

COVID-19 Preparedness and Response Plan

(Executive Order 2020-142 District Preparedness Plan Template)

Revised
07/29/20

Name of District: Verona Township #1 FRL

Address of District: 3487 School Street, Bad Axe, MI 48413

District Code Number: 32650

Web Address of the District: <http://www.huroncountyruralschools.com/veronamills/>

Plan Linked at: [https://secure.munetrix.com/n/Michigan/Schools/ER/Huron-
ISD/District/Verona-Township-SD-1F](https://secure.munetrix.com/n/Michigan/Schools/ER/Huron-
ISD/District/Verona-Township-SD-1F)

Name of Intermediate School District: Huron Intermediate School District

Name of Authorizing Body: Verona Mills School Board of Education

Date of Approval by the Verona Township #1FRL Board of Education: 8/10/20

Link to the Board Meeting Minutes:

Date Submitted to State Superintendent and State Treasurer:

Preparedness Plan Assurances

The District agrees to meet all of the following requirements of Executive Order 2020-142

- ✓ The District assures that when it provides in-person instruction to its students without disabilities, the district must also provide in-person instruction to its students with disabilities, consistent with their individualized education programs (IEPs).
- ✓ The District assures that when schools are closed to in-person instruction, districts must strive in good faith and to the extent practicable, based upon available resources, technology, training, and curriculum, as well as the circumstances presented by COVID-19, to provide equal access to any alternative modes of instruction to students with disabilities from birth through age 26. This assurance includes the provision of auxiliary services under section 1296 of the Revised School Code, MCL 380.1296.
- ✓ The District assures that while any state of emergency or disaster related to the COVID-19 pandemic continues, it shall comply with guidance from the United States Department of Education, including its Office of Civil Rights and Office of Special Education and Rehabilitative Services, and the Michigan Department of Education concerning the delivery of alternative modes of instruction to students with disabilities in light of the impact of COVID-19.
- ✓ The District assures that it shall, to the extent practicable and necessary, make individualized determinations whether and to what extent compensatory services may be needed for students with disabilities in light of the school closures during the 2019–2020 school year.
- ✓ The District assures that during **Phase 1, 2, or 3** of the *Michigan Safe Start Plan* it will close its buildings to anyone except: (a) District employees or contractors necessary to conduct minimum basic school operations consistent with a Preparedness Plan, including those employers or contractors necessary to facilitate alternative modes of instruction, such as distributing materials and equipment or performing other necessary in-person functions. (b) Food-service workers preparing food for distribution to students or their families. (c) Licensed child-care providers and the families that they serve, if providers follow all emergency protocols identified by the state.
- ✓ The District assures that during **Phase 1, 2, or 3** of the *Michigan Safe Start Plan* it will suspend athletics, after-school activities, inter-school activities, and busing.
- ✓ The District assures that during **Phase 1, 2, or 3** of the *Michigan Safe Start Plan* it will provide for the continued pay of school employees while redeploying staff to provide meaningful work in the context of the Preparedness Plan, subject to any applicable requirements of a collective bargaining agreement.
- ✓ The District assures that in **Phases 1, 2, or 3** of the *Michigan Safe Start Plan* it will provide for the continuation of food distribution to eligible students.
- ✓ The District assures that during **Phase 4** of the *Michigan Safe Start Plan* it will prohibit indoor assemblies that bring together students from more than one classroom.
- ✓ The District assures cooperation with the local public health department if a confirmed case of COVID-19 is identified, and agrees to collect the contact information for any close contacts of the affected individual from two days before he or she showed symptoms to the time when he or she was last present in school.

Preparedness Plan

Every district must develop and adopt a COVID-19 Preparedness and Response Plan (“Preparedness Plan”) that is informed by [Michigan’s 2020-21 Return to School Roadmap](#) (“Return to School Roadmap”) from the COVID-19 Task Force on Education and Return to School Advisory Council.

In accordance with Executive Order 2020-142 a plan must include all the following parts:

- A. The policies and procedures that the District will follow when the region in which the district is located is in **Phase 1, 2, or 3** of the *Michigan Safe Start Plan*.

This Continuity of Learning Plan is intended to address all students, both general and special education, much like the MI Curricular Standards are intended for all students. For individual students with a disability, for whom the COL Plan does not adequately address needs, the district will create individualized student contingency plans or will amend the IEP.

Given the lack of technology for our students, our district is focused on hard copy instructional materials. Students will be given grade-level instructional packets. It will be expected that parents have basic learning supplies for their students including pencils, paper, and crayons. If a family does not have access to these supplies they will be given the supplies needed. All students will have access to grade-level/course textbooks as needed to complete their instructional packets. On-line resources have also been provided for students with access to use as needed. Students will be required to complete the packets and turn them in weekly. These packets will be graded and feedback will be provided to students as necessary. In addition, students will need to have a minimum of 3 interactions/communication with the teacher per week or they will receive an absence under the truancy law. All truancy policies in the student handbook will be followed.

Recommended daily student learning times:

- Grades K-1: 45 minutes
- Grades 2-3: 60 minutes
- Grades 4-5: 90 minutes
- Grades 6-8: 120 minutes

- B. The policies and procedures that the District will follow when the region in which the District is located is in **Phase 4** of the Michigan Safe Start Plan. Those policies and procedures must, at a minimum, include:

1. **Face coverings** (p. 22)

- a. Please describe how the district will implement **requirements** for facial coverings that at a minimum require the wearing of face coverings, except during meals and unless face coverings cannot be medically tolerated, for:
- i) All staff and all students in grades preK-12 when on a school bus.
 - ii) All staff and all students in grades preK-12 when in indoor hallways and common areas.
 - iii) All staff when in classrooms.
 - iv) All students in grades 6 and up when in classrooms.
 - v) All students in grades kindergarten through grade 5 unless students remain with their classes throughout the school day and do not come into close contact with students in another class.

Our district does not provide transportation. Once students arrive to school they enter a self-contained classroom. Since students in grades K-5 are in a self-contained classroom with no hallways or common spaces they will not be required to wear masks. All staff and 6th through 8th grade students will wear a

mask unless face coverings cannot be medically tolerated. The District will have extra face covering on hand if the students forget them. Students will not be required to wear mask during outdoor recesses.

2. Hygiene

Please describe how you will implement the **requirements** for hygiene protocols from the *Return to School Roadmap* (p. 22-23).

The school will provide adequate supplies to support healthy hygiene behaviors (including soap, hand sanitizer with at least 60% alcohol for safe use by staff and students, paper towels, tissues, and signs reinforcing proper handwashing techniques). Teach and reinforce handwashing with soap and water for at least 20 seconds and/or the safe use of hand sanitizer that contains at least 60% alcohol. Educate staff and students on how to cough and sneeze into their elbows, or to cover with a tissue. Used tissues should be thrown in the trash and hands washed immediately using proper hand hygiene techniques. Systematically and frequently check and refill soap and hand sanitizers. Students and teachers must have scheduled handwashing with soap and water every 2-3 hours. Limit sharing of personal items and supplies such as writing utensils. Keep students' personal items separate and in individually labeled cubbies, containers, or lockers. Limit use of classroom materials to small groups and disinfect between use, or provide adequate supplies to assign for individual student use. Procure portable handwashing and/or hand sanitizing stations to set up throughout school buildings.

3. Cleaning

Please describe how you will implement the cleaning **requirements** for cleaning protocols from the *Return to School Roadmap* (p. 27).

Frequently touched surfaces including light switches, doors, benches, bathrooms, must undergo cleaning at least every four hours with either an EPA-approved disinfectant or diluted bleach solution. The classroom must undergo cleaning periodically throughout the day with either an EPA-approved disinfectant or diluted bleach solution. Student desks are not shared. Each student has an assigned desk so they will be wiped down with either an EPA-approved disinfectant or diluted bleach solution before lunch and at the end of each day. Playground structures must continue to undergo normal routine cleaning, but using an EPA approved disinfectant is unnecessary. Ensure safe and correct use and storage of cleaning and disinfection products, including storing products securely away from children, and with adequate ventilation when staff use products. Staff must wear gloves, surgical mask, and face shield when performing all cleaning activities.

4. Athletics

Please describe how you will implement the **requirements** for athletics protocols from the *Return to School Roadmap* (p. 27).

Our K-8 rural school does not have an athletic program and therefore this does not apply to us.

5. Screening

Please describe how you will implement the **requirements** for screening protocols from the *Return to School Roadmap* (p. 24).

Our school will have a designate quarantine area and a staff person to care for students who become ill at school. Students who become ill with symptoms of COVID-19 will be placed in an identified quarantine area with a surgical mask in place until they can be picked up. Identified school staff caring for these children will wear a surgical mask, with the exception of students with special needs requiring aerosolized procedures in which an N95 mask is required. Symptomatic students sent home from school will be kept home until they have been clear according to the Huron County Health Department guidelines. Staff will conduct daily self-examinations, including a temperature check, prior to coming to work. If they exhibit any respiratory or gastrointestinal symptoms, or have a temperature of 100.4 or greater, they should stay home. Parents and guardians are not allowed in school building unless under extenuating circumstances as determined by school officials. Only one parent or guardian per family should be allowed to enter except under extenuating circumstances as determined by school officials.

6. Testing

Please describe how you will implement the **requirements** for testing protocols from the *Return to School Roadmap* (p. 25).

Students who develop a fever or become ill with COVID-19 symptoms at school should wear a mask and be transported by their parent or guardian, or emergency contact, for off-site testing. Staff who develop a fever or become ill with COVID-19 symptoms at school should wear a mask and be transported for off-site testing. Symptomatic students and staff sent home from school should be kept home until they have tested negative for COVID-19, or have been released from isolation according to CDC guidelines. Families will be notified by the Huron County Health department of the presence of any laboratory positive or clinically diagnosed cases of COVID-19 in the classroom and/or school to encourage closer observation for any symptoms at home. In the event of a lab or clinically diagnosed case of COVID-19, immediate efforts should be made to contact any close contacts (those who spent more than 15 minutes less than six feet in close proximity to the student or staff member) so that they can be quarantined for 14 days at home. Students and staff should be closely monitored for any symptoms of COVID-19. At this time, empiric testing of all students or staff members in the class is not recommended. Only those that develop symptoms require testing for COVID-19.

7. Busing and Student Transportation

Please describe how you will implement the **requirements** for busing and student transportation protocols from the *Return to School Roadmap* (p. 28).

Our school does not provide busing for students therefore this does not pertain to us.

C. Describe the policies and procedures that the district will follow when the region in which the district is located is in Phase 5 of the Michigan Safe Start Plan.

School will be open for in person instructions with required safety protocols.

1. Indicate which highly recommended protocols from the *Return to School Roadmap* the district will include in its Preparedness Plan when the region in which the district is located is in **Phase 5** of the *Michigan Safe Start Plan*.

Our school will be following all the strongly recommended protocols under each of the following categories in the Return to School Roadmap located in Phase 5: Personal protective equipment, Hygiene, Screening students, staff, and guest, Testing protocols for students and staff and responding to positive cases, Responding to positive test among staff and students, Cleaning, Medically vulnerable students and staff

2. Indicate which highly recommended protocols from the *Return to School Roadmap* the district will not include in its Preparedness Plan when the region in which the district is located is in **Phase 5** of the *Michigan Safe Start Plan*.

Our school will not be strictly following the recommended protocols under each of the following categories in the Return to School Roadmap located in Phase 5 due to it not pertaining to our self-contained one-room school house: Spacing Movement and Access, Food services, Gathering, and Extracurricular activities, Athletics, Busing and Student Transportation. We do not provide food services, athletic, busing or student transportation for our PreK-8 students.

D. After considering all the protocols that are highly recommended in the *Return to School Roadmap*, please indicate if a school plans to exclude protocols that are highly recommended for any of the categories above in **Phase 4**.

Due to our small school many of these strongly recommended guidelines under Spacing, Movement, and Access do not apply to us. We will however maintain social distancing to the best of our ability.

Brian L. Kanaski
Karen Kanaski
Amy Schweitzer
Ben Edwards

8-10-2020

Meeting started 5:30 p.m.

Reviewed July minutes and Ben Edwards
motioned to accept.

Karen Kanaski - 2nd.

Approved Bills - See Attached

Board has reviewed the covid-19 plan, with Amy
giving highlights about the Phases of the plan and
what students will be needed to do for each.

Karen Kanaski - Motion to Accept

Brian Kanaski - 2nd. see attached

Updated and reviewed Emergency operations
plan. Board reviewed and Accepted.

Motion to Accept - Brian L. Kanaski
2nd Ben Edwards



Calendar changes due to Covid-19 start
date is now Sept. 8th ₂₀₂₀ with the end date of June 8th 2021

Reviewed and Approved school of choice 4
applications.

Meeting Adjourned 6:35 p.m.