

**Frankenmuth School District  
Regular Monthly Board of Education Meeting Minutes  
Monday, January 12, 2026  
6:00 PM  
E.F. Rittmueller Middle School  
965 E. Genesee St.  
Media Center**

**CALL TO ORDER**

President Brandon Muller called the meeting to order at 6:00 PM. The Pledge of Allegiance and silent meditation followed.

**Persons in Attendance:**

Board Members Present: Hubbard, Maurer, McClellan, Muller, Woodke

Board Members Absent: Baumgartner, Bierlein

Administrators/Directors: Chase, Clark, Diegel, Germain, Vislosky

**Establishment of Temporary Chairperson [Policy 0151]**

Moved by Colin Maurer and supported by Lisa Woodke to establish Brandon Muller as the temporary chairperson. Motion passed unanimously.

**Approval of Agenda**

Hearing no objection, Brandon Muller approved the agenda as printed.

**CELEBRATIONS AND RECOGNITIONS**

**EFR Students of the Month**

Josh Chase recognized the EFR students of the month: 5<sup>th</sup> grader Avery Fielbrandt, 6<sup>th</sup> grader Nathan Livingston, 7<sup>th</sup> grader Olivia Rupprecht, and 8<sup>th</sup> grader Jaycee Sanback.

**School Board Appreciation Month**

JoLynn Clark commended the Frankenmuth School Board for their outstanding dedication and service, emphasizing that their efforts are deeply valued.

**CITIZENS' COMMENTS**

None.

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**Organization of the 2026 Board of Education**

Moved by Brandon Muller and supported by Lisa Hubbard to nominate Colin Maurer to serve as President. Motion passed unanimously.

Moved by Lisa Woodke and supported by Brandon Muller for Lisa Hubbard to serve as Vice-President, Micah Baumgartner to serve as Secretary, and Christie Bierlein to serve as Treasurer. Motion passed unanimously.

Moved by Zak McClellan and supported by Lisa Woodke to designate Wendy Yagiela to post notices of all meetings and to designate PNC Bank, Frankenmuth Credit Union, Argent Institutional Trust Company, and Michigan Liquid Asset Fund (MILAF+) as depositories for the Frankenmuth School District. Motion passed unanimously.

Moved by Brandon Muller and supported by Lisa Woodke to designate the currently-authorized individuals to continue to serve as District signatories, to make the following designations: Angela Germain will have authority to sign checks, JoLynn Clark, Angela Germain and Benjamin Schuler will have authority to sign contracts and agreements, Angela Germain will have authority to sign purchase orders, Jill Bierlein, Angela Germain and Benjamin Schuler will serve as Electronic Transfer Officers, Angela Germain and Benjamin Schuler will assume the responsibilities of the Treasurer, and the authorized users of District credit/debit cards will be those individuals listed on the spreadsheet provided to the Board entitled "District Credit Card Information." Motion passed unanimously.

Moved by Zak McClellan and supported by Lisa Hubbard to designate Jill Bierlein, JoLynn Clark and Colin Maurer as Frankenmuth School District's authorized users of the safety deposit box located at PNC, to appoint Colin Maurer to serve as Lead Negotiator and Zak McClellan to serve as Assistant Negotiator on the District collective bargaining team, to continue the appointment of Lisa Hubbard to serve as MASB Delegate and Lisa Woodke to serve as MASB Alternate, and to continue the appointment of Lisa Hubbard to serve as SCSBA Delegate and Legislative Committee Representative and Lisa Woodke to serve as SCSBA Alternate and Legislative Committee Alternate. Motion passed unanimously.

Moved by Zak McClellan and supported by Lisa Woodke to appoint Lisa Woodke to serve as Parks and Recreation Representative, to continue the appointment of Lisa Hubbard to serve as District-Wide School Improvement Representative, to continue the three-year contract with Gardner, Provenzano, Thomas, & Luplow, P.C. to serve as the District's auditor under their provided fixed hourly rates, and for Thrun Law Firm to continue to serve as the District's attorneys for school law matters with the updated hourly rate. Motion passed unanimously.

Moved by Brandon Muller and supported by Lisa Hubbard to designate that Frankenmuth Board of Education meetings be conducted on the second Monday of each month at 6:00 PM in the List Elementary Cafeteria, with the exception of the August meeting, which will be conducted on the third Monday of the month, to continue to charge no fee to individuals requesting notice of Board meetings, and to designate that compensation for Board members be in the form of a

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Family Sports Pass to continue encouragement of participation by Board members in District events. Motion passed unanimously.

Moved by Lisa Woodke and supported by Lisa Hubbard to appoint Adele Martin to serve an additional three-year term on the Wickson District Library Board, through June 30, 2029, and to continue the appointment of Zak McClellan to serve as our Sister City Representative. Motion passed unanimously.

### **CONSENT AGENDA**

Moved by Lisa Hubbard and supported by Brandon Muller that the Consent Agenda be approved as submitted. Motion passed unanimously.

The Consent Agenda contained the following items:

- Minutes from Special Meeting on December 15, 2025
- Minutes from Regular Meeting on December 15, 2025

### **REPORTS**

#### **NEOLA Nondiscrimination Policies**

The Board reviewed and discussed the first reading of the nondiscrimination policies, as recommended by the Business Department, to ensure alignment with current employment language and practices.

#### **Superintendent's Report**

JoLynn Clark provided an overview of district priorities and upcoming initiatives for 2026, including safety, strategic planning, instructional focus, and professional learning.

#### **Calendar**

The calendar of upcoming District events was shared and discussed.

### **ACTION ITEMS**

#### **Financial Matters**

Angela Germain presented the Financial Report and bills payable and commented on a few of the expenditures. Moved by Lisa Woodke and supported by Brandon Muller to approve the submission of the bills as presented. Motion passed unanimously.

#### **Employment of the Superintendent**

Moved by Brandon Muller and supported by Zak McClellan to approve the Superintendent contract and salary schedule as presented. Motion passed unanimously.

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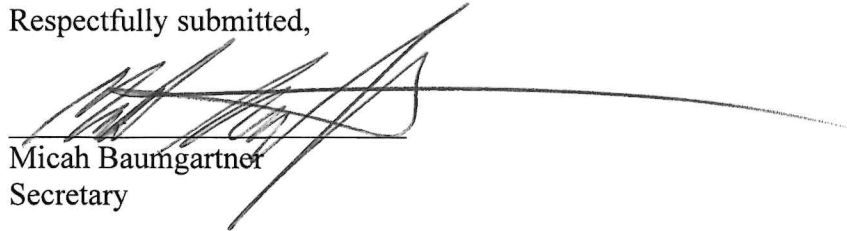
**AROUND THE TABLE**

Board members discussed events and activity highlights of the District and commented on their personal involvement in the school, community, and Board development.

**ADJOURNMENT**

There being no further business to conduct, it was moved by Lisa Woodke and supported by Colin Maurer that the meeting be adjourned. Motion passed unanimously. The meeting adjourned at 6:48 PM.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Micah Baumgartner', is written over a horizontal line. The signature is stylized and extends to the right of the line.

Micah Baumgartner  
Secretary

/wy