



**Tuesday, February 25, 2025**

**Board of Directors Meeting Minutes - 5:30 p.m.**

**In-Person**

**Item I: Meeting Opening**

1.01 Call to Order at 5:33 p.m.

1.02 Roll Call

Present: Regina Walker, President  
Robynn Diamond-Gamble, Vice President  
Bessie Harris, Member  
Ridgeley Hudson, Jr., Member

Absent: Harriet Rice, Treasurer

Attendees: Jeffery Hill, Lisa Johnson, Dr. Angie Melhado, and Dr. Jolia Hill

1.03 Approval of Agenda

Motion to approve the Agenda by Ridgeley Hudson, Jr.

Seconded by Robynn Diamond-Gamble

Aye: 4

Nay: 0

Motion Approved

1.04 Approval of Minutes

Motion to approve the December Board Minutes by Robynn Diamond-Gamble

Seconded by Ridgeley Hudson, Jr.

Aye: 4

Nay: 0

Motion Approved

1.05 Public Comments (3-minute limit/person)

- Zeta Phi Beta Sorority, Inc.
  - Tawanda L. Carson, President of Phi Beta Chapter in Southfield, where Ms. Weems is also a member, presented PACE Academy with a gift of \$250 to be spent however they see fit and hygiene products for students. They appreciate the Board of PACE for allowing them to hold their meetings in the building.

**Item II: Old Business**

2.01

None

**Item III: New Business**

- Teachers First School Leader PLC was held on February 13th. It covered administrative teaching evaluations, budgeting, staff planning, school of choice, open enrollment, and winter data review.
- Legislative updates have been included for review. The ESP and authorizer's name must be included on all signage, promotional materials, website footer, student application forms, and implementation. This must be completed at the time of your new contract.
- Charter Day at the Capitol is May 6th. We always encourage a team to represent PACE Academy at this event.
- Mr. Hill requested a copy of the invoices from Indeed.

Motion to accept Teachers First report as presented by Ridgeley Hudson, Jr.

Seconded by Robynn Diamond-Gamble

Aye: 4

Nay: 0

Motion Approved

### 3.03 Principal's Office Report - Principal Valentina Pettway via video

- The "Show your love for PACE" campaign was a great success. We asked teachers, staff, students, and parents about their experiences at PACE. Presented videos of teacher, student, and parent interviews.
- Monthly Teacher highlights: 6th grade team, Mrs. Butler-Dickerson, Mrs. Pullins, and Ms. Pritchard.
- Completed Teacher Mid-Year Evaluations, which include demonstrating knowledge of content and pedagogy, setting instructional outcomes, establishing a culture for learning, managing classroom procedures, using questioning and discussion techniques, and engaging students in learning.
- GSRP - Formed a school-based committee to lead the Great Start Readiness Program (GSRP) initiative. Currently seeking board approval for a resolution to amend the charter agreement. We are working on classroom licensing to meet GSRP requirements. Met with Ms. Jones from Teachers First; she has experience opening GSRP programs in other school districts. Attended a childcare licensing overview on February 18th.
- School Happenings: Student Awards Ceremony, Varsity & JV Basketball Season, and Weekly Communications.
- Operations Update: On February 3rd, we started re-enrollment and sibling enrollment. March 3rd begins Open Enrollment. In April and May, we will have Kindergarten Round-Ups.
- The Southfield Chief of Police has signed the Emergency Operations Plan.
- The Annual Education Report (AER) has been completed, and we successfully met the February deadline. The report is posted on our website.

#### 3.03.1 Approve the resolution requesting a contract amendment

#### 3.03.2 Approve the Emergency Operation Plan

Motion to approve the Emergency Operation Plan and the resolution to request a contract amendment by Ridgeley Hudson, Jr.

Seconded by Robynn Diamond-Gamble

Aye: 4

Meeting Adjourned

Approved by:

 3/18/25

Regina Walker, Board President