

Kingsbury Country Day School
5000 Hosner, Oxford, MI 48370
Regular and Organizational Board Meeting

6:00 p.m. July 15, 2024

APPROVED MEETING MINUTES

1. Call to Order

Jodie Quisenberry called the meeting to order at 6:02 p.m.

2. Swearing-In – Oath(s) of Office - Dr. Jodie Quisenberry, Dora Higbie, Adam Stewart.

Ali DuBois administered the Oath(s) of Office.

3. Roll Call:

| Board Members | Present | Absent |
|-----------------------------------|----------------|---------------|
| Dr. Jodie Quisenberry - President | X | |
| Sandra Bouckley - Vice President | X | |
| Adam Stewart - Secretary | X | |
| Kyle T. Jackson - Treasurer | X | |
| Dr. Jeffery Driscoll – Trustee | X | |
| Dora Higbie – Trustee | X | |
| James Lustig – Trustee | X | |
| Michael Easlick – Trustee | X | |
| VACANT – Trustee | | |

Others Present: Ali DuBois

4. Public Comment (agenda items only)

None

5. Approval of Agenda

It was moved by Member Adam Stewart and supported by Member Sandra Bouckley to approve the agenda as amended, removing item “6.A.”.
8 Yes 0 No - Motion Carried Unanimously

6. Annual Organizational Meeting

~~A. Annual Board Resolution Appointments~~

B. Election of Officers

Name

Dr. Jodie Quisenberry
Sandra Bouckley
Adam Stewart
Kyle Jackson

Office

President
Vice President
Secretary
Treasurer

- C. Board Compliance with Laws, Rules, and Regulations
- D. Annual Calendar of Regularly Scheduled Board Meetings/Annual Meeting, Designation of Person Responsible for Posting Regularly Scheduled and Special Board Meeting Notices and Designation of Public Places to Post Regularly Scheduled and Special Board Meeting Notices
- E. Board Corresponding Agent Resolution
- F. Designated Signatory – Fiscal Resolution
- G. Account Designation Resolution
- H. Annual Budget Development Schedule Resolution
- I. Resolution to bond Treasurer and others as designated by the Board
- J. Appointment (or Reappointment) of Legal Counsel
- K. Appointment (or Reappointment) of Independent Auditor
- L. Resolution appointing designated (AHERA) contact
- M. Adoption of 2024-2025 School Year Calendar
- N. Appointment (or Reappointment) of Chief Administrative Officer
- O. Reimbursement of Recurring Costs
- P. Appointment (or Reappointment) of Automatic Clearing House/Electronic Transfer Officer
- Q. Adoption of Resolution Designating Personnel Authorized to Negotiate and Implement Contracts with Service Providers (vendors)
- R. Adoption of Resolution Designating Principal Print Media Source
- S. Adoption of Resolution Concerning Regulatory Contact Persons
- T. Adoption of Resolution Naming Board Committees
- U. School Safety Commission Liaison Resolution
- V. Resolution designating SVSU Compliance Person

Motion made by Sandra Bouckley and supported by Dr. Jeffery Driscoll, to approve the adoption of Resolutions 6B – 6V, as presented.

Motion Approved – 8 Ayes 0 Nays

7. Approval of Minutes of the June 18, 2024 Regular and Budget Hearing Meeting Minutes (attached – action item)

It was moved by Member James Lustig and supported by Member Dr. Jeffery Driscoll, to approve the Regular and Budget Hearing Meeting Minutes for June 18, 2024.

Motion Approved – 8 Ayes 0 Nays

8. Board Correspondence

- A. SVSU Board Member Reappointment
- B. Dickinson Wright - Auditing Services
- C. Parent E-mail Regarding Donation

Items 8. A. – 8. C. were discussed.

9. Finances

A. June 2024 Financial Statements (Discussion/Action Item)

It was moved by Member Kyle Jackson and supported by Member Sandra Bouckley to approve the monthly financial report for June 2024, pending audit.

Motion Approved – 8 Ayes 0 Nays

10. Academics

No new updates.

11. Old Business

None

12. New Business

A. Interim School Leader (Discussion)

School leadership shared an announcement of an interim leader who will work 3 days a week at Kingsbury.

13. Other Business

None

14. Saginaw Valley State University Representative Update

None

15. Management Company Report – Information Only

- a. School Leader Report
- b. Superintendent Report

Superintendent reviewed the June leadership report.

16. Board Comment

None

17. Extended Public Comments

None

18. Closed Session (if requested)

None

19. Next Regular Board Meeting: 6:00 p.m. – Monday, August 19, 2024 – Kingsbury Country Day School

Confirmed

20. Adjournment

It was moved by Member Dora Higbie and supported by Member Adam Stewart to adjourn. The meeting was adjourned at 7:57 p.m.

I certify that, to the best of my knowledge, the foregoing minutes of the July 15, 2024 Regular Board Meeting are accurate and correct.

Proposed Minutes Submitted by


Ali DuBois

Ali DuBois

Recorder

Date: July 15, 2024

Approved by the Board of Directors at its August 19, 2024 meeting.


Board Secretary

Minutes available at: Kingsbury Country Day School 5000 Hosner, Oxford, MI 48370. This meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda.

Public will be allowed to address the board during the public comment section(s) of the meeting as noted on the board meeting agenda. For any public attending online, you can post your questions/comments in the chat section. An individual's comments shall be limited to three minutes duration. No participant may speak more than once.

A copy of meeting minutes is available for public inspection at the Academy office within eight business days for proposed minutes and within five business days of approval for approved minutes.

Any individual with a disability who needs special accommodation is encouraged to contact the School Leader at (248) 628-2571 in advance of the Board meeting to make arrangements.