

January 28, 2013

Michigan Department of Treasury  
Office of Revenue and Tax Analysis  
PO Box 30722  
Lansing MI 48909

**RE: Compliance Form 4887 - Category 2 Consolidation of Services for Village of Alanson, MI**

The Village of Alanson is pleased to submit its form 4887 compliance documents per Public Act 200 Economic Vitality Incentive Program for Category 2.

The Village of Alanson has chosen to track and display this data using Munetrix to make the information readily available to the public and other local units of government.

**Included with this letter are the required documents for Village of Alanson - including:**

- An update of our progress to last year's proposed collaboration
- A plan of 1 or more proposals to increase existing level of cooperation, collaboration, and consolidation, within the jurisdiction or with other jurisdictions
  - Includes an estimate of the potential savings for any new service or consolidations being planned
  - Includes a timeline we expect to work towards
- A listing of previous shared services or consolidations with the estimated cost savings these actions have generated.

The attached pages are drawn directly from the reporting feature in our Munetrix homepage. We will make copies available to the public when requested.

All documentation necessary to comply with the EVIP requirements are included with this letter, and we look forward to continue receiving these important funds from the State of Michigan.

Please contact me if you need any further information or clarification.

Sincerely,

Iris Lesh  
clerk

## Economic Vitality Incentive Program/County Incentive Program Certification of Consolidation of Services

Issued under authority of 2012 Public Act 200. Filing is mandatory to qualify for payments.

Each city/village/township/county applying for Consolidation of Services payments must:

1. Certify to the Michigan Department of Treasury (Treasury) that the local unit listed below has produced and made readily available to the public, a consolidation plan as required by 2012 Public Act 200. The plan shall be made available for public viewing in the clerk's office or posted on a publicly accessible Internet site.
2. Submit to Treasury a consolidation plan.

**City/village/township:** This certification, along with a consolidation plan, **must be received by February 1, 2013** to receive the February and April payments or on or before March 31, 2013 to receive the April payment. Post mark dates will not be considered. For questions, call (517) 373-2697.

**County:** This certification, along with a consolidation plan, **must be received by February 1, 2013** (or the first day of a payment month) in order to qualify for that month's payment. Post mark dates will not be considered. For questions, call (517) 373-2697.

### PART 1: LOCAL UNIT INFORMATION

Local Unit Name Village of Alanson	Local Unit County Name Emmet County
Local Unit Code 301024	Contact E-Mail Address iris@yahoo.com
Contact Name Iris Lesh	Contact Title clerk
	Contact Telephone Number (231) 548-5431
Website Address, if reports are available online www.villageofalanson.com	

### PART 2: CERTIFICATION

*In accordance with 2012 Public Act 200, the undersigned hereby certifies to Treasury that the above mentioned local unit has produced a consolidation plan and has made the plan available for public viewing in the city, village, township, or county clerk's office or has posted the plan on a publicly accessible Internet site. The consolidation plan is attached to this signed certification.*

Chief Administrative Officer Signature (as defined in MCL 141.422b)	Printed Name of Chief Administrative Officer (as defined in MCL 141.422b) Iris Lesh
Title clerk	Date January 28, 2013

Completed and signed form (including required attachments) should be e-mailed to: [TreasRevenueSharing@michigan.gov](mailto:TreasRevenueSharing@michigan.gov)

If you are unable to submit via e-mail, mail the completed form and required attachment to:

Michigan Department of Treasury  
Office of Revenue and Tax Analysis  
PO Box 30722  
Lansing MI 48909

TREASURY USE ONLY		
EVIP/CIP Y N	Certification Received	EVIP/CIP Notes
Final Certification	Plan Received	
	1st C/P Submission Y N	

## The Village of Alanson publicly displays their Shared Services.

Village of Alanson  
7631 Burr Ave. PO Box 425  
Alanson, MI 49706-0425

Local Unit Code: 301024  
Total Savings: \$319,589

Prepared on: Monday, January 28, 2013

### Shared Services Plan:

The Village of Alanson is a proud community with a lot of character and heritage. As with most small communities in the far reaching corners of the state, we have been collaborating and sharing services as a way of life. Communities our size do not have the depth or breadth of resources that a lot of larger communities have available to them, so living lean is what we do!

The Village and its leadership will continue to look for creative and meaningful ways to cut costs and become more efficient with our neighbor's help - and vice-versa. We will start to look for larger, more regional collaborations in the future as well - spawned by need - but also by the Governor's directive to do so. We will also continue to keep and increase our resident participation in the community - since it is OUR community collectively!

On the pages that follow, you will find our existing and proposed services that we proudly submit so that we can receive our important EVIP revenue sharing dollars from the State of Michigan.

This plan and the records within will be updated on an ongoing basis so as to keep the public informed and to track our progress.

Shared Services Name	Primary Function	Type	Status	Year	Number of Partners
Fencing Community Recycling Area	Public Safety	Joint Venture	Proposed	2013	2
Littlefield Alanson Community Building	Collaboration	Independent Authority	Existing	1972	2
TF09-114 Sanctuary Island Boardwalk Project	Parks & Recreation	Contractual	Existing	2010	2
Upgrade of Community Recycling Area	Public Works	Joint Venture	Existing	2012	3
Village of Alanson - Littlefield Township Joint Employee	Collaboration	Contractual	Existing	1987	2
Village of Alanson - Littlefield Township Master Recreation Plan	Parks & Recreation	Joint Venture	Existing	2011	2

## Shared Service - Fencing Community Recycling Area

Field	Field Value
Shared Services Name	Fencing Community Recycling Area
Data Owner	Village of Alanson
Form	Joint Venture
Primary Purpose	Public Safety
Scope	External
Status	Proposed
Year Initiated	2013
Revenues (less partner contributions)	
Website	<a href="mailto:villageofalanson@yahoo.com">villageofalanson@yahoo.com</a>
Description	The Village of Alanson, DPW area is the site of Emmet County re-cycling bins. Through the cooperative efforts of Emmet County, Littlefield Township and the Village of Alanson this area was upgrade to include paved access to the bins, and cement pads to set the bins on in 2012. In a continuing effort to make this area safe and user friendly; the Village of Alanson and Littlefield Township are discussing fencing the bins on three sides. This improved will benefit those using the area as well as the village and township. Estimated cost saving for the village and township is estimated at \$2,000- \$3,000, plus the yearly cost of village DPW personnell used to maintain this area.

## Partners for Fencing Community Recycling Area

	Partner	Type	Lies Within	Population	Contribution	Savings
	Village of Alanson	Village	Emmet County	738.00	2500	2500
	Littlefield	Township	Emmet County	2978.00		
<b>Total:</b>					<b>2500</b>	<b>2500</b>

## Timeline for Fencing Community Recycling Area

Fencing Community Recycling Area  
Timeline

	Jan/13	Feb/13	Mar/13	Apr/13	May/13	Jun/13
Phone call to Littlefield Township						
Bid request		■				
Meeting to review bids						
Fence installed					■	

## Shared Service - Littlefield Alanson Community Building

Field	Field Value
Shared Services Name	Littlefield Alanson Community Building
Data Owner	Village of Alanson
Form	Independent Authority
Primary Purpose	Collaboration
Scope	Internal
Status	Existing
Year Initiated	1972
Revenues (less partner contributions)	
Website	
Description	The Littlefield Alanson Mangement Authority is a seperate authority who manages the Littlefield -Alanson Community Building for Littlefield Township and the Village of Alanson. Its function is the daily maintenance of the building and its grounds. The authority is responsible for building rentals. The Community Building houses the village and township offices, a private meeting room, a large common area which includes a kitchen and the Alanson Area Public Library. Intenet service to the building is shared by the library, township and village. The building has recently under gone extensive renovation. This renovation is being funded by the township and village. Cost savings for the village about \$ 23,189.

## Partners for Littlefield Alanson Community Building

	Partner	Type	Lies Within	Population	Contribution	Savings
	Village of Alanson	Village	Emmet County	738.00		23189
	Littlefield	Township	Emmet County	2978.00		
<b>Total:</b>					<b>0</b>	<b>23189</b>

## Shared Service - TF09-114 Sanctuary Island Boardwalk Project

Field	Field Value
<b>Shared Services Name</b>	TF09-114 Sanctuary Island Boardwalk Project
<b>Data Owner</b>	Village of Alanson
<b>Form</b>	Contractual
<b>Primary Purpose</b>	Parks & Recreation
<b>Scope</b>	Internal
<b>Status</b>	Existing
<b>Year Initiated</b>	2010
<b>Revenues (less partner contributions)</b>	
<b>Website</b>	
<b>Description</b>	<p>The TF09-114 Sanctuary Island Board Project will create a public recreation area in the Village of Alanson. Upon completion the project will include chain driven ferry from the mainland to Sanctuary Island, a boardwalk, fishing piers and a gazabo for picnics. This project is being funded by a MDNRE Grant and the Village of Alanson. The State of Michigan will provide 68 % of the funds with the village share 32 %. The village is using in-kind donations of labor, equipment and materials to provide its 32% match. The village has also received two donation for the project from TIFF money captured by the Alanson DDA. The village has completed the first of four draw allowed in the project.</p> <p>Sanctuary Island Boardwalk Project began with the donation of a small island located in the Crooked River by a former village resident. A MDNRE Acquisition Grant was used to acquire the property across the river from the island. The village then received a MDNRE Developement Grant to help build the ferry to the island, build the fishing piers, boardwalk and gazabo. Cost savings to the village when the project is completed is \$250,000</p>

## Partners for TF09-114 Sanctuary Island Boardwalk Project

	Partner	Type	Lies Within	Population	Contribution	Savings
	Village of Alanson	Village	Emmet County	738.00	116400	250000
	Michigan	State	United States		250000	
<b>Total:</b>					<b>366400</b>	<b>250000</b>

## Shared Service - Upgrade of Community Recycling Area

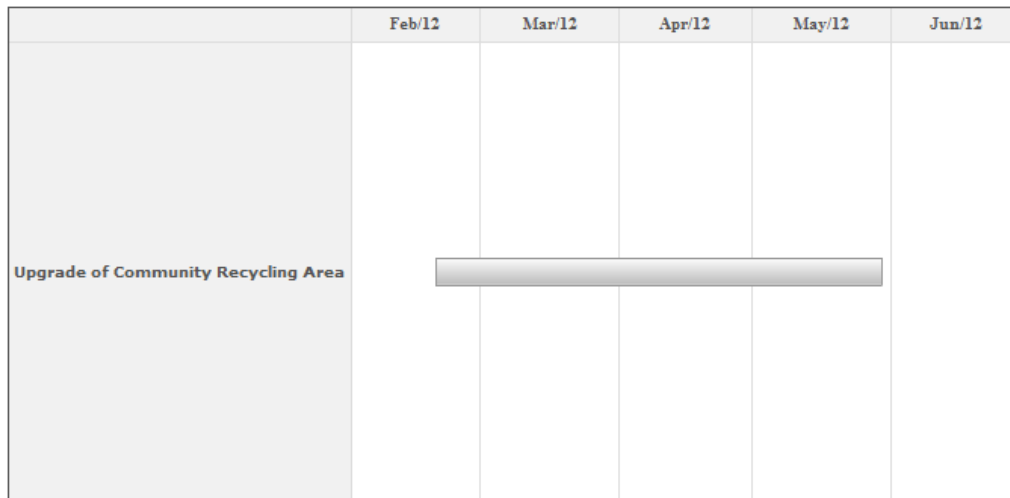
Field	Field Value
Shared Services Name	Upgrade of Community Recycling Area
Data Owner	Village of Alanson
Form	Joint Venture
Primary Purpose	Public Works
Scope	County
Status	Existing
Year Initiated	2012
Revenues (less partner contributions)	
Website	
Description	The Village of Alanson currently provides a site for Emmet County Recycling bins. In an effort to make this area safer and encourage our counties recycling program Emmet County DPW, Littlefield Township and the Village of Alanson are discussing co-operative improvements to the area. While the improvements are still in the planning stage, the plan would include a cement pad for the recycling bins, and a paved road and turn around area for the trucks. These improvements will benefit the residents of the township, village and residents for surrounding area. Estimated cost saving for the village would be \$24,500 for annual maintenance and the village share of the proposed improvement of the site. This project was successfully completed in Spring 2012.

## Partners for Upgrade of Community Recycling Area

	Partner	Type	Lies Within	Population	Contribution	Savings
	Village of Alanson	Village	Emmet County	738.00		24500
	Emmet County	County	10 NWM	32694.00		
	Littlefield	Township	Emmet County	2978.00		
<b>Total:</b>					<b>0</b>	<b>24500</b>

## Timeline for Upgrade of Community Recycling Area

Upgrade of Community Recycling Area  
Timeline



### Shared Service - Village of Alanson - Littlefield Township Joint Employee

Field	Field Value
<b>Shared Services Name</b>	Village of Alanson - Littlefield Township Joint Employee
<b>Data Owner</b>	Village of Alanson
<b>Form</b>	Contractual
<b>Primary Purpose</b>	Collaboration
<b>Scope</b>	Internal
<b>Status</b>	Existing
<b>Year Initiated</b>	1987
<b>Revenues (less partner contributions)</b>	
<b>Website</b>	
<b>Description</b>	The Village of Alanson and Littlefield Township share the cost of a joint employee. The job discription for this employee includes daily maintenance of the Littlefield-Alanson Community Building including the Alanson Area Public Library. It is his/her responsibility to keep the sidewalks around the building clean and sanded during the winter month. The joint employee is also responsible for the mowing and trimming of the township owned cemetery during the summer, and assisting the villages full time DPW worker with village plowing during the winter. This employee is jointly use and the cost saving to the village on an annual basis is approximately \$16,000.

### Partners for Village of Alanson - Littlefield Township Joint Employee

	Partner	Type	Lies Within	Population	Contribution	Savings
	Village of Alanson	Village	Emmet County	738.00		16000
	Littlefield	Township	Emmet County	2978.00		
<b>Total:</b>					<b>0</b>	<b>16000</b>



## Shared Service - Village of Alanson - Littlefield Township Master Recreation Plan

Field	Field Value
<b>Shared Services Name</b>	Village of Alanson - Littlefield Township Master Recreation Plan
<b>Data Owner</b>	Village of Alanson
<b>Form</b>	Joint Venture
<b>Primary Purpose</b>	Parks & Recreation
<b>Scope</b>	External
<b>Status</b>	Existing
<b>Year Initiated</b>	2011
<b>Revenues (less partner contributions)</b>	
<b>Website</b>	
<b>Description</b>	The Village of Alanson and Littlefield Township are currently in the process of updating their Master Recreation Plan. The update is being done by a Joint Recreation Committee with the assistance of a consultant. This shared plan upon completion, will allow both municipalities to apply for grants including grants from the State of MI. The draft plan has been completed and currently being reviewed. A public hearing will be held, after which the plan will then be submitted to the Alanson Village Council and the Littlefield Township Board and the MDNR for approval. The cost saving to village will be \$ 3,400.

## Partners for Village of Alanson - Littlefield Township Master Recreation Plan

	Partner	Type	Lies Within	Population	Contribution	Savings
	Village of Alanson	Village	Emmet County	738.00		3400
	Littlefield	Township	Emmet County	2978.00		
<b>Total:</b>					<b>0</b>	<b>3400</b>