



Tuesday, March 18, 2025

Board of Directors Meeting Minutes - 5:30 p.m.

In-Person

Item I: Meeting Opening

1.01 Call to Order at 5:32 p.m.

1.02 Roll Call

Present: Regina Walker, President
Robynn Diamond-Gamble, Vice President
Harriet Rice, Treasurer
Bessie Harris, Member
Ridgeley Hudson, Jr., Member arrived at 5:39 p.m.

Absent: None

Attendees: Jeffery Hill, Michelle Kyles, Dr. Angie Melhado, Valentina Pettway, and Harvey Wilson II

1.03 Approval of Agenda

Motion to approve the Agenda by Harriet Rice

Seconded by Robynn Diamond-Gamble

Aye: 4

Nay: 0

Motion Approved

1.04 Approval of Minutes

Motion to approve the December Board Minutes by Harriet Rice

Seconded by Robynn Diamond-Gamble

Aye: 4

Nay: 0

Motion Approved

1.05 Public Comments (3-minute limit/person)

- None

Item II: Old Business

- None

Item III: New Business

3.01 Finance Office - Mr. Jeffery Hill

- Monetary Report for January 2025: Revenue \$603,000, expenditures \$616,000, with a loss of \$13,000. In December, we had a loss of \$154,000. There were no significant variances that need to be explained this month. We have a year-to-date net income of \$54,000. Ten variances will be cleared by the end of the school year.
- Our current cash flow is \$1.8 million, meeting our \$850,000 bond requirement.
- The finance department hired an independent contractor to audit our liability. The auditor reported a total negative rebate liability of -\$169,577 to our bondholders.
- Presented the second reading of the 2024 Fall Board policies.
- Currently working with three companies to acquire quotes for an automated electronic sign.

Motion to adopt the 2024 Fall Board policies by Ridgeley Hudson, Jr.

Seconded by Robynn Diamond-Gamble

Aye: 5

Nay: 0

Motion Approved

Motion to approve the Finance report as presented by Bessie Harris

Seconded by Ridgeley Hudson, Jr.

Aye: 5

Nay: 0

Motion Approved

3.02 Teachers First - Mrs. Michelle Kyles

- Staff vacancies: School Social Worker and a Special Education Teacher.
- New hires: The School Counselor started last month.
- Coaching: The leadership team has been working on MICIP and the MTSS process, which includes academics, attendance, behavior, and trauma.
- Principal Pettway will send a group to the capitol on May 6th for Charter School Day.

Motion to accept Teachers First report as presented by Robynn Diamond-Gamble

Seconded by Harriet Rice

Aye: 5

Nay: 0

Motion Approved

3.03 Principal's Office Report - Principal Valentina Pettway

- School events: Book Blast, Parent/Teacher Conferences, High School Night. We celebrated the 100th day of school. We had an 8th-grade girls' day with team building and guest speakers. Honor Roll assembly and the Father, Daughter Dance.
- Teacher Spotlight: Mrs. Walker and Ms. Pritchard started a mentor program with Kindergarten and 6th-grade students.

- Completed Teacher Mid-year evaluations and next steps, which include 12 teachers that will receive peer-to-peer instruction. We have four teachers who need intense coaching from administrators.
- Administrators held Student Academic Probation conferences to assess 5th - 8th grade individual achievement needs. We will meet with parents to discuss further steps. Intervention teachers tutor students who need additional support.
- GSRP: In the process of acquiring licensing. The application process starts in April. We have 10 parent interest forms completed. The teacher ratio is 16 students per classroom. We have two classes with bathrooms located on the first floor near the South entrance.
- Leader Mid-year observations and evaluations have been completed. Each administrator receives coaching weekly from Principal Pettway and Mrs. Kyles. Ms. Weems led teacher training, support, and NWEA data analysis protocol training. Ms. Robbs led the data wall professional development, and Mrs. Ramirez led school safety, Special Education, and School Operations.
- The 25th Anniversary committee is planning a Spring fair. The fair will include a picnic and open enrollment at a park or in the building. The board would like the committee to consider having a Gala as a fundraiser in October.

Motion to approve the Principal's report by Bessie Harris

Seconded by Harriet Rice

Aye: 5

Nay: 0

Motion Approved

3.04 EMU Report - Harvey Wilson

- Thanks to the Board, Principal Pettway and her staff, and Mrs. Kyles and her staff for the hard work that you have put in.
- Eastern Michigan University will host an in-person school leaders' meeting on Thursday, March 20th. The EMU Chief of Police will provide Emergency Operations training.
- The Eastern Michigan University Charter School office has a new administrative assistant who previously worked for Dr. Joseph F. Pollack.

Motion to accept EMU's report by Robynn Diamond-Gamble

Seconded by Ridgeley Hudson, Jr.

Aye: 5

Nay: 0

Motion Approved

3.05 Board of Directors

- The Board President and Vice President will attend the NCSC conference. The attendees will report out when they return.

Item IV: Board Comments

- None

Item V: Reconfirmation of Next Meeting

5.01 Regular Board Meeting Tuesday, April 15, 2025.

Item VI: Adjournment

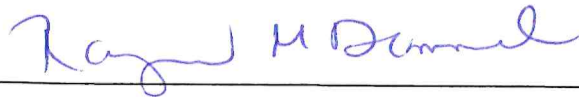
6.01 Motion to adjourn the meeting at 6:40 p.m. by Harriett Rice
Seconded by Robynn Diamond-Gamble

Aye: 5

Nay: 0

Meeting Adjourned

Approved by:

 Board VP

Regina Walker, Board President