



Continuity of Learning and COVID-19 Response Plan (“Plan”) Application Template

As a result of the ongoing COVID-19 pandemic, Burt Township School District must submit a Continuity of Learning and COVID-19 Response Plan (“Plan”) in order to continue to receive state aid for operations. Although schools are closed and not providing in-person instruction, teaching and learning must continue. Michigan educators have been called to provide our students with continued learning.

There are varied states of readiness to provide continuity in learning among districts. Even within districts of multiple school sites, there are varied states of readiness. It is expected that schools will provide instruction at a distance using a variety of methods that meet local needs, including printed materials, phone contact, email, virtual learning, or a combination to meet student needs. We should avoid assuming that continuity in learning can only occur through online means.

While many educators have been providing distance learning opportunities, the Governor’s Executive Order ([EO 2020-35](#)) requires all schools to begin providing learning opportunities for all students no later than September 15, 2022. Districts who are able to begin their plans earlier are encouraged to do so.

Each District shall submit a single completed Assurance Document, Budget Outline, and Continuity of Learning Plan to its Intermediate School District. Each Public School Academy shall submit a completed Assurance Document, Budget Outline, and Continuity of Learning Plan to its Authorizer. A single Application should be filed for the district rather than multiple applications for individual schools within a district. The following items are required for the application:

1. Assurances Document
2. Continuity of Learning Plan
3. Budget Outline

Continuity of Learning and COVID-19 Response Plan (“Plan”) Guiding Principles

As Districts and Public School Academies complete the Assurances and Continuity of Learning Plans, they should consider utilizing the following principles to guide their work:

Keep Students at the Center

Intentional outreach to continue building relationships and maintain connections. Help students feel safe and valued. At minimum, plan to do the following: • Plan for Student Learning: Build on each student’s strengths, interests, and needs and use this knowledge to positively affect learning.

- Develop a Weekly Plan and Schedule: Offer routines and structures for consistency and for the balancing of think time, work time, and play time for health and well-being.
- Contact Families: Partner to support student learning through ongoing communication and collaboration. This will not look the same for every student and family—safety remains the priority. Provide translations as necessary.

Design Learning for Equity and Access

Plan and deliver content in multiple ways so all students can access learning. •

Teach Content: Set goals using knowledge of each student, content area standards, and of Michigan Merit Curriculum.

- Deliver Flexible Instruction: Consider how to deliver content depending on tools and resources accessible to each student. Alternative modes of instruction may include use of online learning, telephone communications, email, virtual instruction, videos, slideshows, project-based learning, use of instructional packets, or a combination to meet diverse student needs.
- Engage Families: Communicate with families about engagement strategies to support students as they access the learning. Families are critical partners. Provide translations as necessary.

Assess Student Learning

Manage and monitor student learning and plan what's next for learning including the potential need for summer and supplemental learning.

- Check Student Learning: Use a variety of strategies to monitor, assess, and provide feedback to students about their learning.
- Make Instructional Adjustments: Use formative assessment results to guide educators' reflection on effectiveness of instruction and to determine next steps for student learning.
- Engage Families: Communicate with families about assessment results in order to inform next steps and the potential for supplemental summer learning. Provide translations as necessary.

**Continuity of Learning and COVID-19 Response Plan ("Plan")
Assurances**

Date Submitted: September 14, 2022

Name of District: Burt Township School District

Address of District: 27 Colwell Street, Grand Marais, MI 49839

District Code Number: 02020

Email Address of the District: superintendent@burt.school

Name of Intermediate School District: Marquette-Alger Regional Education Service

Agency Name of Authorizing Body (if applicable):

This Assurance document needs to be returned to your Intermediate School District or, for Public School Academies, your Authorizing Body with your Continuity of Learning Plan and Budget Outline beginning April 8, 2020 to indicate that the District will adopt a plan to ensure continuous learning for all students through the remainder of the 2022-2023 school year.

Districts should submit a single district plan that relates to all of their schools.

The applicant hereby provides assurance it will follow the requirements for a Plan for the remainder of the 2022-23 school year:

1. Applicant assures that all student learning will take place under the direction of a teacher of record for each student enrolled in the district.
2. Applicant assures that it will continue to pay school employees during the balance of the 2022-2023 school year under the same terms and conditions established prior to the school closure order period.
3. Applicant assures that the Plan was developed in collaboration with district administrators, school board members, teachers, and local bargaining units.
4. Applicant assures that food distribution has been arranged for or provided for eligible students.
5. Applicant assures coordination between applicant and Intermediate School District in which the District/PSA is located to mobilize disaster relief child care centers.
6. Applicant assures that to the extent practicable the District/PSA will in good faith provide students with IEPs/Section 504 Plans the opportunity to participate in learning consistent with existing plans.

7. Applicant assures that Continuity of Learning and COVID-19 Response Plan, Assurance Document, and Budget Outline will be posted immediately following approval to the District's/PSA's website.

Continuity of Learning and COVID-19 Response Plan (“Plan”)

The goal of a Continuity of Learning Plan and COVID-19 Response Plan is to ensure that each District or Public School Academy is providing, to the best of its ability, each student with alternative modes of instruction to help them stay on pace in their learning. This application recognizes that there is no “one-size-fits-all” solution; multiple means of engaging students and supporting families may be necessary that may vary by grade level, school building, or student population served.

For the purposes of the Plan, “district” refers to school districts and public school academies. Date Submitted: September 14, 2022

Name of District: Burt Township School District

Address of District: 27 Colwell Street, Grand Marais, MI 49839

District Code Number: 02020

Email Address of the District Superintendent: <mailto:superintendent@burt.school> Name of

Intermediate School District: Marquette-Alger Regional Education Service Agency Name

of Authorizing Body (if applicable):

In accordance with Executive Order 2020-35 a Plan must include all of the following parts:

1. Please describe the methods the district will use to provide alternative modes of instruction other than in-person instruction and a summary of materials each pupil and the pupil's parents or guardians will need to access meaningfully the alternative modes of instruction included in the Plan. If the Plan relies on electronic instruction, the Plan must ensure to the extent feasible that pupils have access to a connected device capable of accessing the electronic instruction and must not penalize a pupil for the pupil's inability to fully participate.

“Alternative modes of instruction” means modes of pupil instruction, other than in-person instruction, that may include, without limitation, partnerships with other districts or intermediate districts or community colleges or institutions of higher education, use of vendors, use of online learning, telephone communications, email, virtual instruction, videos, slideshows, project-based learning, use of instructional packets, or a hybrid of multiple modes of learning that still promote recommended practices for social distancing to mitigate the spread of COVID-19.

District/ PSA Response: The format of delivery will be blended.

All students at Burt Township School District have a district provided Chromebook assigned to them. Students and staff were surveyed for their access to internet in the home. All certified

staff indicated they currently have home access to the internet while approximately half of the student population indicated they have access at home. Students who indicated a lack of home access have been provided a Verizon “Jetpack” mobile hotspot. The jetpacks have been configured to allow only CIPA compliant devices (Chromebooks) to connect.

Students who indicate an inability to connect via the Jetpack may call the school or send a message via the meal distributor of the inability to connect. Hard copies of learning/instructional materials will be made available to those who indicate an inability to connect.

2. Please describe the methods the district will use to keep pupils at the center of educational activities, including outreach to continue building relationships and maintain connections, and to help pupils feel safe and valued.

District/ PSA Response: Certified and noncertified staff members will continue to use Positive Behavioral Interventions and Supports (PBIS) as part of a responsive classroom and dynamic Multi-Tiered System of Support (MTSS). Addressing the social/emotional/behavioral needs of each student is part of a successful MTSS. The School Social Worker will initiate contact at the request of a student, parent or teacher. The principal will also initiate family, student, staff contact to facilitate connections and/or overcome any barriers to addressing the social/emotional/behavior needs of a family/student.

3. Please describe the district’s plans to deliver content in multiple ways so that all pupils can access learning.

District/ PSA Response: The Burt Township School District enrollment is 31 students K-12. This small number of students allows for staff members to personalize the learning experience of each student. Staff members had recently completed the Winter NWEA MAP testing and will use those results as baseline data for areas such as ELA, Math, Science and Social Studies, where appropriate. As mentioned previously, students who are unable to connect electronically will be provided with hard copy materials and staff members will connect with students and families via telephone or hand-written message delivered via food courier. The format of delivery will be blended.

4. Please describe the district’s plans to manage and monitor learning by pupils.

District/ PSA Response: Assessment of learning will be difficult on a large scale; however, given the small number of students enrolled, assessment of learning will be easier than in a larger school. Teachers will create their own meaningful assessment rubrics dependent upon the materials and discipline taught. Students will receive a Pass/Incomplete score for their work during this time period.

5. Please attach a budget outline estimating additional expenditures associated with the Plan and sources of revenue to pay for those expenditures.

District/ PSA Response:

Item/Service	Cost	Funding Source
6-month Verizon service contract (\$60/mo/jetpack)	\$3600.00	Title Allocations or General Fund

Gas/Fuel for School Vehicle (86 miles/day)	258mi/week – Variable Cost	General Fund
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6. Please describe the manner in which district administrators, board members, teachers, and any representatives of teachers collaborated in development of the Plan.

District/ PSA Response: The administration surveyed and discussed continued opportunities for learning with staff members, assembled the plan, and submitted a copy of the plan to the board members for additional input.

7. Please describe the methods the district will use to notify pupils and parents or guardians of the Plan.

District/ PSA Response: The District used a phone application called Remind to alert parents to the continued opportunities for learning. Additionally, a letter was mailed to each family outlining the District's efforts. Notices were also included with weekly meal distributions. The plan will also be placed on the District's website under the transparency section. Finally, students and parents who are not reached by previously outlined means will be called directly.

8. Please provide an estimate of the date on which the district will begin implementation of the Plan, which must be no later than April 28, 2008.

District/ PSA Response: April 13, 2020

9. Please describe the assistance, to the extent feasible, to pupils enrolled in any postsecondary dual enrollment courses under Public Act 160 of 1996, as amended, MCL 388.511 to 388.524, and Career and Technical Preparation Act, 258 PA 2000, as amended, MCL 388.1901 to 388.1913, in completing the courses during the 2022-2023 school year.

District/ PSA Response: Currently, we have no pupils enrolled in courses that fall under these categories.

10. Please describe how the district will continue to provide or arrange for continuation of food distribution to eligible pupils.

District/ PSA Response: The District is currently providing breakfast and lunch for 35 of 35 students. The remaining students/families opted out. The District will continue to provide pick up and delivery service for food distribution through the executive order date.

11. Please confirm that the district will continue to pay school employees while redeploying staff to provide meaningful work in the context of the Plan, subject to any applicable requirements of a collective bargaining agreement.

District/ PSA Response: Staff members will continue to be paid consistent with EO-2020-35.

12. Provide describe how the district will evaluate the participation of pupils in the Plan.

District/ PSA Response: Student participation will be measured by attendance in online opportunities and the submission of hard copy work as appropriate. Formative and summative data will be collected via electronic and hard copy means wherever possible. When school is

able to resume, NWEA MAP testing will outline progress when compared to 2022-2023 MAP testing.

Seniors have been contacted directly by their teachers as well as the senior advisor. Students have all been counseled regarding their respective status in Michigan's graduation requirements. Third quarter grades will be their final GPA with current work not affecting overall GPA.

13. Please describe how the district will provide mental health supports to pupils affected by a state of emergency or state of disaster prompted by COVID-19.

District/ PSA Response: As mentioned above, the mental health of students is part of a functional MTSS and the appropriate local and state support systems will be utilized as necessary and appropriate. Students and families with identified mental health needs will be connected with the appropriate local, county, or state resource as appropriate.

14. Please describe how the district will support the efforts of the intermediate district in which the district is located to mobilize disaster relief childcare centers as described in Executive Order 2020-16 or any executive order that follow it.

District/ PSA Response: Burt Township School District is geographically located 2 hours away from the MARESA childcare center making access difficult for residents in our LEA. However, the District will support the efforts of the [MARESA](#) child care efforts as needed.

Optional question:

15. Does the District plan to adopt a balanced calendar instructional program for the remainder of the 2022-2023 school year? Does the District plan to adopt a balanced calendar instructional program for the 2022-2023 school year?

District/ PSA Response: The board and administration will discuss options for a balanced calendar in the 2022-2023 school year dependent upon the status of COVID-19.

Name of District Leader Submitting Application: Anthony Barnes, Superintendent/K-12 Principal

Date Approved: September 14, 2022

Name of ISD Superintendent/Authorizer Designee: Greg Nyen

Date Submitted to Superintendent and State Treasurer: September 14, 2022

Confirmation approved Plan is posted on District/PSA website: September 14, 2022