

**Oxford Community Schools  
District Purchasing Card Information  
OCTOBER 2025**

Authorized Users	School/Department	Title/Department	Credit Limit	No. of Trans	Total Spent	Average Trans.
Accts Payable Oxford	District	Dept/Building Card	50,000.00	13	\$3,391	\$261
Athletics Oxford	Athletics	Dept/Building Card	20,000.00	20	\$2,047	\$102
Auditorium Oxford Hs	High School	Dept/Building Card	20,000.00	50	\$10,140	\$203
Barlass, Todd	Crossroads	Principal	5,000.00			
Bellamy, Amy	Food Service	Coordinator	30,000.00	31	\$3,598	\$116
Biehl, Pamela	Special Ed	Executive Director	30,000.00	31	\$3,804	\$123
Bigelow, Bradley	High School	Principal	2,500.00			
Boyd, Chadwick	Daniel Axford	Principal	2,500.00			
Brinson, Karl	Maintenance	Technician	20,000.00	7	\$611	\$87
Central Maintenance	Maintenance	Dept/Building Card	25,000.00	6	\$8,063	\$1,344
Clear Lake School	Clear Lake	Dept/Building Card	5,000.00	21	\$1,582	\$75
Curriculum Dept	Curriculum	Dept/Building Card	50,000.00	12	\$6,025	\$502
Daniel Axford School	Daniel Axford	Dept/Building Card	5,000.00	17	\$802	\$47
Demare, Anthony	Athletics	Direco	5,000.00	1	\$58	\$58
Dennis, Jordan	OVA	Principal	5,000.00	1	\$23	\$23
Dicicco, Jeanne	Special Ed	Teacher	5,000.00	13	\$1,547	\$119
Fitzgerald, John	Business Office	Asst Superintendent	5,000.00	2	\$510	\$255
Gohs, Brian	Maintenance	Technician	5,000.00	1	\$56	\$56
Kaye, Martin	Leonard	Principal	5,000.00	2	\$215	\$107
Lakeville School	Lakeville	Dept/Building Card	5,000.00	20	\$1,294	\$65
LaPlante, Timothy	Maintenance	Director	10,000.00	10	\$1,595	\$160
Leonard School	Leonard	Dept/Building Card	5,000.00	17	\$1,588	\$93
Makowski, Courtney	Business Office	Director		1	\$74	\$74
Matteson, Jennifer	OVA	Specialist	30,000.00	51	\$12,407	\$243
Milligan, Tonya	Superintendent	Superintendent	5,000.00	4	\$93	\$23
Murphy, Marie	Oxford Elementary	Principal	5,000.00	2	\$109	\$54
Niemi, Stephanie	Clear Lake	Principal	2,500.00	1	\$64	\$64
Oxford Bridges Hs	Bridges HS	Dept/Building Card	5,000.00	1	\$4	\$4
Oxford Child Care	Child Care	Dept/Building Card	20,000.00	15	\$2,731	\$182
Oxford Crossroads	Crossroads	Dept/Building Card	5,000.00	11	\$2,224	\$202
Oxford CTE	High School	Dept/Building Card	25,000.00	42	\$17,870	\$425
Oxford Elem School	Oxford Elementary	Dept/Building Card	5,000.00	33	\$7,738	\$234
Oxford HR Department	Human Resources	Dept/Building Card	5,000.00	8	\$810	\$101
Oxford HS Science	High School	Dept/Building Card	10,000.00	23	\$7,237	\$315
Oxford Marketing	Communications	Dept/Building Card	5,000.00	1	\$14	\$14

Oxford Middle School	Middle School	Dept/Building Card	20,000.00	51	\$5,780	\$113
Oxford High School	High School	Dept/Building Card	25,000.00	91	\$11,819	\$130
Oxford Security	Safety	Dept/Building Card	2,500.00	5	\$300	\$60
Oxford Technology	Technology	Dept/Building Card	7,500.00	19	\$2,426	\$128
Oxford Theater	High School	Dept/Building Card	20,000.00	22	\$2,844	\$129
Oxford Travel (1)	District	Dept/Building Card	5,000.00	1	\$2,491	\$2,491
Oxford Travel (2)	District	Dept/Building Card	5,000.00	1	\$830	\$830
Oxford Virtual Academy	OVA	Dept/Building Card	5,000.00	10	\$3,155	\$316
OVA Travel	OVA	Dept/Building Card	5,000.00			
Pulley, Brett	Maintenance	Technician	5,000.00	11	\$1,825	\$166
Qonja, Anita	Curriculum	Asst Superintendent	2,500.00			
Reid, Ryan	Human Resources	Asst Superintendent	5,000.00	2	\$490	\$245
Santala, Matthew	Technology	Director	20,000.00			
Saterstad, Kristie	District	Dept/Building Card	5,000.00			
Shafer, Shannon	Oxford Elementary	Paraprofessional	15,000.00	41	\$7,608	\$186
Schell, Janet	OVA	Executive Director	2,500.00			
Silorey, Patricia	Food Service	Director	2,500.00	6	\$356	\$59
Smith, Christine	Communications	Executive Director	5,000.00	3	\$579	\$193
Special Ed Department	Special Ed	Dept/Building Card	10,000.00	11	\$7,428	\$675
Superintendent Office	Superintendent	Dept/Building Card	15,000.00	9	\$530	\$59
Taylor, Jessica	Special Ed	Director	5,000.00			
Transportation Card	Transportation	Dept/Building Card	75,000.00	13	\$26,839	\$2,065
Turek, Stephanie	OVA	Supervisor	120,000.00			
Willemin, Allison	Safety	Executive Director	5,000.00	4	-\$263	-\$66
Wright-Guinn, Kristin	Lakeville	Principal	2,500.00	2	\$2,023	\$1,012
<b>Monthly Totals:</b>				770	175,385	

Just as with transactions paid for by check, credit card transactions must conform to District purchasing procedures (e.g., exempt for situations specifically exempted)