

Section 11. Transportation of Students.

The Academy may provide transportation services for field trips, co-curricular and extra-curricular activities, and a fee may be charged for such transportation. Violation of the Academy's transportation rules and regulations may result in the student's removal from Academy-provided transportation services.

Section 12. Web-Site Accessibility.

The Academy shall adhere to the applicable and existing standards for website accessibility in order to render the online content accessible. In the event that current standards, laws and/or regulations change, the Academy shall conform its policies and procedures to meet these changes. The Academy shall perform periodic accessibility audits of its web site.

The Academy's website shall be compliant with Section 504 of the Rehabilitation Act of 1973 and Title II of the Americans with Disabilities Act so that students, prospective students, employees, if any, contracted staff, parents, visitors, Academy's guests and members of the public with disabilities are able to acquire the same information, engage in the same interactions and enjoy the same benefits and services within the same timeframe as their nondisabled peers with substantially equivalent ease of use, and are not excluded from participation in, denied the benefits of, or are otherwise subjected to discrimination in any of the District's programs, services and activities that are delivered online, as required by Section 504 and Title II of the ADA.

The Academy will designate a Website Accessibility Coordinator and a Section 504/ADA Compliance Officer as required by law.

The ESP shall develop administrative regulations consistent with applicable law and sufficient to permit the Academy to comply with its legal obligations.

Section 13. Acceptable Use Policy: Technology and Internet Safety.

The Academy's technology resources may only be used for learning, teaching, and administrative purposes consistent with the Academy's mission, goals and Educational Program. The use of the Academy's computer system and access to the use of the Internet is a privilege, not a right. Users of the Academy's computer system and the Internet while using Academy technology have no legitimate expectation of privacy. The Academy reserves the right to monitor all technology resource activity.

The ESP shall develop and implement administrative guidelines, regulations and user agreements that are consistent with the purposes of the Academy, its mission, goals and Educational Program and that comply with applicable law, including the Children's Internet Protection Act (CIPA). The Academy shall use technological measures to block or filter access to portions of the Internet containing visual depictions of materials deemed obscene or pornographic, including child pornography, and other material that may be harmful to minors, and to comply with CIPA.

The Academy shall cooperate fully with local, state and federal authorities in any investigation concerning or related to any illegal activities or activities not in compliance with Academy

policies, administrative guidelines, regulations, procedures and user agreements using Academy provided technology and Internet.

Section 14. Copyrighted Works.

The Academy shall comply with the federal Copyright Act. The ESP shall develop and implement administrative guidelines and regulations to comply with this policy.

Section 15. Privacy of Social Security Numbers.

The Academy may maintain social security numbers of its students, staff and others in the ordinary course of business. The ESP shall implement necessary administrative guidelines, rules and regulations to protect the confidentiality of the social security numbers and the privacy rights of the individuals as required by applicable laws, rules and regulations.

Section 16. Criminal Justice Information Security.

As a Noncriminal Justice Agency (NCJA), the Academy is an Authorized Recipient (“AR”), wherein certain Authorized Personnel can request and receive finger-print based Criminal History Record Information (CHRI) checks. Authorization for ARs to receive CHRI is for the purpose of employment of ESP staff or volunteer determinations. The Academy shall ensure compliance with applicable state and federal laws, rules and regulations, and the most current version of the Federal Bureau of Investigation (FBI) Criminal Justice Information Services (CJIS) Security Policy, in addition to the Academy’s policies, procedures, and processes. The Academy shall implement this Information Security Policy to ensure appropriate access, maintenance, security, confidentiality, dissemination, integrity and audit requirements of CHRI in all of its forms, whether at rest or in transit.

Local Agency Security Officer

The Director shall designate a Local Agency Security Officer (“LASO”) to complete and return to the Michigan State Police, Security & Access Section (SAS), a Noncriminal Justice Agency Local Agency Security Officer Appointment (CJIS-015). The most current form of the LASO appointment form must be kept on file by the MSP and the Academy. Prior to access to CHRI, all Authorized Personnel and the LASO must have complete a finger-print based CHRI background check. The Academy shall retain and keep current a list of ESP personnel who are authorized to access CHRI, and shall make the list available to the MSP upon request.

Contractors and vendors with access to the Academy system hardware and software must have completed a state and federal finger-print based CHRI background check and may not have a felony record of any kind or a confirmed outstanding arrest warrant.

The LASO or authorized designee shall terminate access to CHRI within 24 hours’ notice that the individual’s employment with the ESP has been terminated. Individuals with access to CHRI that have been reassigned or transferred shall have their access to CHRI reviewed by the LASO or authorized designee to ensure access is still appropriate. If not, than access will be immediately terminated.

CHRI Media Protection