

**Oxford Community Schools
District Purchasing Card Information
SEPTEMBER 2025**

Authorized Users	School/Department	Title/Department	Credit Limit	No. of Trans	Total Spent	Average Trans
Accts Payable Oxford	District	Dept/Building Card	50,000.00	10	\$3,014	\$301
Athletics Oxford	Athletics	Dept/Building Card	20,000.00	7	\$1,620	\$231
Auditorium Oxford Hs	High School	Dept/Building Card	20,000.00	60	\$11,186	\$186
Barlass, Todd	Crossroads	Principal	5,000.00	3	\$399	\$133
Bellamy, Amy	Food Service	Coordinator	30,000.00	26	\$6,135	\$236
Biehl, Pamela	Special Ed	Executive Director	30,000.00	43	\$3,256	\$76
Bigelow, Bradley	High School	Principal	2,500.00			
Boyd, Chadwick	Daniel Axford	Principal	2,500.00			
Brinson, Karl	Maintenance	Technician	20,000.00	6	\$745	\$124
Central Maintenance	Maintenance	Dept/Building Card	25,000.00	13	\$8,882	\$683
Clear Lake School	Clear Lake	Dept/Building Card	5,000.00	31	\$6,408	\$207
Curriculum Dept	Curriculum	Dept/Building Card	50,000.00	26	\$5,892	\$227
Daniel Axford School	Daniel Axford	Dept/Building Card	5,000.00	30	\$5,114	\$170
Demare, Anthony	Athletics	Direco	5,000.00			
Dennis, Jordan	OVA	Principal	5,000.00			
Dicicco, Jeanne	Special Ed	Teacher	5,000.00			
Fitzgerald, John	Business Office	Asst Superintendent	5,000.00			
Gohs, Brian	Maintenance	Technician	5,000.00			
Kaye, Martin	Leonard	Principal	5,000.00			
Lakeville School	Lakeville	Dept/Building Card	5,000.00	35	\$2,749	\$79
LaPlante, Timothy	Maintenance	Director	10,000.00	10	\$3,401	\$340
Leonard School	Leonard	Dept/Building Card	5,000.00	37	\$2,548	\$69
Matteson, Jennifer	OVA	Specialist	30,000.00	75	\$12,027	\$160
Milligan, Tonya	Superintendent	Superintendent	5,000.00	1	\$268	\$268
Murphy, Marie	Oxford Elementary	Principal	5,000.00			
Niemi, Stephanie	Clear Lake	Principal	2,500.00			
Oxford Bridges Hs	Bridges HS	Dept/Building Card	5,000.00	3	-\$173	-\$58
Oxford Child Care	Child Care	Dept/Building Card	20,000.00	17	\$882	\$52
Oxford Crossroads	Crossroads	Dept/Building Card	5,000.00	26	\$3,417	\$131
Oxford CTE	High School	Dept/Building Card	25,000.00	39	\$12,333	\$316
Oxford Elem School	Oxford Elementary	Dept/Building Card	5,000.00	45	\$2,575	\$57
Oxford HR Department	Human Resources	Dept/Building Card	5,000.00	4	\$641	\$160
Oxford HS Science	High School	Dept/Building Card	10,000.00	12	\$4,645	\$387
Oxford Marketing	Communications	Dept/Building Card	5,000.00	2	\$492	\$246
Oxford Middle School	Middle School	Dept/Building Card	20,000.00	42	\$7,145	\$170

Oxford High School	High School	Dept/Building Card	25,000.00	104	\$13,158	\$127
Oxford Security	Safety	Dept/Building Card	2,500.00	5	-\$404	-\$81
Oxford Technology	Technology	Dept/Building Card	7,500.00	18	\$12,128	\$674
Oxford Theater	High School	Dept/Building Card	20,000.00	9	\$2,074	\$230
Oxford Travel (1)	District	Dept/Building Card	5,000.00	1	\$210	\$210
Oxford Travel (2)	District	Dept/Building Card	5,000.00			
Oxford Virtual Academy	OVA	Dept/Building Card	5,000.00	7	\$1,594	\$228
OVA Travel	OVA	Dept/Building Card	5,000.00			
Pulley, Brett	Maintenance	Technician	5,000.00			
Qonja, Anita	Curriculum	Asst Superintendent	2,500.00			
Reid, Ryan	Human Resources	Asst Superintendent	5,000.00			
Santala, Matthew	Technology	Director	20,000.00	10	\$17,762	\$1,776
Saterstad, Kristie	District	Dept/Building Card	5,000.00			
Shafer, Shannon	Oxford Elementary	Paraprofessional	15,000.00	34	\$10,394	\$306
Schell, Janet	OVA	Executive Director	2,500.00	1	\$85	\$85
Silorey, Patricia	Food Service	Director	2,500.00	6	\$227	\$38
Smith, Christine	Communications	Executive Director	5,000.00	9	\$2,085	\$232
Special Ed Department	Special Ed	Dept/Building Card	10,000.00	18	\$5,525	\$307
Superintendent Office	Superintendent	Dept/Building Card	15,000.00	15	\$1,548	\$103
Taylor, Jessica	Special Ed	Director	5,000.00			
Transportation Card	Transportation	Dept/Building Card	75,000.00	12	\$31,924	\$2,660
Turek, Stephanie	OVA	Supervisor	120,000.00	43	\$25,250	\$587
Willemin, Allison	Safety	Executive Director	5,000.00	13	\$4,501	\$346
Wright-Guinn, Kristin	Lakeville	Principal	2,500.00			
Monthly Totals:				908	233,659	

Just as with transactions paid for by check, credit card transactions must conform to District purchasing procedures (e.g., except for situations specifically exempted)