

**Montcalm Area Intermediate School District**

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**A. General Information**

ISDs serve as a central support system for all public, charter and non-public schools that operate within their district. There are 57 Intermediate School Districts (ISDs) or Regional Education Service Agencies (RESAs) in the state of Michigan. No two are exactly alike. Each bases its work on the specific needs of its constituent public school districts. All offer leadership, programs, and services in the areas of instruction, career and technical education, special education, technology, and business related functions.

	FY 2017-2018			
Total Budget	\$ 25,981,368			
Pupil FTEs	11,549			
ISD Employees	239			
Constituent Districts, PSAs, Nonpublic Schools	13			

**B. Travel Information**

As ISDs seek to provide leadership, programs and services to their constituents, staff seek out best practices, gain state and national educational perspectives, gather knowledge and skill levels that reflect the latest trends, innovations, and challenges. This requires more travel to conferences and trainings than you would typically experience in a K-12 school district.

None in excess of \$3,000				
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**C. Contract Information**

ISDs occasionally enter into contracts with vendors to perform specific services that would not be cost effective or reasonable for the ISD to provide on its own. ISDs must follow state requirements for seeking competitive bids on some purchases. Below are the contracts required to be reported under this section.

Subject Matter	Cost	Bid?	Signed by	Position
Gratiot-Isabella RESD - Data Processing fees	\$ 30,577.44	No	Ron Simon	Superintendent
Public Consulting Group, Inc. - Easy IEP fee/Medicaid	\$ 119,700.00	No	Jodi Willard	Assoc. Supt.of Special Ed
Spectrum Health Nurse Home Care - Neuro Rehab Services	\$ 32,954.39	No	Jodi Willard	Assoc. Supt.of Special Ed
Spectrum Health Hospitals - Nurse Services	\$ 112,256.70	No	Jodi Willard	Assoc. Supt.of Special Ed
Mindy Train - Great Start Parent Liason	\$ 34,306.00	No	Ron Simon	Superintendent
Tammie Windischhofer - GSRP Early Childhood Specialist	\$ 38,865.00	No	Ron Simon	Superintendent
Xerox - Copy Machine Lease	\$ 86,512.29	No	Ron Simon	Superintendent

**D. Contract Modification Information**

Any contract modifications in excess of \$25,000 for the 2016-17 school year are detailed below.

Modification Description	Additional Amount	Revised Total
None	\$ -	\$ -
	\$ -	\$ -

**E. Salary, Expense Account, & Supplemental Compensation Information**

ISD employees are typically categorized by classification. All classifications are normally established according to demands of the position, level of responsibility, job functions performed, credentials and skills required, etc. Each classification falls into at least one established salary schedule, which takes into account such factors as seniority in position or in similar positions, comparison to similar jobs elsewhere in the community, cost of living factors, etc. In addition, some classifications require travel inside and outside of the ISD, attendance at meetings, and attendance at workshops and conferences. Expenses for these activities are strictly limited in a budget approved annually by the ISD Board of Education.

Employee	Salary	Exp. Acct.	Reimb. Exp.	Suppl. Comp.
Superintendent	\$ 133,313.00	\$ 7,557.52	\$ -	\$ 8,800.00
Associate Supt. Of Finance	\$ 117,811.00	\$ -	\$ -	\$ 3,000.00
Associate Superintendent of Special Education	\$ 110,311.00	\$ -	\$ -	\$ -
Associate Superintendent of Instructional Services	\$ 105,000.00	\$ -	\$ -	\$ -
Associate Superintendent of CTE/MACC Principal	\$ 101,593.00	\$ -	\$ -	\$ -
Planner/Monitor/Supervisor of Special Education Services	\$ 94,549.00	\$ -	\$ -	\$ -
Special Education Supervisor (0-6)	\$ 86,848.00	\$ -	\$ -	\$ -

**F. Fiber Optic/Cable Equipment & Operating System Software for Fiber Optic/Cable Equipment Networks**

Many ISDs utilize fiber networks which benefit students and the community. These high capacity broadband networks interconnect districts, improve the delivery of Internet, instructional, and administrative resources while reducing over-all costs. Through partnerships, ISDs, local schools, county and other governmental units, and Central Police Dispatch (911), have access to fiber wide-area networks that are more affordable for all partners.

Fund Source	Expenditures for Fiber Optic or Cable Equip. or OS Software
No expenditures for fiber optic or cable equipment or operating system software for fiber optic or cable equipment networks.	

**G. Public Relations, Polling, Lobbying, and Legal Services**

The 57 intermediate school districts (ISDs) or regional educational service agencies (RESAs) were created by the legislature in 1962 to bring about quality and equitable educational opportunities to students and schools throughout the state. Because public education is funded and regulated by the state and federal government, it is necessary for ISDs to use some resources to fund activities that promote public accountability, research, and government communications. The guiding principle for all activities of this nature is to advocate for the children we serve.

Vendor	Services	Amount
American Arbitration Assoc Inc	Legal Services	\$ 275.00
Clark Hill PLC	Legal Services	\$ 21,158.37
Secrest, Wadle, Lynch, Hampton, Truex & Morley	Legal Services	\$ 720.67
Thrun Law Firm PC	Legal Services	\$ 4,733.01
Varnum, Riddering, Schmidt & Howelett	Legal Services	\$ 24,214.50
Karoub Associates	Lobbying	\$ 10,000.00
School Equity Caucus	Lobbying	\$ 875.00

**H. IRS Tax Form 1099s in Excess of \$25,000**

Cost savings can often be realized by contracting with individuals for limited, specialized projects. For the fiscal year 2016-17, the following projects and services were accomplished under contracts that exceeded \$25,000:

Name	Amount	Project(s)	Services
Edustaff, LLC	\$ 254,778.86	Substitute Services	ISD Services
Mindy Train	\$ 31,868.00	Parent Liason	Great Start
Frontline Technologies Grp LLC	\$ 37,846.25	Applicant Tracking	ISD Services
Sharon Riebel	\$ 33,077.00	Great Start Readiness Programs	Early Childhood Specialist
Spectrum Health Hospitals	\$ 147,147.29	Nursing Services	Special Ed Services
SH NRS Home Care	\$ 28,000.97	Nursing Services	Special Ed Services
Tandus Flooring US LLC	\$ 51,402.29	Seiter Remodel	Special Ed Services
Xerox Financial Services LLC	\$ 86,126.76	Copy Maching Lease	ISD Services

**I. Certain ISD Expenditures**

Every organization requires leadership. ISDs within the State of Michigan have been charged by the Governor and the Michigan Department of Education to communicate, train, support, and lead educational initiatives defined by the state and federal government. Most recently these include, but are not limited to, the following: No Child Left Behind, newly enacted high school graduation requirements, the Michigan School Improvement Framework, and the new Grade Level Content Expectations for the core subjects. ISDs are required by law to meet the individual and specialized needs of students within our region including the areas of Title I, Special Education, and Career and Technical Education.

			\$ Amount	% of Budget		
Administrative costs			\$ 599,935.07	0.02309		
Public Relations, surveys, polling, lobbying legal fees			\$ 61,976.55	0.00239		

**J. Motor Vehicle Expenses**

Because ISDs serve numerous districts, sometimes covering large geographic areas, certain vehicles might be provided for specific transportation needs.

Motor Vehicles			Purpose		
2005 Dodge Van			Student Transportation/Employee conference		
2005 Dodge Van			Student Transportation/Employee conference		
2015 Ford Transit Van			Student Transportation/Employee conference		
2015 Ford Transit Van			Student Transportation/Employee conference		
2015 Ford Pickup			Transportation-Utility/Snow Plow		
2016 Ford Transit Van			Student Transportation/Employee conference		
2016 Ford Transit Van			Student Transportation/Employee conference		
2017 Ford Transit Van			Student Transportation/Employee conference		
2018 Ford Transit Van			Student Transportation/Employee conference		
2018 Ford Transit Van			Student Transportation/Employee conference		
2002 Pickup			Maintenance		
2002 Pickup			Maintenance		
2014 Chevrolet Pickup			Maintenance		
2018 Chevrolet Pickup			Maintenance		