in self-assessment or monitoring of progress.	Students occasionally assess the quality of their own work against the assessment criteria and performance standards.	Students frequently assess and monitor the quality of their own work against the assessment criteria and performance standards.	Students not only frequently assess and monitor the quality of their own work against the assessment criteria and performance standards but also make active use of that information in their learning.		
					Number of Items Rated:	-
					Component Average Points:	0
<b>Evidence</b>	(Click the gray shaded box to the left and type your <i>Evidence</i> message here)					

<b>Component 3e: Demonstrating Flexibility and Responsiveness</b>						
Lesson adjustment	Teacher adheres rigidly to an instructional plan, even when a change is clearly needed.	Teacher attempts to adjust a lesson when needed, with only partially successful results.	Teacher makes a minor adjustment to a lesson, and the adjustment occurs smoothly.	Teacher successfully makes a major adjustment to a lesson when needed.		
Response to students	Teacher ignores or brushes aside students' questions or interests.	Teacher attempts to accommodate students' questions or interests, although the pacing of the lesson is disrupted.	Teacher successfully accommodates students' questions or interests.	Teacher seizes a major opportunity to enhance learning, building on student interests or a spontaneous event.		

Persistence	When a student has difficulty learning, the teacher either gives up or blames the student or the student's home environment.	Teacher accepts responsibility for the success of all students but has only a limited repertoire of instructional strategies to draw on.	Teacher persists in seeking approaches for students who have difficulty learning, drawing on a broad repertoire of strategies.	Teacher persists in seeking effective approaches for students who need help, using an extensive repertoire of strategies and soliciting additional resources from the school.		
					Number of Items Rated:	-
					Component Average Points:	0
<b>Evidence</b>	(Click the gray shaded box to the left and type your <i>Evidence</i> message here)					

**DOMAIN 4: PROFESSIONAL RESPONSIBILITIES**

<b>Component 4a: Reflecting on Teaching</b>						
Accuracy	Teacher does not know whether a lesson was effective or achieved its instructional outcomes, or teacher profoundly misjudges the success of a lesson.	Teacher has a generally accurate impression of a lesson's effectiveness and the extent to which instructional outcomes were met.	Teacher makes an accurate assessment of a lesson's effectiveness and the extent to which it achieved its instructional outcomes and can cite general references to support the judgment.	Teacher makes a thoughtful and accurate assessment of a lesson's effectiveness and the extent to which it achieved its instructional outcomes, citing many specific examples from the lesson and weighing the relative strengths of each.		
Use in future teaching	Teacher has no suggestions for how a lesson could be improved another time the lesson is taught.	Teacher makes general suggestions about how a lesson could be improved another time the lesson is taught.	Teacher makes a few specific suggestions of what could be tried another time the lesson is taught.	Drawing on an extensive repertoire of skills, teacher offers specific alternative actions, complete with the probable success of different courses of action.		
					Number of Items Rated:	-
					Component Average Points:	0
<b>Evidence</b>	(Click the gray shaded box to the left and type your <i>Evidence</i> message here)					

<b>Component 4b: Maintaining Accurate Records</b>						
Student completion of assignments	Teacher's system for maintaining information on student completion of assignments is in disarray.	Teacher's system for maintaining information on student completion of assignments is rudimentary and only partially effective.	Teacher's system for maintaining information on student completion of assignments is fully effective.	Teacher's system for maintaining information on student completion of assignments is fully effective. Students participate in maintaining the records.		
Student progress in learning	Teacher has no system for maintaining information on student progress in learning, or the system is in disarray.	Teacher's system for maintaining information on student progress in learning is rudimentary and only partially effective.	Teacher's system for maintaining information on student progress in learning is fully effective.	Teacher's system for maintaining information on student progress in learning is fully effective. Students contribute information and participate in interpreting the records.		
Noninstructional records	Teacher's records for noninstructional activities are in disarray, resulting in errors and confusion.	Teacher's records for noninstructional activities are adequate, but they require frequent monitoring to avoid errors.	Teacher's system for maintaining information on noninstructional activities is fully effective.	Teacher's system for maintaining information on noninstructional activities is highly effective, and students contribute to its maintenance.		
					Number of Items Rated:	-
					Component Average Points:	0
<b>Evidence</b>	(Click the gray shaded box to the left and type your <i>Evidence</i> message here)					

<b>Component 4c: Communicating with Families</b>						
Information about the instructional program	Teacher provides little or no information about the instructional program to families.	Teacher participates in the school's activities for family communication but offers little additional information.	Teacher provides frequent information to families, as appropriate, about the instructional program.	Teacher provides frequent information to families, as appropriate, about the instructional program. Students participate in preparing materials for their families.		
Information about individual students	Teacher provides minimal information to families about individual students, or the communication is inappropriate to the cultures of the families. Teacher does not respond, or responds insensitively, to family concerns about students.	Teacher adheres to the school's required procedures for communicating with families. Responses to family concerns are minimal or may reflect occasional insensitivity to cultural norms.	Teacher communicates with families about students' progress on a regular basis, respecting cultural norms, and is available as needed to respond to family concerns.	Teacher provides information to families frequently on student progress, with students contributing to the design of the system. Response to family concerns is handled with great professional and cultural sensitivity.		
Engagement of families in the instructional program	Teacher makes no attempt to engage families in the instructional program, or such efforts are inappropriate.	Teacher makes modest and partially successful attempts to engage families in the instructional program.	Teacher's efforts to engage families in the instructional program are frequent and successful.	Teacher's efforts to engage families in the instructional program are frequent and successful. Students contribute ideas for projects that could be enhanced by family participation.		
				Number of Items Rated:		-
				Component Average Points:	0	-
<b>Evidence</b>	(Click the gray shaded box to the left and type your <i>Evidence</i> message here)					

<b>Component 4d: Participating in a Professional Community</b>						
Relationships with colleagues	Teacher's relationships with colleagues are negative or self-serving.	Teacher maintains cordial relationships with colleagues to fulfill duties that the school or district requires.	Relationships with colleagues are characterized by mutual support and cooperation.	Relationships with colleagues are characterized by mutual support and cooperation. Teacher takes initiative in assuming leadership among the faculty.		
Involvement in a culture of professional inquiry	Teacher avoids participation in a culture of inquiry, resisting opportunities to become involved.	Teacher becomes involved in the school's culture of inquiry when invited to do so.	Teacher actively participates in a culture of professional inquiry.	Teacher takes a leadership role in promoting a culture of professional inquiry.		
Service to the school	Teacher avoids becoming involved in school events.	Teacher participates in school events when specifically asked.	Teacher volunteers to participate in school events, making a substantial contribution.	Teacher volunteers to participate in school events, making a substantial contribution, and assumes a leadership role in at least one aspect of school life.		
Participation in school and district projects	Teacher avoids becoming involved in school and district projects.	Teacher participates in school and district projects when specifically asked.	Teacher volunteers to participate in school and district projects, making a substantial contribution.	Teacher volunteers to participate in school and district projects, making a substantial contribution, and assumes a leadership role in a major school or district project.		

				Number of Items Rated:	-
				Component Average Points:	0
<b>Evidence</b>	(Click the gray shaded box to the left and type your <i>Evidence</i> message here)				

<b>Component 4e: Growing and Developing Professionally</b>					
Enhancement of content knowledge and pedagogical skill	Teacher engages in no professional development activities to enhance knowledge or skill.	Teacher participates in professional activities to a limited extent when they are convenient.	Teacher seeks out opportunities for professional development to enhance content knowledge and pedagogical skill.	Teacher seeks out opportunities for professional development and makes a systematic effort to conduct action research.	
Receptivity to feedback from colleagues	Teacher resists feedback on teaching performance from either supervisors or more experienced colleagues.	Teacher accepts, with some reluctance, feedback on teaching performance from both supervisors and professional colleagues.	Teacher welcomes feedback from colleagues when made by supervisors or when opportunities arise through professional collaboration.	Teacher seeks out feedback on teaching from both supervisors and colleagues.	
Service to the profession	Teacher makes no effort to share knowledge with others or to assume professional responsibilities.	Teacher finds limited ways to contribute to the profession.	Teacher participates actively in assisting other educators.	Teacher initiates important activities to contribute to the profession.	
				Number of Items Rated:	-
				Component Average Points:	0
<b>Evidence</b>	(Click the gray shaded box to the left and type your <i>Evidence</i> message here)				

<b>Component 4f: Showing Professionalism</b>					
Integrity and ethical conduct	Teacher displays dishonesty in interactions with colleagues, students, and the public.	Teacher is honest in interactions with colleagues, students, and the public.	Teacher displays high standards of honesty, integrity, and confidentiality in interactions with colleagues, students, and the public.	Teacher can be counted on to hold the highest standards of honesty, integrity, and confidentiality and takes a leadership role with colleagues.	
Service to students	Teacher is not alert to students' needs.	Teacher's attempts to serve students are inconsistent.	Teacher is active in serving students.	Teacher is highly proactive in serving students, seeking out resources when needed.	
Advocacy	Teacher contributes to school practices that result in some students being ill served by the school.	Teacher does not knowingly contribute to some students being ill served by the school.	Teacher works to ensure that all students receive a fair opportunity to succeed.	Teacher makes a concerted effort to challenge negative attitudes or practices to ensure that all students, particularly those traditionally underserved, are honored in the school.	
Decision making	Teacher makes decisions and recommendations based on self-serving interests.	Teacher's decisions and recommendations are based on limited though genuinely professional considerations.	Teacher maintains an open mind and participates in team or departmental decision making.	Teacher takes a leadership role in team or departmental decision making and helps ensure that such decisions are based on the highest professional standards.	

Compliance with student and district regulation	Teacher does not comply with school and district regulations.	Teacher complies minimally with school and district regulations, doing just enough to get by.	Teacher complies fully with school and district regulations.	Teacher complies fully with school and district regulations, taking a leadership role with colleagues.		
				Number of Items Rated:		-
				Component Average Points:	0	-
<b>Evidence</b>	(Click the gray shaded box to the left and type your <i>Evidence</i> message here)					

**End of DANIELSON FRAMEWORK FOR  
TEACHING Tool (Components for Domains 1, 2,  
3, and 4)**

**SECTION A: OTHER NON-STUDENT GROWTH EVALUATION CRITERIA**

	INEFFECTIVE	MINIMALLY EFFECTIVE	EFFECTIVE	HIGHLY EFFECTIVE	N/A	
<b>TEACHER ATTENDANCE</b>	Teacher has two or more unapproved absences.	Teacher has one unapproved absence.	Teacher has no unapproved absences and three or less late arrivals to work and/or contractually obligated meetings.	Teacher has no unapproved absences and no late arrivals to work and/or contractually obligated meetings.		
<b>Evidence</b>	(Click the gray shaded box to the left and type your <i>Evidence</i> message here)					

	INEFFECTIVE	MINIMALLY EFFECTIVE	EFFECTIVE	HIGHLY EFFECTIVE	N/A	
<b>SIGNIFICANT, RELEVANT ACCOMPLISHMENTS AND CONTRIBUTIONS</b>	Teacher did not contribute to the overall performance of school by not making any clear, significant, relevant contributions above the normal expectations and did not demonstrate a record of exceptional performance.	Teacher minimally contributed to the overall performance of school by making limited and unclear contributions above the normal expectations and did not demonstrate a record of exceptional performance.	Teacher contributed to the overall performance of school by making at least one clear, significant, relevant contribution above the normal expectations and demonstrated a record of exceptional performance.	Teacher significantly contributed to the overall performance of school by making numerous clear, significant, relevant contributions above the normal expectations and demonstrated a record of exceptional performance.		
<b>Evidence</b>	(Click the gray shaded box to the left and type your <i>Evidence</i> message here)					

	INEFFECTIVE	MINIMALLY EFFECTIVE	EFFECTIVE	HIGHLY EFFECTIVE	N/A	
<b>RELEVANT SPECIAL TRAINING</b>	Teacher did not complete any relevant training other than professional development or continuing education that is required by state law and did not integrate that training into instruction in a "meaningful" way.	Teacher only completed minimal relevant training other than professional development or continuing education that is required by state law and/or did not integrate that training into instruction in a "meaningful" way.	Teacher completed relevant training other than professional development or continuing education that is required by state law and did integrate that training into instruction in a "meaningful" way.	Teacher completed numerous relevant trainings other than professional development or continuing education that is required by state law and did integrate all of the trainings into instruction in a "meaningful" way.		
<b>Evidence</b>	(Click the gray shaded box to the left and type your <i>Evidence</i> message here)					

	INEFFECTIVE	MINIMALLY EFFECTIVE	EFFECTIVE	HIGHLY EFFECTIVE	N/A	
<b>DISCIPLINE</b>	The teacher was suspended from their position.	Teacher received a written reprimand.	The teacher received a verbal reprimand.	Teacher demonstrated a high level of professional conduct by evidence of not receiving any verbal or written reprimands.		
<b>Evidence</b>	(Click the gray shaded box to the left and type your <i>Evidence</i> message here)					

	INEFFECTIVE	MINIMALLY EFFECTIVE	EFFECTIVE	HIGHLY EFFECTIVE	N/A	
<b>Enter criteria to be evaluated.</b>	Enter criteria equal to ineffective rating.	Enter criteria equal to minimally effective rating.	Enter criteria equal to effective rating.	Enter criteria equal to highly effective rating.		
<b>Evidence</b>	(Click the gray shaded box to the left and type your <i>Evidence</i> message here)					

**EVALUATION CRITERIA for Section A**

NUMBER OF SEPARATE ITEMS RATED	1
POINTS SUBTOTAL	4
SCORE AS % OF TOTAL ANNUAL EVALUATION	68.75%

NOTE: Click on the yellow shaded box in each of the Student Growth CATEGORY columns titled "Select Measurement Instrument" and a drop down arrow will appear. Select the desired instrument and press the 'ENTER' key. You may leave any gray shaded box blank or type n/a if it does not apply.

**SECTION B: LOCAL STUDENT GROWTH AND ASSESSMENT DATA**

	INEFFECTIVE	MINIMALLY EFFECTIVE	EFFECTIVE	HIGHLY EFFECTIVE	N/A	
<b>LOCAL ASSESSMENT 1</b>	Instructor shows no demonstration of having a direct impact on student growth according to the objective results of this assessment instrument.	Instructor shows some demonstration of having a direct impact on student growth according to the objective results of this assessment instrument.	Instructor shows clear and indisputable demonstration of having a direct impact on student growth, at least average compared to other instructors, that is evident according to the objective results of this assessment instrument.	Instructor shows mastery of teaching. Demonstrates significant and indisputable evidence of having a direct impact on student growth, beyond average of other instructors, according to the objective results of this assessment instrument.		
(Select measurement instrument)						
<b>Evidence</b>	(Click the gray shaded box to the left and type your <i>Evidence</i> message here)					

<b>LOCAL ASSESSMENT 2</b>	Instructor shows no demonstration of having a direct impact on student growth according to the objective results of this assessment instrument.	Instructor shows some demonstration of having a direct impact on student growth according to the objective results of this assessment instrument.	Instructor shows clear and indisputable demonstration of having a direct impact on student growth, at least average compared to other instructors, that is evident according to the objective results of this assessment instrument.	Instructor shows mastery of teaching. Demonstrates significant and indisputable evidence of having a direct impact on student growth, beyond average of other instructors, according to the objective results of this assessment instrument.		
(Select measurement instrument)						
<b>Evidence</b>	(Click the gray shaded box to the left and type your <i>Evidence</i> message here)					

<b>LOCAL ASSESSMENT 3</b>	Instructor shows no demonstration of having a direct impact on student growth according to the objective results of this assessment instrument.	Instructor shows some demonstration of having a direct impact on student growth according to the objective results of this assessment instrument.	Instructor shows clear and indisputable demonstration of having a direct impact on student growth, at least average compared to other instructors, that is evident according to the objective results of this assessment instrument.	Instructor shows mastery of teaching. Demonstrates significant and indisputable evidence of having a direct impact on student growth, beyond average of other instructors, according to the objective results of this assessment instrument.		
(Select measurement instrument)						
<b>Evidence</b>	(Click the gray shaded box to the left and type your <i>Evidence</i> message here)					

**SECTION C: STATE STUDENT GROWTH AND ASSESSMENT DATA**

	INEFFECTIVE	MINIMALLY EFFECTIVE	EFFECTIVE	HIGHLY EFFECTIVE	N/A	
<b>STATE ASSESSMENT 1</b>	Instructor shows no demonstration of having a direct impact on student growth according to the objective results of this assessment instrument.	Instructor shows some demonstration of having a direct impact on student growth according to the objective results of this assessment instrument.	Instructor shows clear and indisputable demonstration of having a direct impact on student growth, at least average compared to other instructors, that is evident according to the objective results of this assessment instrument.	Instructor shows mastery of teaching. Demonstrates significant and indisputable evidence of having a direct impact on student growth, beyond average of other instructors, according to the objective results of this assessment instrument.		
(Select measurement instrument)						
<b>Evidence</b>	(Click the gray shaded box to the left and type your <i>Evidence</i> message here)					

<b>STATE ASSESSMENT 2</b>	Instructor shows no demonstration of having a direct impact on student growth according to the objective results of this assessment instrument.	Instructor shows some demonstration of having a direct impact on student growth according to the objective results of this assessment instrument.	Instructor shows clear and indisputable demonstration of having a direct impact on student growth, at least average compared to other instructors, that is evident according to the objective results of this assessment instrument.	Instructor shows mastery of teaching. Demonstrates significant and indisputable evidence of having a direct impact on student growth, beyond average of other instructors, according to the objective results of this assessment instrument.		
	(Select measurement instrument)					
<b>Evidence</b>		(Click the gray shaded box to the left and type your <i>Evidence</i> message here)				

<b>STATE ASSESSMENT 3</b>	Instructor shows no demonstration of having a direct impact on student growth according to the objective results of this assessment instrument.	Instructor shows some demonstration of having a direct impact on student growth according to the objective results of this assessment instrument.	Instructor shows clear and indisputable demonstration of having a direct impact on student growth, at least average compared to other instructors, that is evident according to the objective results of this assessment instrument.	Instructor shows mastery of teaching. Demonstrates significant and indisputable evidence of having a direct impact on student growth, beyond average of other instructors, according to the objective results of this assessment instrument.		
	(Select measurement instrument)					
<b>Evidence</b>		(Click the gray shaded box to the left and type your <i>Evidence</i> message here)				

**SECTION D: NATIONAL STUDENT GROWTH AND ASSESSMENT DATA**

	INEFFECTIVE	MINIMALLY EFFECTIVE	EFFECTIVE	HIGHLY EFFECTIVE	N/A	
<b>NATIONAL ASSESSMENT 1</b>	Instructor shows no demonstration of having a direct impact on student growth according to the objective results of this assessment instrument.	Instructor shows some demonstration of having a direct impact on student growth according to the objective results of this assessment instrument.	Instructor shows clear and indisputable demonstration of having a direct impact on student growth, at least average compared to other instructors, that is evident according to the objective results of this assessment instrument.	Instructor shows mastery of teaching. Demonstrates significant and indisputable evidence of having a direct impact on student growth, beyond average of other instructors, according to the objective results of this assessment instrument.		
	(Select measurement instrument)					
<b>Evidence</b>		(Click the gray shaded box to the left and type your <i>Evidence</i> message here)				

<b>NATIONAL ASSESSMENT 2</b>	Instructor shows no demonstration of having a direct impact on student growth according to the objective results of this assessment instrument.	Instructor shows some demonstration of having a direct impact on student growth according to the objective results of this assessment instrument.	Instructor shows clear and indisputable demonstration of having a direct impact on student growth, at least average compared to other instructors, that is evident according to the objective results of this assessment instrument.	Instructor shows mastery of teaching. Demonstrates significant and indisputable evidence of having a direct impact on student growth, beyond average of other instructors, according to the objective results of this assessment instrument.		
	(Select measurement instrument)					
<b>Evidence</b>		(Click the gray shaded box to the left and type your <i>Evidence</i> message here)				

<b>NATIONAL ASSESSMENT 3</b>	Instructor shows no demonstration of having a direct impact on student growth according to the objective results of this assessment instrument.	Instructor shows some demonstration of having a direct impact on student growth according to the objective results of this assessment instrument.	Instructor shows clear and indisputable demonstration of having a direct impact on student growth, at least average compared to other instructors, that is evident according to the objective results of this assessment instrument.	Instructor shows mastery of teaching. Demonstrates significant and indisputable evidence of having a direct impact on student growth, beyond average of other instructors, according to the objective results of this assessment instrument.		
	(Select measurement instrument)					
<b>Evidence</b>		(Click the gray shaded box to the left and type your <i>Evidence</i> message here)				

**End of OTHER EVALUATION CRITERIA for Sections B, C and D**

TOTAL ALLOWABLE %: THIS SECTION INCLUDES STUDENT GROWTH AND ASSESSMENT DATA ONLY (SECTIONS B, C, D) NUMBER OF ITEMS RATED	<b>25%</b>
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