

**Ionia County Intermediate School District**

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**A. General Information**

ISDs serve as a central support system for all public, charter and non-public schools that operate within their district. There are 57 Intermediate School Districts (ISDs) or Regional Education Service Agencies (RESAs) in the state of Michigan. No two are exactly alike. Each bases its work on the specific needs of its constituent public school districts. All offer leadership, programs, and services in the areas of instruction, career and technical education, special education, technology, and business related functions.

|  | FY 2017-2018 |            |  |  |
|--|--------------|------------|--|--|
| Total Budget                                   | \$           | 26,061,670 |  |  |
| Pupil FTEs                                     |              | 9,703.36   |  |  |
| ISD Employees                                  |              | 473        |  |  |
| Constituent Districts, PSAs, Nonpublic Schools |              | 13         |  |  |

**B. Travel Information - 2017-2018**

As ISDs seek to provide leadership, programs and services to their constituents, staff seek out best practices, gain state and national educational perspectives, gather knowledge and skill levels that reflect the latest trends, innovations, and challenges. This requires more travel to conferences and trainings than you would typically experience in a K-12 school district.

|   | NO TRAVEL       |                  |                |                |                   |              |
|---|-----------------|------------------|----------------|----------------|-------------------|--------------|
| FY 2018 Total Cost of Air Fare          | \$              | -                |                |                | \$                | -            |
| FY 2018 Total Cost of Overnight Lodging | \$              | -                |                |                |                   |              |
| FY 2018 Total Cost of Car Rental        | \$              | -                |                |                |                   |              |
| FY 2018 Total Cost of Meals             | \$              | -                |                |                |                   |              |
| Example                                 |                 |                  |                |                |                   |              |
| <i>Dates</i>                            | <i>Purposes</i> | <i>Locations</i> | <i>Flights</i> | <i>Lodging</i> | <i>Car Rental</i> | <i>Meals</i> |
|   |                 |                  |                |                |                   |              |
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**C. Contract Information**

ISDs occasionally enter into contracts with vendors to perform specific services that would not be cost effective or reasonable for the ISD to provide on its own. ISDs must follow state requirements for seeking competitive bids on some purchases. Below are the contracts required to be reported under this section.

| Subject Matter                           |                            | Cost         | Bid? | Signed by     | Position                 |
|--|----------------------------|--------------|------|---------------|--------------------------|
| School of Missionary Aviation Technology | Contracted Instruction     | \$ 81,885.00 | no   | Jason Mellema | Superintendent           |
| Montcalm ISD                             | Special Education Services | \$ 50,212.00 | no   | Jason Mellema | Superintendent           |
| Staff Rehab                              | Contracted Speech Services | \$ 99,553.31 | no   | James Loser   | Assistant Superintendent |
| Carly Stender                            | Contracted OT Services     | \$ 25,810.42 | no   | James Loser   | Assistant Superintendent |
|  |                            |              |      |               |                          |
|  |                            |              |      |               |                          |
|  |                            |              |      |               |                          |
|  |                            |              |      |               |                          |

**D. Contract Modification Information**

Any contract modifications in excess of \$25,000 for the 2017-18 school year are detailed below.

| Modification Description | Additional Amount | Revised Total |
|--------------------------|-------------------|---------------|
| None                     | \$ -              | \$ -          |
|                          | \$ -              | \$ -          |

**E. Salary, Expense Account, & Supplemental Compensation Information**

ISD employees are typically categorized by classification. All classifications are normally established according to demands of the position, level of responsibility, job functions performed, credentials and skills required, etc. Each classification falls into at least one established salary schedule, which takes into account such factors as seniority in position or in similar positions, comparison to similar jobs elsewhere in the community, cost of living factors, etc. In addition, some classifications require travel inside and outside of the ISD, attendance at meetings, and attendance at workshops and conferences. Expenses for these activities are strictly limited in a budget approved annually by the ISD Board of Education.

| Employee                                      | Salary        | Exp. Acct. | Reimb. Exp. | Suppl. Comp. |
|---|---------------|------------|-------------|--------------|
| Superintendent                                | \$ 136,344.88 |            | \$ 3,966.16 | \$ 9,100.00  |
| Assistant Superintendent of Special Education | \$ 115,319.80 |            | \$ 3,008.64 | \$ 7,780.76  |
| Director of Fiscal Services                   | \$ 112,844.88 |            | \$ 225.24   | \$ 7,454.98  |
| Special Education Director                    | \$ 101,722.28 |            | \$ 238.72   |              |
| Special Education Director                    | \$ 92,618.88  |            | \$ 1,790.36 |              |
| Special Education Director (Planner/Monitor)  | \$ 91,959.00  |            | \$ 2,583.95 | \$ 2,758.86  |
| Assistant Superintendent of Career Technology | \$ 90,000.00  |            | \$ 446.19   | \$ 6,299.80  |
| Teacher                                       | \$ 88,570.99  |            | \$ 234.39   | \$ 207.04    |
| School Psychologist                           | \$ 88,174.32  |            | \$ 420.61   | \$ 170.30    |
| Physical Therapist                            | \$ 84,259.93  |            | \$ 502.18   | \$ 196.19    |
| Special Education Director                    | \$ 80,357.55  |            | \$ 777.52   | \$ 2,410.72  |
| Director of Technology                        | \$ 79,170.00  |            | \$ 866.40   |              |
| School Psychologist                           | \$ 78,624.36  |            | \$ 680.21   | \$ 176.41    |
| ASD Director                                  | \$ 77,394.88  |            | \$ 740.56   |              |
|   |               |            |             |              |
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**F. Fiber Optic/Cable Equipment & Operating System Software for Fiber Optic/Cable Equipment Networks**

Many ISDs utilize fiber networks which benefit students and the community. These high capacity broadband networks interconnect districts, improve the delivery of Internet, instructional, and administrative resources while reducing over-all costs. Through partnerships, ISDs, local schools, county and other governmental units, and Central Police Dispatch (911), have access to fiber wide-area networks that are more affordable for all partners.

| Fund Source  | Expenditures for Fiber Optic or Cable Equip. or OS Software |
|--|---|
| No expenditures for fiber optic or cable equipment or operating system software for fiber optic or cable equipment networks. |   |

**G. Public Relations, Polling, Lobbying, and Legal Services**

The 57 intermediate school districts (ISDs) or regional educational service agencies (RESAs) were created by the legislature in 1962 to bring about quality and equitable educational opportunities to students and schools throughout the state. Because public education is funded and regulated by the state and federal government, it is necessary for ISDs to use some resources to fund activities that promote public accountability, research, and government communications. The guiding principle for all activities of this nature is to advocate for the children we serve.

| Vendor | Services | Amount |
|--------|----------|--------|
|        |          |        |

|                   |                |    |           |  |  |
|-------------------|----------------|----|-----------|--|--|
| Thrun Law Firm    | Legal Services | \$ | 42,212.73 |  |  |
| Clark Hill        | Legal Services | \$ | 7,087.15  |  |  |
| Karoub Associates | Lobbying       | \$ | 11,500.00 |  |  |
| School Equity     | Lobbying       | \$ | 4,425.00  |  |  |

**H. IRS Tax Form 1099s in Excess of \$25,000**

Cost savings can often be realized by contracting with individuals for limited, specialized projects. For the fiscal year 2017-2018, the following projects and services were accomplished under contracts that exceeded \$25,000:

| Name                    | Amount    | Project(s) | Services          |
|-------------------------|-----------|------------|-------------------|
| 1099's at of 12/31/2017 |           |            |                   |
| Staff Rehab             | 63,217.45 |            | Special Education |
| Carly Stender           | 26,996.44 |            | Special Education |
| Jessica Murphy          | 26,070.00 |            | Parent Liasion    |
| Thrun Law               | 62,569.93 |            | Legal Services    |

**I. Certain ISD Expenditures**

Every organization requires leadership. ISDs within the State of Michigan have been charged by the Governor and the Michigan Department of Education to communicate, train, support, and lead educational initiatives defined by the state and federal government. Most recently these include, but are not limited to, the following: No Child Left Behind, newly enacted high school graduation requirements, the Michigan School Improvement Framework, and the new Grade Level Content Expectations for the core subjects. ISDs are required by law to meet the individual and specialized needs of students within our region including the areas of Title I, Special Education, and Career and Technical Education.

|   | \$ Amount     | % of Budget |
|---|---------------|-------------|
| Administrative costs                                    | \$ 925,405.00 | 0.03551     |
| Public Relations, surveys, polling, lobbying legal fees | \$ 65,224.88  | 0.00250     |

**J. Motor Vehicle Expenses**

Because ISDs serve numerous districts, sometimes covering large geographic areas, certain vehicles might be provided for specific transportation needs.

| Motor Vehicles          | Purpose   |
|-------------------------|---|
| 2002 Ford Van           | Community Based Instruction Activities for Students with Disabilities |
| 2004 Chevrolet Van      | Community Based Instruction Activities for Students with Disabilities |
| 2004 E150 Econoline Van | Community Based Instruction Activities for Students with Disabilities |
| 2005 Ford Econoline Van | Community Based Instruction Activities for Students with Disabilities |
| 2005 Dodge Stratus      | Community Based Instruction Activities for Students with Disabilities |
| 2009 GMC Savanna 1500   | Community Based Instruction Activities for Students with Disabilities |
| 2011 GMC Savanna 1500   | Community Based Instruction Activities for Students with Disabilities |
| 2012 GMC Savanna 1500   | Community Based Instruction Activities for Students with Disabilities |
| 2013 GMC Savanna 1500   | Community Based Instruction Activities for Students with Disabilities |
| 2014 GMC Savanna 1500   | Community Based Instruction Activities for Students with Disabilities |
| 2014 GMC Savanna 1500   | Community Based Instruction Activities for Students with Disabilities |
| 2017 Ford Transit       | Community Based Instruction Activities for Students with Disabilities |
| 2017 Ford Transit       | Career Tech   |
| 2017 Ford Transit       | Career Tech   |