

Frankenmuth School District
Superintendent Notes
Regular Monthly Board of Education Meeting
Monday, January 13, 2025
6:00 PM
E.F. Rittmueller Middle School
965 E. Genesee St.
Media Center

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda.

1. Call to Order – President Brandon Muller
According to Board Policy 0151, organizational meetings are to be called to order by the ranking officer of the preceding Board, who shall serve until the election of a President. Brandon Muller, as President and ranking officer, will call the meeting to order and facilitate the agenda until the election of the President.
2. Pledge of Allegiance and Silent Meditation
3. Oath of Office with New Board Members
Thrun has advised that an oath of office is to be administered by a justice, judge, court clerk or a notary public. “In general, another school board member or the superintendent may not administer the oath.” Wendy Yagiela has sworn in the new members as indicated under MCL 600.1440 (1). I will administer a ceremonial oath and will have the script at the meeting.
4. Approval of the Agenda
5. Celebrations and Recognitions
 - EFR Students of the Month, pages 1-4
 - January is School Board Appreciation Month
6. Citizens' Comments
7. Organization of the 2025 Board of Education [Policy 0151]
 - A. Election of the Board President
Brandon Muller currently serves as President.
 - B. Election of the Vice-President
Karen Uebler served as Vice-President. **We need a replacement for Karen Uebler.**
 - C. Election of the Secretary
Lisa Hubbard currently serves as Secretary.

D. Election of the Treasurer

Mike Grossi served as Treasurer. **We need a replacement for Mike Grossi.**

E. Designation of person posting notices

The Board Secretary is designated to post notices of all special meetings. Wendy Yagiela is currently appointed to act on his or her behalf. I would recommend that we continue with this protocol.

F. Designation of depositories

I recommend the following approved depositories: PNC Bank, Frankenmuth Credit Union, Horizon Bank, Huntington National Bank, and Michigan Liquid Asset Fund (MILAF+).

G. Designation of persons authorized to sign checks, contracts, agreements, purchase orders, Electronic Transfer Officers and assume responsibilities of the Treasurer

I recommend the following designations:

Sign checks: Board President and Angela Germain

Sign contracts and agreements: Grant Hegenauer, Angela Germain, Benjamin Schuler

Sign purchase orders: Angela Germain

Electronic Transfer Officers: Jill Bierlein, Angela Germain, Benjamin Schuler

Assume responsibilities of Treasurer: Angela Germain and Benjamin Schuler

H. Credit Card Report [Policy 6423], under separate cover

Board Policy 6423 indicates the Superintendent shall annually submit for Board approval the position titles authorized to use District credit/debit card(s) in conducting of District business. A report noting the personnel authorized to use District credit cards has been provided. I would recommend a motion to approve the noted personnel as authorized users of the District credit/debit cards.

I. Designation of persons authorized to use the safety deposit box

Brandon Muller, Jill Bierlein and Grant Hegenauer are currently authorized to access the safety deposit box located at PNC.

J. Designation of negotiators

Brandon Muller currently serves as lead negotiator and Colin Maurer serves as assistant lead negotiator.

K. Designation of MASB delegate and alternate

Karen Uebler served as the delegate and Lisa Hubbard currently serves as the alternate. This person is the voting delegate at the Delegate Assembly. **We need a replacement for Karen Uebler.**

L. Designation of Saginaw County School Board Association (SCSBA) delegate and Legislative Committee representative and alternate

Karen Uebler served as the delegate and Lisa Woodke currently serves as the alternate. This person is appointed to attend the regular meetings of the county; however, everyone is welcome. They have been holding approximately two or three evening meetings a year. **We need a replacement for Karen Uebler.**

M. Designation of Parks and Recreation Commission Representative

Mike Grossi served as our representative. The Parks and Recreation Commission is a City of Frankenmuth commission that meets on the 4th Wednesday of each month. **We need a replacement for Mike Grossi.**

N. Designation of District-Wide School Improvement Representative

Lisa Hubbard currently serves as the District-Wide School Improvement Representative. The person that holds this position serves on the Strategic Plan Leadership Team as well. We have held these meetings once a year and could meet up to four times per year (if Strategic Plan needs to be revisited and refined).

O. Designation of auditor, under separate cover

Our three-year agreement with Gardner, Provenzano, Thomas, & Luplow, P.C. began with the audit for the Fiscal Year ending June 30, 2022. We need to approve a new three-year agreement. The fee for the services that Heather Thomas provides will be at the firm's standard hourly rates plus out of pocket costs, except that they have agreed that the gross fee for each fiscal year of the agreement will not exceed the following amounts:

- Fiscal Year Ending June 30, 2025 \$12,400
- Fiscal Year Ending June 30, 2026 \$13,000
- Fiscal Year Ending June 30, 2027 \$13,650

P. Designation of school attorneys, under separate cover

We currently have a retainer relationship with Thrun Law Firm. I contact Thrun to assist with school law matters such as policy, tenure or special education issues.

- Retainer Fee: \$2,500
- Hourly Rate: \$285 – \$335

I recommend that we continue partnering with Thrun.

Q. Designation of Frankenmuth School District Foundation Board Representative

The Bylaws call for three Board member seats with a limit of two successive three-year terms. Colin Mauer will begin his **first** year of his **second** term. Lisa Woodke will begin the **third** year of her **first** term. We hold one meeting in late March/early April. **We need a replacement for Mike Grossi.**

R. Designation of day, time, and place of regular meetings

Official meetings are conducted on the second Monday of each month at 6:00 PM. In the past our meetings have been held at FHS and in the EFR Media Center.

2025 School Board Meeting Dates:

- February 10, 2025
- March 10, 2025
- April 14, 2025
- May 12, 2025
- June 9, 2025
- July 14, 2025
- August 18, 2025-instead of August 10, 2025, due to dead week (August 3-10)

- September 8, 2025
- October 13, 2025
- November 10, 2025
- December 8, 2025
- January 12, 2026

Add to your calendar – FSD/Athletic Breaks – June 29 – July 6, 2025, and August 3 – August 10, 2025.

S. Designation of fee charged to individuals who request notice of Board meetings

I would suggest that we not charge any fees for notices. They are available electronically.

T. Designation of compensation for Board members

Board members no longer receive a meeting stipend. This practice was implemented during our difficult financial times. We currently approve a family sports pass to home athletic events to encourage our members to attend events.

U. Designation of Wickson District Library Board members

A bit of history – this appointment is a result of the Library establishing itself as an independent entity. In the process, it was necessary to ask the voters to approve a levy to support the Library. The School District boundary was used as the area from which the levy would be collected. This process has worked out well and the Library is financially healthy. Appointments from the School District are made by the School Board. This led to the District appointing four members to serve on the Library Board. City Council also appoints four members to serve on the Library Board. Term length is three years. The meetings are the second Monday of every month at 4:00 PM. The current members appointed by the School Board are:

- Adele Martin: Current term expires on July 1, 2026.
- Lisa Roethlisberger: Current term expires on July 1, 2025. **We need to renew Lisa's term through June 30, 2028.**
- Marty Mattlin: Current term expires on July 1, 2025. **We need to renew Marty's term through June 30, 2028.**
- Beth Nellenbach: Current term expires on July 1, 2027.

V. Meet of Champions – No Action Required

The Meet of Champions list of nominees has been provided on page 5. We will nominate this year's representative from Frankenmuth in February.

W. Sister City Representative

Zak McClellan currently serves as our Sister City representative.

8. Consent Agenda

- Minutes from Regular Meeting on December 9, 2024, pages 6-11
- Minutes from Closed Session on December 9, 2024, page 12

9. Reports

A. Calendar

- January 15: Early Release for FHS only/FHS EXAMS
- January 16: Early Release/FHS EXAMS
- January 17: End of MP 2 & Early Release/FHS EXAMS
- January 17: Movie “Grumpy Old Men” for Senior Citizens at 1 PM (Comm. Ed.)
- January 20: Dr. King Day (no school)
- January 21: PD Day (no school for students) Buddy Berry “Schools on F.I.R.E.”
- January 24: Unified Game, red/gray day
- January 30: STEAM Night (List)
- January 30: FAFSA Night (with FAFSA Specialist Mrs. Berry and Delta College)
- January 31: 10th graders to SCC for career and CTE opportunities exploration
- February 1: Science Olympiad Middle School Tourney at FHS
- February 4: MSBOA Solo & Ensemble Festival
- February 6: BTC Team Blood Drive (BPAC)

B. Superintendent’s Report

ASU+GSV Summit 2025 Scholarship Recipients, Wrestling in BPAC (making special moments)

10. Action Items

A. Monthly Financial Report [Policy 6800], under separate cover

Angie will present bank balances from December.

B. Field and Other District-Sponsored Trips [Policy 2340]

I am seeking approval for overnight travel for the 8th Grade Washington DC trip in the fall of 2025 (October 14, 2025 to October 18, 2025). It is being requested now so that fundraising plans and efforts can begin. Travel will be during the day to and from Washington DC by bus.

11. Around the Table

12. Adjourn