



CITY OF CHARLEVOIX

2023-2024

Schedule of Rates, Fees & Charges

Unless otherwise noted, all of the following rates, fees, and charges are currently effective.

Airport

Aircraft Landing & Ramp Fees

- *Landing fee waived for one day with a qualifying minimum purchase of fuel.*
- *Annual landing pass covers all landing fees for one year.*
- *Landing fees are waived for aircraft that land as a result of an in-flight emergency, doing touch-and-goes, are based at Charlevoix Airport, or are owned by the military, state or federal government. Medical flights are not exempt from landing fees.*

Single Engine (20 Gallon Purchase waives 1 night on Ramp)		Min. Fuel Purchase	
Landing Fee		\$0.00	N/A
Ramp Fee (overnight)		10.00	
Weekly Ramp Fee		60.00	
Annual Ramp Fee		400.00	
Piston Twin			
Landing Fee		25.00	30 gallons
Ramp Fee (overnight)		20.00	
Weekly Ramp Fee		100.00	
Single Turbo Prop (including Meridan, TBM & Eclipse Jet)			
Landing Fee		55.00	50 gallons
Ramp Fee (overnight)		35.00	
Weekly Ramp Fee		175.00	
Twin Turbo Prop (including Pilatus & Caravan singles)			
Landing Fee		110.00	100 gallons
Ramp Fee (overnight)		60.00	
Weekly Ramp Fee		300.00	
Type I Jet (up to 20,000 lbs)			
Landing Fee		\$125.00	100 gallons
Ramp Fee (overnight)		75.00	
Weekly Ramp Fee		375.00	
Type II Jet (20,000 - 40,000 lbs)			
Landing Fee		155.00	225 gallons
Ramp Fee (overnight)		75.00	
Weekly Ramp Fee		375.00	
Type III Jet (over 40,000 lbs)			

Landing Fee	195.00 275 gallons
Ramp Fee (overnight)	100.00
Weekly Ramp Fee	500.00
<u>Hangar and Access Rates</u>	
Hangar Rental Rates* (per month)	
Units 1, 2, 3, 8, 9 & 10	186.00
Units 4, 5 & 7	192.00
Unit 6	260.00
Box B	270.00
Box C	480.00
Box D	212.00
* Rates are not effective until current leases expire.	
Land Lease Rates (per month, per square foot)	\$0.30
Access Rate for Through-the-Fence Operations (per square foot)	0.35
<u>Fuel Rates and Ground Services</u>	
100LL Contract Fuel into Plane Fee (per gallon)	0.50
After Hours No Call No Show	350.00
After Hours Winter Operation – Snow Removal	600.00
After Hours Call Out Fee (1st hour)	200.00
Additional Hours	150.00
Ground Power Unit (GPU) Connection (per hour)	95.00
Ground Handling Fee Facility Fee	55.00
Lav Cart Fee	100.00
Shuttle Fee	90.00
<u>Vehicle Parking Fees</u>	
Daily	No Charge
Overnight	5.00
Weekly	20.00
Monthly	60.00
6 Months	100.00
6 Months - Premium	200.00
Annual	175.00
Annual - Premium	365.00

Commercial Operations

On-Airport Rental Car Service (per year)	Set by contract
Aircraft Servicing, Maintaining & Repairing (per year)	2,000.00
Catering Service	2,000.00
Part 135 Operator (per year)	2,000.00
Parachuting & Jump Schools (per year)	2,000.00
Rental Car Parking (Per space)	225.00

Cemetery

<u>Service/Charge</u>	<u>Resident</u>	<u>Non-resident</u>
Adult Lots	485.00	730.00
Baby Lots	245.00	360.00
Adult Opening	360.00	555.00
Baby Opening	180.00	280.00
Winter Opening	730.00	1100.00
Adult Exhumation	730.00	1100.00
Cremation Opening	215.00	335.00
Cremation Exhumation	245.00	360.00
Winter Storage: City Cemetery	125.00	125.00
Winter Storage: Other Cemetery	190.00	190.00
Monument Foundation: Single or Double (price per square inch)	0.30	0.30
Replacement Deed	20.00	20.00
Deed Transfers: One to Four (1-4) (price each)	30.00	30.00
Deed Transfers: More than Four (4+)	At Cost	At Cost
Perpetual Care	215.00	330.00
Seeding / Topseeding / Leveling	At Cost	At Cost
Full Setup	125.00	125.00
Partial Setup	60.00	60.00
Saturday / Sunday / Holiday	Double	Double

Charlevoix Municipal Marina

Transient Boater Daily Fee:

- Pre and Post Season	DNR Tier C
- Shoulder season	DNR Tier I
- Prime Season	DNR Tier J

- Special Events Charlevoix Special Event Rate

Seasonal Slip Rates:

- DNR Tier E multiplied by 156 days
- Seasonal Non-Conforming Slips \$80 per foot
- Seasonal Burn Street Dock Slips \$55 per foot
- Seasonal Dingy and Jet Ski Slips \$425
- 45 Day Extended Stay Slip pay the full rate without discount for the full 45 days.

Parking Fees & Fines

Unless otherwise noted, “resident” means a resident of the City of Charlevoix. Resident: Must meet one of the following criteria: 1) Taxpayer in the City of Charlevoix (including business or personal property), 2) Renter in the City of Charlevoix and registered to vote in the City of Charlevoix or 3) a dependent of an adult resident, claimed by the adult on their income taxes as a legal dependent and under the age of 18. A senior citizen must be 55 or over.

Violations

Fine

Non-metered parking violation (paid within 72 hours)	\$15.00
Non-metered parking violation (paid beyond 72 hours)	30.00
Metered parking violation (paid within 24 hours)	10.00
Metered parking violation (paid after 24 hours)	30.00

Meter and Pay Station Parking Rates

Hourly Rate at Meter and Pay Stations	May 1-June 30 & Aug. 16-Oct.31	\$1.50/hour
	July 1-August 15	\$2.00/hour

Boat Launch Parking

Resident

Non-Resident

Seasonal	\$20.00	40.00
Daily Car and/or Car with Trailer	5.00	8.00
Commercial*	1,200	1,500
10-punch (any commercial, limit one)*	500.00	750.00

*Resident commercial rate for business with a City of Charlevoix tax bill in the name of the business.

Planning & Zoning

Level A Site Plan Review	\$135.00 +actual expenses
Level B Site Plan Review	275.00 +actual expenses
Rezoning Application	325.00+actual expenses
Variance - Zoning Board of Appeals	350.00 +actual expenses

Construction Hours Waiver Fee	350.00
Zoning Permit	50.00
Zoning Appeals	300.00 +actual expenses
Special Use Permit	300.00 +actual expenses
Parcel Division	125.00
Sign Permit	50.00
Sign Variance	300.00
Fence Permit	30.00
Alley Abandonment	1000.00+actual expenses
Sidewalk Use Permit	0.00
Outdoor Dining Fee	50.00

*Additional actual expenses shall not exceed \$500 except where permitted by ordinance.

Short Term Rental Fees

Annual License	\$300.00
Registration (with inspection)	300.00
Registration (without inspection)	150.00
Waiting list deposit (when required)	50.00
Violation Administration Fee	100.00

Freedom of Information Act (FOIA) Requests

Copies (per page)	\$0.10
Blueprints (each)	Minimum \$3 or Cost
CDs (each)	3.00
Flash Drives (each)	Actual Cost
Postage	Actual Cost
Cost of labor to locate, examine, redact, copy and/or transfer records (Cost is calculated by rounding down to the nearest quarter hour)	Hourly Wage plus 50% fringe benefit Factor of the least paid employee capable of performing the work

Recreation

Unless otherwise noted, “resident” means a resident of the City of Charlevoix. Resident: Must meet one of the following criteria: 1) Taxpayer in the City of Charlevoix (including business or personal property), 2) Renter in the City of Charlevoix and registered to vote in the City of Charlevoix or 3) a dependent of an adult resident, claimed by the adult on their income taxes as a legal dependent and under the age of 18. A senior citizen must be 55 or over.

<u>Pavilion Reservation</u>	<u>Resident</u>	<u>Non-Resident</u>
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Picnic Pavilion Rental - Weekday	50.00	80.00
Picnic Pavilion Rental - Weekend or Holiday	70.00	100.00
Picnic Pavilion Rental - Non-Profit	No charge	No Charge
Performance Pavilion Rental (case by case)	90.00	150.00
Use of Public Property (case by case basis) (must be approved)	220.00	800.00
Wedding on Public Property (must be approved)	220.00	800.00

Sports Fees

Team Fees (Basketball, Volleyball, Softball) (per team)	250.00	250.00
Ten (10) game season, additional cost will be added for Umpires and Referees to be paid on site		
Youth Sport (per person)	40.00	40.00

Skate Park (Carpenter Avenue)

Daily Pass	0.00	0.00
Seven Day Punch Card	0.00	0.00
Summer Pass	0.00	0.00

Mt. McSauba

For all activities at Mt. McSauba, Charlevoix Township residents will be given the same rate as City residents. A "resident" must be one of the following criteria: 1) Taxpayer in the City of Charlevoix or Charlevoix Township (including business or residential property), 2) Renter in the City of Charlevoix or Charlevoix Township and registered to vote in the City of Charlevoix or Charlevoix Township or 3) a dependent of an adult resident, claimed by the adult on their income taxes as a legal dependent and under the age of 18.

<u>Day Camp</u>	<u>Resident</u>	<u>Non-Resident</u>
Mt. McSauba Day Camp (per person per week)	140.00	175.00
Sibling Discount (Each sibling gets \$15 off the weekly rate)	125.00	160.00
Late pick up Fee	\$10/every 15 Minutes	
Camp Sunrise (Before Camp)	35.00	35.00
Camp CHILL (After Camp – No Friday Afternoon)	30.00	30.00
Camp CHILL and Sunrise Combo	45.00	45.00

Mt. McSauba Ski Hill

Weeknight Daily	18.00	23.00
Weekend Daily	20.00	25.00
Season Pass: 1 Person	195.00	270.00
Each Additional Family Member	85.00	95.00

Equipment Rental

Downhill Skis or Snowboard	14.00	16.00
Cross Country Skis or Snowshoes (8 hour rental)	8.00	12.00
Cross Country Skis or Snowshoes (24 hour rental)	13.00	17.00

Lessons

Group Ski or Snowboard Lessons (per person)	65.00	75.00
Group Ski or Snowboard Lessons with Rental (per person)	75.00	85.00
Individual Ski or Snowboard Lessons with Rental (1/2 hour)	40.00	45.00
Individual Ski or Snowboard Lessons with Rental (1 hour)	60.00	65.00

Skating Rink

Daily Fee	3.00	3.00
Season Pass	30.00	30.00
Ice Skate Rental	2.00	2.00

Mt. McSaubu Area Rental Fee

Initial Rate (Two hours)	200.00	350.00
Additional rate per hour	125.00	125.00
Supervisor fee per hour (Required)	35.00	35.00

Charlevoix Golf Club

Daily Rates

Current

All day play	\$30.00
9 Holes	20.00
9 Holes Senior Rate (62+)	20.00
4 Holes (Holes 1, 7, 8 and 9)	10.00
Youth on Course Rate (Must have an active YOC#)	5.00
9 Hole Youth	15.00
College or Trade Student (with ID)	15.00
Wedge Range	5.00

The Recreation Director is authorized to offer sales, specials, and other inducements to account for seasonality and market competitiveness beyond the rates set above.

5-play punch card (Before Memorial Day)	80.00
5-play punch card (After Memorial Day)	90.00
Pull Cart Rental	6.00
Upper Locker Rental	40.00

Lower Locker Rental	50.00
Club Car Walk Behind	10.00
Golf Club Rental	20.00
<u>Season Pass</u>	
Single	425.00
Double (or Family Membership)	600.00
Senior – Single (62+)	350.00
Senior – Double (62+)	500.00
College Student Pass (Current Student ID required)	150.00
Wedge Range Season Pass (included in Season Pass)	50.00

Utility Rates

Water Rates

Service Charge - Meter Size

	City	Non-City
3/4 " or Smaller	30.50	45.75
1"	40.00	60.00
1 1/2"	62.00	93.00
2"	88.00	132.00
3"	146.00	219.00
4"	280.50	420.75
6"	520.00	780.00
Sprinkling Meter	5.50	8.25

Commodity Charge

1st 2,000 Gallons	5.18	7.77
3rd-50th 1,000 Gallons	5.18	7.77
51st 1,000 Gallons and Over	5.18	7.77
Water Usage Minimum (Gallons)	2,000 gal.	2,000 gal.
Water Minimum Charge	40.86	61.29

Privilege Fees

New User Cost per REU, Prepaid	1,000.00	1,500.00
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Turn On Fee - Water	175.00	300.00
Turn On / Off Fee - Water (Seasonal)	35.00	45.00
Turn On Fee - Sprinkler	35.00	45.00

Water Tap Fees

3/4" Line	\$250.00
1" Line	320.00
Larger Than 1" Line	At cost

Meter Costs:

5/8" Meter	160.00
5/8" Meter with Horns	262.00
3/4" Meter	160.00
3/4" Meter with Horns	262.00
1" Meter	270.00
1" Meter with Horns	451.00
Larger than 1"	At Cost

Other Fees

Service Upgrade*	1,500.00
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*Remove old galvanized pipe from Main to Curb if owner has copper or PVC otherwise additional charges may be warranted.

Bacteriological Tests	20.00 / sample
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Sewer Rates

Service Charge – (Based on Water Meter Size)

	City	Non-City
3/4 " or Smaller	\$41.00	\$61.50
1"	59.00	88.50
1 1/2"	98.00	147.00
2"	143.00	214.50
3"	270.00	405.00
4"	459.00	688.50
6"	477.00	715.50

Commodity Charge

Commodity Rate per 1,000 Gallons	7.46	11.19
Sewer Minimum Charge	55.92	83.88

Privilege Fees

New User Cost per REU, Prepaid	2,000.00	3,000.00
Turn On Fee - Water & Sewer	500.00	750.00

Electric Rates

Rate:	Code	Rate / kWh	Charge	Clean Energy Plan
Residential - In City(1)	111	\$0.0919	15.75	.00178
Residential - Rural (1)	121	.1052	18.25	.00178
Commercial - In City (GS-C) (1)	131	.1113	32.25	3.68
Commercial - Out (GS-R) (1) (2)	141	.1152	34.25	3.68
Commercial – Demand(1)	152	.0570	68.00	3.68
Industrial & Charity Demand (1) (3)	162	.0449	320.00	67.24
GSO – Demand	552	15.00 / kW		
GPS – Demand	562	15.00 / kW		

Notes:

1. Rates are subject to a Power Cost Adjustment that is calculated monthly.
2. Customers served under the Commercial – Demand Rate (152) shall also be served under the GSO – Demand Rate (552).
3. Customers served under the Industrial and Charity Demand Rate (162) shall also be served under the GPS – Demand Rate (562)

Renewable Credits

These credits are available for approved renewable generation:	Credit Rate/kWh
Solar	\$0.0494
Solar with Storage	0.0645
Wind	"In Review"

Services

Disconnect / Reconnect - Regular	No charge
Disconnect / Reconnect - After Hours	150.00
Disconnect / Reconnect - Regular (Without 24 Hour Notice)	50.00
Disconnect / Reconnect - Seasonal**	115.00
Disconnect / Reconnect - Seasonal After Hours**	167.00
** Disconnected from the system for longer than one billing cycle	
Reconnect - Non Payment	30.00
Reconnect - Non Payment (After Hours)	150.00
Trenching for All Underground Residential Services 200 amps & Under	3.00 Per Foot
Meter Test	50.00

Security Lights

	City	Non-City
70 Watt	5.90	6.30
100 Watt	7.40	7.90
150 Watt	10.00	10.40
250 Watt	15.80	17.10
380 Watt	25.96	26.92
400 Watt	23.30	25.30
105 Watt LED (400 W equivalent)	10.90	11.40
1000 Watt	53.10	58.30

Miscellaneous Fees

Tax Abatement Application Fee (IFT, CFEC, etc)	240.00
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Temporary / Seasonal Business Fees

Solicitor's License	\$60.00/day; \$120/week; \$180/month
Roadside Stand / Temporary Business (per season)	120.00
Transient Merchant (per season)	240.00
Mayor Performed Marriage Ceremony	50.00

NSF Fees

NSF / Returned Check Charge (per occurrence)	\$45.00
ACH NSF Charge (per occurrence)	35.00
Police Bad Check Processing Fee (per request)	45.00

Public Safety Fees

Mass Gathering Permit	120.00
Public safety services for events (applies to for-profit organizations only)	1,000.00
Standby for Fireworks (Equipment & Personnel) (per hour)	500.00
Police Escort Fee (per occurrence)	100.00
Liquor License (Standard license)	120.00
Redevelopment Liquor License	240.00

RIGHT-OF-WAY USAGE Fees

A dumpster or container (including non-containerized substances excluding brush and grass clippings) placed on public property

- \$10 per day (excluding parking spaces in the DDA District)

Housing Moving or similar activity

-\$250 plus expenses per ordinance

The blocking of parking spaces in the DDA District (per space)

-\$25 per day (May 15 – October 31)

-\$5 per day (November 1 – May 14)

Copy/Fax/Report Charges

General Copies (per copy)	0.30
Accident Report (per report)	2.00
Garden Plots (per plot)	42.00
Notary Service	10.00

Farmers Market Spaces

5' Space per Season	\$165.00
10' Space per Season	325.00
20' Space per Season	650.00
10' Space – Daily Fee	35.00
Monday Night Booth 10' Space	100.00