

Bullock Creek School District

Federal Awards
(Supplementary Information
to Financial Statements)
June 30, 2023



Bullock Creek School District
Federal Awards
Supplementary Information to Financial Statements
June 30, 2023

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Independent Auditor's Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with Government Auditing Standards

To the Members of the Board
Bullock Creek School District
Midland, Michigan

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Bullock Creek School District (the District), as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise the District's basic financial statements, and have issued our report thereon dated October 24, 2023.

Report on Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the District's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements, on a timely basis. *A material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the District's financial statements will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. We identified certain deficiencies in internal control, described in the accompanying schedule of findings and questioned costs as items 2023-001 that we consider to be a material weakness.

Report on Compliance and Other Matters

As part of obtaining reasonable assurance about whether the District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

The District's Response to Findings

Government Auditing Standards requires the auditor to perform limited procedures on the District's response to the findings identified in our audit and described in the accompanying schedule of findings and questioned costs. The District's response was not subjected to the other auditing procedures applied in the audit of the financial statements and, accordingly, we express no opinion on the response.

Purpose of This Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Sincerely,

A handwritten signature in cursive script that reads "Roslund, Prestage & Company, P.C.".

Roslund, Prestage & Company, P.C.
Certified Public Accountants



INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE

To the Members of the Board
Bullock Creek School District
Midland, Michigan

Report on Compliance for Each Major Federal Program

Opinion on Each Major Federal Program

We have audited Bullock Creek School District's (the District's) compliance with the types of compliance requirements identified as subject to audit in the OMB *Compliance Supplement* that could have a direct and material effect on each of the District's major federal programs for the year ended June 30, 2023. The District's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

In our opinion, the District complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2023.

Basis for Opinion on Each Major Federal Program

We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Our responsibilities under those standards and the Uniform Guidance are further described in the Auditor's Responsibilities for the Audit of Compliance section of our report.

We are required to be independent of the District and to meet our other ethical responsibilities, in accordance with relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion on compliance for each major federal program. Our audit does not provide a legal determination of the District's compliance with the compliance requirements referred to above.

Responsibilities of Management for Compliance

Management is responsible for compliance with the requirements referred to above and for the design, implementation, and maintenance of effective internal control over compliance with the requirements of laws, statutes, regulations, rules, and provisions of contracts or grant agreements applicable to the District's federal programs.

Auditor's Responsibilities for the Audit of Compliance

Our objectives are to obtain reasonable assurance about whether material noncompliance with the compliance requirements referred to above occurred, whether due to fraud or error, and express an opinion on the District's compliance based on our audit. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance will always detect material noncompliance when it exists. The risk of not detecting material noncompliance resulting from fraud is higher than for that resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Noncompliance with the compliance requirements referred to above is considered material if there is a substantial likelihood that, individually or in the aggregate, it would influence the judgment made by a reasonable user of the report on compliance about the District's compliance with the requirements of each major federal program as a whole.

In performing an audit in accordance with generally accepted auditing standards, *Government Auditing Standards*, and the Uniform Guidance, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material noncompliance, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the District's compliance with the compliance requirements referred to above and performing such other procedures as we considered necessary in the circumstances.
- Obtain an understanding of the District's internal control over compliance relevant to the audit in order to design audit procedures that are appropriate in the circumstances and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control over compliance. Accordingly, no such opinion is expressed.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and any significant deficiencies and material weaknesses in internal control over compliance that we identified during the audit.

Other Matters

The results of our auditing procedures disclosed instances of noncompliance which are required to be reported in accordance with the Uniform Guidance and which are described in the accompanying schedule of findings and questioned costs as items 2023-002. Our opinion on each major federal program is not modified with respect to these matters.

Government Auditing Standards requires the auditor to perform limited procedures on the District's response to the noncompliance findings identified in our compliance audit described in the accompanying schedule of findings and questioned costs. The District's response was not subjected to the other auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

Report on Internal Control over Compliance

Our consideration of internal control over compliance was for the limited purpose described in the Auditor's Responsibilities for the Audit of Compliance section above and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies in internal control over compliance and therefore, material weaknesses or significant deficiencies may exist that were not identified. However, as discussed below, we did identify certain deficiencies in internal control over compliance that we consider to be material weaknesses.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis.

A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance. We consider the deficiencies in internal control over compliance described in the accompanying schedule of findings and questioned costs as items 2023-002 and 2023-003 to be significant deficiencies. We consider the deficiencies in internal control over compliance described in the accompanying schedule of findings and questioned costs as item 2023-004 to be a material weakness.

Our audit was not designed for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, no such opinion is expressed.

Government Auditing Standards requires the auditor to perform limited procedures on the District's response to the internal control over compliance findings identified in our compliance audit described in the accompanying schedule of findings and questioned costs. The District's response was not subjected to the other auditing procedures applied in the audit of compliance and, accordingly, we express no opinion on the response.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Report on Schedule of Expenditures of Federal Awards Required by the Uniform Guidance

We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the District, as of and for the year ended June 30, 2023, and the related notes to the financial statements, which collectively comprise the District's basic financial statements. We issued our report thereon dated October 24, 2023, which contained unmodified opinions on those financial statements. Our audit was performed for the purpose of forming opinions on the financial statements that collectively comprise the basic financial statements. The accompanying schedule of expenditures of federal awards is presented for purposes of additional analysis as required by the Uniform Guidance and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of federal awards is fairly stated in all material respects in relation to the basic financial statements as a whole.



Roslund, Prestage & Company, P.C.
Certified Public Accountants

October 24, 2023

Bullock Creek School District
Schedule of Expenditures of Federal Awards
For the Year Ended June 30, 2023

Federal Grantor Pass-Through Grantor Program Title Grant Number	Assistance Listing Number	Pass Through Project Number	Award Amount	Accrued (Unearned) Revenue July 1, 2022	Current Year Receipts	Current Year Expenditures	Accrued (Unearned) Revenue June 30, 2023	Provided to Subrecipients
U.S. Department of Agriculture								
Passed through Michigan Department of Education								
Child Nutrition Cluster								
School Breakfast Program	10.553	231970	\$ 171,345	\$ -	\$ 171,345	\$ 171,345	\$ -	\$ -
Total ALN 10.553				-	171,345	171,345	-	-
Non-cash assistance (commodities)								
National School Lunch Program - Entitlement Commodities	10.555	2223	N/A	-	81,433	81,433	-	-
National School Lunch Program - Entitlement Bonus	10.555	2223	N/A	-	1,345	1,345	-	-
Cash assistance								
National School Lunch Program - Supply Chain Assistance	10.555	220910	34,991	-	34,991	34,991	-	-
National School Lunch Program - Supply Chain Assistance	10.555	230910	20,008	-	20,008	20,008	-	-
National School Lunch Program	10.555	231960	553,749	-	498,750	498,750	-	-
Total ALN 10.555				-	636,527	636,527	-	-
Total Child Nutrition Cluster				-	807,872	807,872	-	-
COVID 19 - Pandemic EBT Administrative Costs	10.649	22098	628	-	627	627	-	-
Total ALN 10.649				-	627	627	-	-
Total U.S. Department of Agriculture				-	808,499	808,499	-	-
U.S. Department of Education								
Passed through Michigan Department of Education								
Title I Grants to Local Educational Agencies	84.010	221530 2122	337,632	252,552	252,552	-	-	-
Title I Grants to Local Educational Agencies	84.010	231530 2223	382,854	-	286,747	342,125	55,378	-
Total ALN 84.010				252,552	539,299	342,125	55,378	-
Passed through Clare-Gladwin RESD								
Education for Homeless Children and Youth	84.196	232320 2223	6,539	-	3,685	6,539	2,854	-
Total ALN 84.196				-	3,685	6,539	2,854	-
Passed through Michigan Department of Education								
Student Support and Academic Enrichment	84.424	230750 2223	36,641	-	27,767	22,896	(4,871)	-
Total ALN 84.424				-	27,767	22,896	(4,871)	-

Bullock Creek School District
Schedule of Expenditures of Federal Awards
For the Year Ended June 30, 2023

Federal Grantor Pass-Through Grantor Program Title Grant Number	Assistance Listing Number	Pass Through Project Number	Award Amount	Accrued (Unearned) Revenue July 1, 2022	Current Year Receipts	Current Year Expenditures	Accrued (Unearned) Revenue June 30, 2023	Provided to Subrecipients
U.S. Department of Education (continued)								
Passed through Michigan Department of Education								
Supporting Effective Instruction State Grants	84.367	220520 2022	\$ 92,973	\$ 29,344	\$ 56,002	\$ 26,658	\$ -	\$ -
Supporting Effective Instruction State Grants	84.367	230520 2023	84,950	-	-	26,691	26,691	-
Total ALN 84.367				29,344	56,002	53,349	26,691	-
COVID 19 - Education Stabilization Fund								
Credit Recovery	84.425D	213742 2122	37,400	8,336	8,336	-	-	-
Before & After School Program	84.425D	213752 2122	21,000	8,955	8,955	-	-	-
Before & After School Program	84.425D	213752 2223	21,000	-	-	3,716	3,716	-
Esser II - Formula	84.425D	213712 2021	894,619	527,255	527,255	-	-	-
Esser II - Formula	84.425D	213712 2021	894,619	-	16,863	16,863	-	-
213782 2023 Esser II - 98c Learning Loss	84.425D	213782 2023	88,498	-	63,207	77,416	14,209	-
Esser III - Formula	84.425U	213713 2022	2,010,616	57,831	57,831	-	-	-
Esser III - Formula	84.425U	213713 2023	2,010,616	-	609,902	639,258	29,356	-
Esser III - Equalization Funds 11(t)	84.425U	213723 2023	3,750	-	1,980	1,980	-	-
GEER II - Teacher & Support Staff Payments	84.425C	211202 2122	3,000	3,000	3,000	-	-	-
Total ALN 84.425				605,377	1,297,329	739,233	47,281	-
Total U.S. Department of Education				887,273	1,924,082	1,164,142	127,333	-
Total Federal Awards Subject to Single Audit				\$ 887,273	\$ 2,732,581	\$ 1,972,641	\$ 127,333	\$ -

The accompanying notes are an integral part of this schedule.

Bullock Creek School District
Notes to the Schedule of Expenditures of Federal Awards
For the Year Ended June 30, 2023

NOTE 1 – BASIS OF PRESENTATION

The accompanying schedule of expenditures of federal awards (the schedule) includes the federal award activity of Bullock Creek School District (the District) under programs of the federal government for the year ended June 30, 2023. The information in this schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Because the schedule presents only a selected portion of the operations of the District, it is not intended to and does not present its financial position or changes in net position of the District.

Management has utilized the Nexsys cash management system and the Grant Auditor Report in preparing the Schedule of Expenditures of Federal Awards.

NOTE 2 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Expenditures reported on the schedule are reported on the modified accrual basis of accounting. Such expenditures are recognized following the cost principles contained in Uniform Guidance, wherein certain types of expenditures are not allowable or are limited as to reimbursement. Negative amounts (if any) shown on the schedule represent adjustments or credits made in the normal course of business to amounts reported as expenditures in prior years. Pass-through entity identifying numbers are presented where available. The District has elected to not use the 10-percent de minimis indirect cost rate allowed under the Uniform Guidance.

NOTE 3 – RECONCILIATION WITH AUDITED FINANCIAL STATEMENTS

Federal expenditures are reported as revenues in the following funds in the financial statements of the District:

Fund	Amount
General Fund	1,164,769
Food Service Fund	807,872
Federal revenues subject to single audit act	1,972,641

Bullock Creek School District
 Schedule of Findings and Questioned Costs
 For the Year Ended June 30, 2023

SECTION I - SUMMARY OF AUDITOR'S RESULTS

FINANCIAL STATEMENTS

Type of auditor's report based on financial statements prepared in accordance with generally accepted accounting principles:

- | | | |
|---|-------------|-----------------------|
| | Unmodified | |
| • Material weakness(es) identified? | ___X___ Yes | ___ No |
| • Significant deficiency(ies) identified? | ___ Yes | ___X___ None Reported |
| • Noncompliance material to financial statements noted? | ___ Yes | ___X___ No |

FEDERAL AWARDS

Internal control over major program:

- | | | |
|---|-------------|-------------------|
| • Material weakness(es) identified? | ___X___ Yes | ___ No |
| • Significant deficiency(ies) identified? | ___X___ Yes | ___ None Reported |

Type of auditor's report issued on compliance for major programs:

Unmodified

Any audit findings disclosed that are required to be reported in accordance with 2 CFR 200.516(a)?

___X___ Yes ___ No

Identification of major programs:

Assistance Listing Number(s)

 10.553 and 10.555

Name of Federal Program or Cluster

 Child Nutrition Cluster

Dollar threshold used to distinguish between type A and type B programs:

\$750,000

- | | | |
|--|---------|------------|
| • Auditee qualified as low-risk auditee? | ___ Yes | ___X___ No |
|--|---------|------------|

SECTION II - FINANCIAL STATEMENT FINDINGS

Finding 2023-001 – MATERIAL JOURNAL ENTRY

Type:	Material Weakness in Internal Control over financial reporting.
Condition:	The District's general ledger contained a material error related to accounts payable and expenditures recorded at year-end.
Criteria:	The District's internal control structure should be designed and implemented to ensure that accounting data is properly calculated and reported in the financial statements in accordance with generally accepted accounting principles (GAAP).
Cause:	The preparation of the detailed accounts payable listing did not adequately reconcile each item to all relevant supporting documentation (i.e., invoices, contracts, etc.).
Effect:	Accounts payable were materially misstated in the District's initial trial balance presented for audit. Consequently, material journal entries that impacted the account balances were as follows <ul style="list-style-type: none">• Increase of accounts payable by \$494,995• Increase of expenditures by \$494,995
Recommendation:	We recommend that the District review their account reconciliation process and make necessary changes to ensure that all accounts are reconciled to supporting documentation prior to the start of the audit.
Management's Resp:	We are in agreement with this finding.

SECTION III - FEDERAL AWARD FINDINGS AND QUESTIONED COSTS

Finding 2023-002 – SPECIAL TESTS

Type:	Significant Deficiency in Internal Control / Noncompliance – On-Site Reviews
Program:	Child Nutrition Cluster (ALN 10.553 and 10.555)
Condition:	An on-site review was not completed for all sites in which lunches were served.
Criteria:	The District is required to complete an annual on-site review for all sites in which lunches are served.
Cause:	Management did not consistently follow established policy.
Effect:	On-site review required for a food serving location was not completed. In addition, non-compliance matters that may have been discovered during the on-site review may have been overlooked.
Questioned Costs:	None.
Recommendation:	We recommend that the District review their process for on-site reviews to ensure they are completed annually, that all requirements are met, and that deficiencies noted are addressed in a timely manner.
Management's Resp:	We are in agreement with this finding.

Bullock Creek School District
Schedule of Findings and Questioned Costs
For the Year Ended June 30, 2023

Finding 2023-003 – ELIGIBILITY

Type:	Significant Deficiency in Internal Control – Eligibility
Program:	Child Nutrition Cluster (ALN 10.553 and 10.555)
Condition:	Of the 22 applications for reduced meals that were selected for testing, 3 did not document evidence of review by staff.
Criteria:	The District is required to review all applications submitted for free and reduced meals to ensure the applications are completed as required and accurately determine eligibility.
Cause:	Management did not consistently follow established policy.
Effect:	Applications that are not reviewed for completeness and accuracy have the potential to incorrectly identify eligibility resulting in improper reimbursement claims.
Questioned Costs:	None.
Recommendation:	We recommend that the District review their process for preparing and reviewing applications and make the changes needed to ensure that all applications are reviewed, and evidence of the review is clearly indicated.
Management's Resp:	We are in agreement with this finding.

Finding 2023-004 – REPORTING (repeat finding)

Type:	Material weakness in Internal Control – Reporting
Program:	Child Nutrition Cluster (ALN 10.553 and 10.555)
Condition:	In six of the eleven months tested, the number of meals included on the reimbursement claim reports were not supported by the District's internal count sheets.
Criteria:	The District is required to claim meals served, by category, based on reports provided from individual meal serve counts.
Cause:	Management oversight.
Effect:	The District underclaimed reimbursements from August 2022 through January 2023 by a material amount. This issue was discovered and corrected in February 2023 and corrected meal claims for reimbursement were submitted.
Questioned Costs:	None.
Recommendation:	We recommend that the District review their process of reporting meal claims and make the necessary changes to ensure that all meals claimed for reimbursement agree to the District's internal report of meals served.
Management's Resp:	We are in agreement with this finding.

Bullock Creek School District
Schedule of Prior Audit Findings
For the Year Ended June 30, 2023

Finding 2022-001 – EXCESS FUND BALANCE IN FOOD SERVICE FUND

Type: Material Weakness in Internal Control / Noncompliance – Special Tests
Program: Child Nutrition Cluster (ALN 10.553, 10.555 and 10.559)
Condition: As of year-end the District had a fund balance in the non-profit food service fund in excess of three months' operating expenses by approximately \$85,951.
Status: Issue not noted in fiscal year 2023

Finding 2022-002 – REPORTING

Type: Significant Deficiency in Internal Control / Noncompliance – Reporting
Program: Child Nutrition Cluster (ALN 10.553, 10.555 and 10.559)
Condition: Meals claimed were not supported by count sheets for either breakfast or lunch for the two months meals were tested prior to MDE site visit.
Status: Repeat comment for fiscal year 2023 (2023-004)



October 24, 2023

Finding Number: 2023-001 – Material Journal Entry

Condition: The District's general ledger contained a material error related to accounts payable and expenditures recorded at year end

Responsible Person: Stephen Grubaugh – Director of Business Services

Implementation Date: 10-24-2023

During the review of A/P for July 2023, it was discovered that the Wolgast invoice for \$494,994.70 was for work done through June 30, 2023. To record these expenses on the correct fiscal year, an adjusting journal entry was need to increase accounts payable by \$494,994.70 and increase the 2022-2023 expenditures by \$494,994.70.

In order to keep this issue from happening in the future, Stephen Grubaugh will work more closely with the A/P person in the Central Office to review invoices that are received after the Fiscal Year End.

Sincerely,

Stephen Grubaugh
Director of Business Services



October 24, 2023

Finding Number: 2023-002 – Significant Deficiency in Internal Control / Noncompliance – On-Site Reviews

Condition: An on-site review was not completed for all sites in which lunches were served.

Responsible Person: Kim Gagne – Director of Food Service

Implementation Date: 10-24-2023

On-site reviews for Lunch and Breakfast are mapped out on the calendar to have completed by Kim Gagne before the due date of Feb 1st, for all 5 schools. This time line will give the time to make sure deficiencies are addressed and corrected.

Sincerely,

Stephen Grubaugh
Director of Business Services



October 24, 2023

Finding Number: 2023-003 – Significant Deficiency in Internal Control – Eligibility

Condition: Of the 22 applications for reduced meals that were selected for testing, 3 did not document evidence of review by staff.

Responsible Person: Kim Gagne – Director of Food Service

Implementation Date: 10-24-2023

This year we have a 2-person checking system, Kim Gagne initially completes the applications with a signature and Jody King double checks every application for errors and oversites and adds her signature also. Both have been through the MDE training on the applications and the required information they need.

Sincerely,

Stephen Grubaugh
Director of Business Services



October 24, 2023

Finding Number: 2023-004 – Material weakness in Internal Control – Reporting (Repeat Finding)

Condition: In six of the eleven months tested, the number of meals included on the reimbursement claim reports were not supported by the District’s internal count sheets.

Responsible Person: Kim Gagne – Director of Food Service

Implementation Date: 10-24-2023

This year we have partnered with Meal Magic, for reporting claims. Every student must enter an identification number or scan an ID card so that students cannot be missed or over-claimed. The Direct Certification students are compared monthly against the state information provided to make sure students are claimed at the correct rate.

Sincerely,

Stephen Grubaugh
Director of Business Service