

**ORGANIZATIONAL MEETING MINUTES
BOARD OF EDUCATION
Monday, January 15, 2018**

The meeting was called to order by Bill Chilman at 7:15 p.m. Present: Denise McBride, Bob Pasch, Rod Cole, Curt Gottschalk, Tom Gross and Heather Curtiss. Ron Neyer was absent.

Motion by Bob Pasch, seconded by Heather Curtiss to nominate Denise McBride for President of the Board of Education. Motion to elect Denise McBride as President of the Board of Education. Motion carried 6/0.

Motion by Heather Curtiss, seconded by Curt Gottschalk to nominate Rod Cole for the Vice President of the Board of Education. Motion to elect Rod Cole as Vice President of the Board of Education. Motion carried 6/0.

Motion by Denise McBride, seconded by Tom Gross to nominate Curt Gottschalk as Secretary of the Board of Education. Motion to elect Curt Gottschalk as Secretary of the Board of Education. Motion carried 6/0.

Motion by Heather Curtiss, seconded by Curt Gottschalk to nominate Bob Pasch as Treasurer of the Board of Education. Motion to elect Bob Pasch as Treasurer of the Board of Education. Motion carried 6/0.

Motion by Curt Gottschalk, seconded by Heather Curtiss to nominate Rod Cole as MASB Representative/Voting Delegate. Motion to elect Rod Cole as MASB Representative/Voting Delegate . Motion carried 6/0.

Following is a list of committees and their members:

School Improvement/Curriculum Committee: Heather Curtiss, Ron Neyer and Tom Gross

Extra Curricular: Tom Gross, Curt Gottschalk and Heather Curtiss

Building, Maintenance and Transportation: Ron Neyer, Rod Cole and Bob Pasch

Business/Finance Committee: Bob Pasch, Curt Gottschalk, and Denise McBride

Sick Bank Committee: Denise McBride and Heather Curtiss

ISD Budget Hearing Representative: Rod Cole

Personnel Committee: Curt Gottschalk, Rod Cole, and Denise McBride. Bob Pasch is the alternate for Rod Cole during Negotiations.

Board Policy Development: Bob Pasch, Heather Curtiss, and Ron Neyer

Technology Committee: Rod Cole, Denise McBride and Tom Gross

Motion by Rod Cole, seconded by Heather Curtiss to approve the committees as presented. Motion carried 6/0.

Motion by Rod Cole, seconded by Bob Pasch to approve the scheduled meeting dates, times, and place for the year as presented. Motion carried 6/0.

Motion by Bob Pasch, seconded by Curt Gottschalk to approve the Board salaries as follows: President \$225.00- Vice President \$165.00 – MASB \$35.00 – Secretary \$165.00 – Treasurer - \$165.00 and Board Trustees \$150.00 each. Motion carried 6/0.

Motion by Heather Curtiss, seconded by Curt Gottschalk to accept the financial institutions as presented and to allow the administration to invest funds with any legal institution in the State of Michigan.

General Fund – Isabella Bank

Internal Accounts – Isabella Bank

Debt Retirement – Isabella Bank

Capital Projects Checking – Isabella Bank

Capital Projects Fund 2017 – Isabella Bank

Capital Projects Money Market – Isabella Bank

Hot Lunch – Isabella Bank

Athletic Fund – Isabella Bank

Payroll Checking – Isabella Bank

Savings and Investments – Isabella Bank or any legally authorized financial institution.

Credit Cards – Isabella Bank and Chase Ink.

Motion carried 5/0. Tom Gross abstained.

Motion by Rod Cole, seconded by Ron Neyer to allow the signatures on the checking, savings, investments and loans as presented:

General Fund – two signatures: Superintendent, Board Member, or Business Manager.

Capital Projects General Fund – two signatures: Superintendent, Board Member or Business Manager.

Capital Projects 2017 Fund – two signatures: Superintendent, Board Member or Business Manager.

Payroll Acct – two signatures: Superintendent, Board Member, or Superintendent Secretary.

Debt Retirement Fund 2012 – two signatures: Superintendent, Board Member or Business Manager.

Debt Retirement Fund 2004 – two signatures: Superintendent, Board Member or Business Manager.

Debt Retirement Fund 2017 – two signatures: Superintendent, Board Member or Business Manager.

Debt Retirement Fund – School Bond Loan Fund – two signatures: Superintendent, Board Member or Business Manager.

Debt Retirement 2017 Money Market – two signatures: Superintendent, Business Manager or Superintendent Secretary.

Hot Lunch – two signatures: Superintendent, Business Manager or Superintendent Secretary.

Athletic Fund – two signatures: Superintendent, Board Member or Business Manager.

Internal Accounts – two signatures: Superintendent, Superintendent Secretary or Business Manager. Motion carried 6/0.

Motion by Rod Cole, seconded by Heather Curtiss to approve Thrun Law Firm, Inc. of Lansing as our attorney for 2018. Motion carried 6/0.

Motion by Tom Gross, seconded by Curt Gottschalk to authorize Administrators and the Superintendent or a Board Member to sign all purchase orders. Motion carried 6/0.

Motion by Rod Cole, seconded by Tom Gross to authorize the use of the credit card with the approval of the Superintendent or a Board Member. Motion carried 6/0.

Motion by Heather Curtiss, seconded by Bob Pasch to have legal notices published in the Morning Sun. Motion carried 6/0.

Motion by Bob Pasch, seconded by Tom Gross to adjourn at 6:55 p.m.

Recording Secretary,
Carrie Bleise



Denise McBride, President



Curt Gottschalk, Secretary