



PACE ACADEMY

Dr. Joseph F. Pollack Academic Center of Excellence

Tuesday, August 20, 2024

Board Meeting Minutes - 5:30 pm

Item I: Meeting Opening

1.01 Call to Order at 4:38pm

1.02 Roll Call

Present: Regina Walker, President
Robynn Diamond-Gamble, Vice President
Tina Poole, Secretary
Harriet Rice, Treasurer
Bessie Harris, Member
Ridgeley Hudson, Jr., Member

1.03 Approval of Agenda

Motion to amend the Agenda to add the ratification of the agreement with Teacher's First after the Public Comments by Tina Poole

Seconded by Robynn Diamond Gamble

Roll Call Vote:

Regina Walker - Yes
Robynn Diamond-Gamble - Yes
Tina Poole - Yes
Harriet Rice - Yes
Bessie Harris - Yes
Ridgeley Hudson, Jr. - Yes

Motion Approved

1.04 Approval of Minutes

Motion to approve the July 31, 2024 Special Board Meeting Minutes by Tina Poole

Seconded by Harriet Rice

Aye: 6

Nay: 0

Motion Approved

1.05 Public Comments (3-minute limit/person)

None

Item II: Old Business

2.01 None

Item III: New Business

3.01 Motion to ratify the agreement with Teachers First as presented by Robynn Diamond - Gamble

Seconded by Tina Poole

Aye: 6

Nay: 0

Motion Approved

3.02 Finance Office

- Positive cash flow since July. July \$670,000 in revenue, \$467,000 in out flow cash balance of 1.9 million.
- In October we will receive \$1.4 million from the State funding.
- Auditors will be coming out next week. So far there have been no issues.
- Mr. Oliver and Mr. Grant gave a presentation of their Security company. They are retired Detroit Police Officers. They offer services for rental properties, businesses, municipalities and schools. Hired security staff are vetted and trained.

Motion to approve Shield Security as our security by Tina Poole

Seconded by Harriet Rice

Discussion: What is the length of the contract? One year.

Aye: 6

Nay: 0

Motion approved

Motion to approve the financial report by Robynn Diamond-Gamble

Seconded by Tina Poole

Aye: 6

Nay: 0

Motion approved

3.03 Teachers First

- Michelle Kyles, Executive Director of Teachers First and Carletta Counts, Midwest Management
- They have engaged in discovery during the transition and found there some great things reporting out the areas of excellence.
 - PACE Academy has a strong instructional foundation, structural processes, instructional support systems for teachers and compliance is current.
 - The areas of opportunity are enrollment and marketing.
 - Regaining and recruiting certified staff, and redistribution of duties in leadership and non-instructional staff.

- Timeline had to be expedited for enrollment of preventing a month of missed payroll and benefits
- Most staff positions have been filled and open positions are posted on Indeed.
- Introduction of your new administrative team:
 - Middle School Assistant Principal, LaTonya Ramirez,
 - Elementary Assistant Principal, Darice Robbs,
 - Director of Curriculum, April Weems and
 - Principal, Valentina Pettway.
- Teachers First staff members available to all staff for onboarding and benefit enrollment:
 - Hannah Reynolds, Benefit Coordinator
 - Lisa Johnson, Senior Human Resource Director

Motion to approve Teachers First report as presented Robynn Diamond-Gamble

Seconded by Tina Poole

Aye: 6

Nay: 0

Motion approved

3.04 Principal's Report

- Working to established our school motto
- Working to aligning ourselves as a leadership team and prepare for upcoming professional development.
- Working with Teachers First to fill vacancies and we have a plan with (not sure if this thought is complete)
- Started with a new culture and we stayed on Friday and Saturday to make our teachers feel welcome.
- School-wide enrollment is 535 students.
- Our website has been updated with the new leaders. The group 'Senior Leadership Team' will not be utilized to eliminate division with the staff.
- Member Bessie Harris requested a short brief mission statement that could be easily remembered and repeated. Mrs. Pettway will meet with staff tomorrow to discuss the mission statement. We need the buy-in of all staff, stakeholders, and students.

Motion to approve the Principal's report as presented by Tina Poole

Seconded by Robynn Diamond-Gamble

Aye: 6

Nay: 0

Motion approved

3.04 Eastern Michigan University

- Harvey extended congratulations to the Leadership team.
- EMU wants to thank the Board for the hard work and congratulate them on the work and countless hours that have put in during the transition.
- EMUs Charter School Office, school leaders meetings will be held on October 10th, Dec 12th, February 6th, and April 10th.

- The Teacher Evaluation scale has changed as of July 1st. The new ratings will no longer be 40% it will now be 20% for teachers.
- All PACE students, staff, and stakeholders have been invited to attend the EMU Football game on Saturday, September 14th at 7 pm.
- The Rater Reliability Training needs to be added in Epicenter by August 30th.

Motion to approve the EMU's report by Harriet Rice

Seconded by Tina Poole

Aye: 6

Nay: 0

Motion approved

Item IV: Board Comments

4.01 None

Item V: Reconfirmation of Next Meeting

5.01 Regular Board Meeting Tuesday, September 17, 2024 at 5:30pm

Item VI: Adjournment

6.01 Motion to adjourn the meeting at 6:22 pm by Harriet Rice

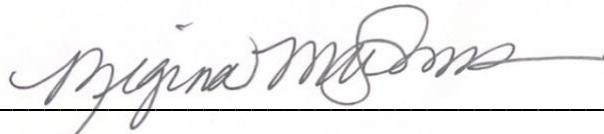
Seconded by Robynn Diamond-Gamble

Aye: 6

Nay: 0

Meeting adjourned at 6:22 pm

Approved by: _____



Regina M. Walker, President