

PACE Academy
Board Meeting Minutes
Tuesday, November 14, 2023

Item I: Meeting Opening

1.01 Meeting called to order at 5:37pm

1.02 Roll Call

Present: B. Harris, R. Walker, R. Hudson, R. Diamond-Gamble
Absent: T. Poole, H. Rice

1.03 Approval of Agenda

Addition of Oath Swearing of President Bessie Harris

Motion to approve agenda with change by R. Hudson
Seconded by R. Walker
Aye: 4 Nay:0

1.04 Approval of Minutes

Correction regarding marketing initiative:

Minutes from May meetings reads as,

Enrollment Marketing Initiative Analysis Report

- Document shows that there are eleven members in the group.
- Our target enrollment is 650
- Committee members will receive \$5,000 if they hit the goal of 650

Correction regarding the amount the 14 members of the marketing committee would receive:

- The correct amount is \$2279 per committee member and \$6,000 to Principal Brown

Motion to approve as presented by R. Diamond
Seconded by R. Hudson
Aye: 4 Nay:0

1.05 Public Comments

None

Item II: Old Business

None

- Acknowledge for all the work he did for free, gave of his time and manual labor, we are so thankful
- October 28th is Mr. Weems playground day
- SLT will be attending Crossover Ministries to acknowledge Mr. Gary. This church has adopted two teachers as well as holiday gifts.
- Principal's Month
 - Thankful and honored to be recognized.
- Macro Connect
 - Struggles:
 - Can not get feedback in a timely fashion
 - Placing tickets and waiting up to a week for a response
 - Ms. Robbs has been supporting our IT needs.
 - Additional Fees
 - \$16,000
 - \$6,700
 - Don't think they understand the magnitude of the school at the time they set the bid
 - Conclusion
 - Displeased but trying to work with them and hopeful they will meet our needs
 - Questions
 - Board president: If we are falling behind further in tech then when do we pivot?
 - Area of opportunity is that they did not get to meet with Principal Brownin order to have all of the information. They were under the assumption that the previous employee would still be here to help with transition.
 - Vice President: Have you spoken to them since the finance review
 - No, I've reached out to them but haven't received a response.
 - R. Hudson: Did you meet with them after the board meeting last month?
 - Yes, the day after the board meeting SLT met via zoom. It was uncovered that another \$6700 was needed for start up and another \$16,000 to secure our wifi system. A lot of things were not set up correctly.
 - Vice President: In regards to the wifi, was that something they indicated needed to be done?
 - Yes, macro connect indicated this needed to be done. What adults need to do and what kids need to do need to be separated.
 - Inquired about the \$5,000 program that we purchased for the EL Department. They requested another \$2,400 to get the program up and running.
 - President: Did we pay the additional \$16,000?
 - Mr Hill: We paid a portion of it. As they perform the

- Last Friday Ms. Gillis received a call from an irate parent. The bus company told her they didn't know where her student was. At that point the bus had a driver and an aid on the bus. Ms. Ava Mullen was on the phone with the aid asking her where the student was and she told her "I don't know" but we check the students onto the bus. By the time we talked to the bus aid again she said I called her name and couldn't find her so she's *probably* at the home depot stop. The aid then said, "Oh, I got up and walked to the back of the bus and she was asleep." The parent called Southfield Police. No one had looked around the bus for her. Ava Mullen and Principal Brown called AJ, the owner of the bus company, and told him that his practices were unacceptable. Buses were 20 minutes late arriving on this same day and to that AJ said someone was trying to steal the batteries out of them. Principal Brown told him that her concern is the safety of the students. AJ told her that he is out of the country right now and would be back on Tuesday and would call her. It is currently Tuesday and he hasn't called. Would like the board to take into consideration the vaping incident that took place last school year, the condition of the buses being filthy, having an aid that won't get up to look for someone's child and would like the board to consider another bus company.

- Statement by President Harris: Dr. Hill from EMU was present at that board meeting when the vaping incident was discussed. Dr. Hill didn't want to give AJ company another chance.
 - R. Hudson was on the bus during the vaping incident. Disheartening to hear of their unprofessionalism. We have to work tonight to ensure this never happens again.
 - Vice President Walker requests that Mr. Hill starts to look for another bus company.
- Video from student that was on long-term suspension.
 - Principal Brown won a \$2,000 scholarship to increase technology and provide knowledge.

Motion to accept as presented by: R.Walker

Seconded by: R.Diamond-Gamble

Aye: 4 Nay: 0

3.03 Business Manager Financial Report (J. Hill)

- Financial Dashboard September
 - Revenue \$964,000 offset by expenditures of \$811,000. \$153,000 net income for the month
- Variances
 - \$171,000 decrease in basic instruction due to not offering summer school
 - Board of education: \$78,000 less in expense due to not having a teaching incentive paid out this year versus last year.
 - Operations and maintenance: Spent \$168,000 more relates to HVAC
- Original budget and audit numbers are listed for your reference

Aye:4 Nay: 0

Meeting adjourned

J. Wade / Paul Searcy
12/19/23