

Kingsbury Country Day School
5000 Hosner, Oxford, MI 48370
Special Board Meeting

6:00 p.m. August 5, 2024

APPROVED SPECIAL MEETING MINUTES

1. Call to Order

Jodie Quisenberry – President called the meeting to order at 6:00 p.m.

2. Roll Call:

Board Members	Present	Absent
Jodie Quisenberry - President	X	
Sandra Bouckley - Vice President	X	
Adam Stewart - Secretary	X	
Kyle T. Jackson - Treasurer	X	
Dr. Jeffery Driscoll – Trustee	X	
Dora Higbie – Trustee	X	
James Lustig – Trustee		X
Michael Easlick – Trustee		X
VACANT – Trustee		

3. Public Comment (agenda items only)

Public comment was made to the board.

4. Approval of Agenda

It was moved by Member Jodie Quisenberry and supported by Member Sandra Bouckley to approve the agenda, as submitted.

6 Yes 0 No - Motion Carried Unanimously

5. Board Correspondence

A. Parent Letter

Jodie Quisenberry inquired of the Board if they had received the parent letter submitted to the board. Everyone nodded they had received and read the letter.

6. New Business

A. Classroom Caps (Discussion/Approval)

Discussed.

It was moved by Member Sandra Bouckley and supported by Member Dora Higbie to increase class sizes to 22 bringing in an additional 18 students in grades 2-8. Board discussed.

Motion was withdrawn by Member Sandra Bouckley.

It was moved by Member Adam Stewart and supported by Member Sandra Bouckley to approve the Classroom Caps Increase in grades 2-8 up to 5 flex spots for siblings only. This is a one-time addition for the 24/25 school year.

5 Yes 1 No - Motion Carried

B. 2024-2025 Staffing Budget (Discussion/Approval)

Discussed.

It was moved by Member Kyle Jackson and supported by Member Adam Stewart to approve the 2024-2025 Staffing Budget, adding \$200k to the budget for salaries in total. Including dipping into the fund balance, \$50k after the budgetary additions of new bank interest received, and new students to get to the total pay allotted for staff salaries.

6 Yes 0 No - Motion Carried Unanimously

C. Executed Final Lease Agreement (Discussion)

Discussed. Member Jodie Quisenberry shared that she signed the new building lease agreement. Signed agreement shared with the Board to review. No further discussion.

7. Board Comment

Board members shared thoughts on approving class sizes, raises, and school volunteering/commitment.

8. Extended Public Comments

Members of the public shared their public comments.

9. Closed Session (if requested)

None

10. Next Regular Board Meeting: 6:00 p.m. – Monday, August 19, 2024 – Kingsbury Country Day School

Confirmed.

11. Adjournment

Motion by Member Dora Higbie and supported by Member Adam Stewart, all in favor to adjourn the meeting

Meeting was adjourned at 7:14 p.m.

I certify that, to the best of my knowledge, the foregoing minutes of the August 5, 2024 Special Board Meeting are accurate and correct.

Proposed Minutes Submitted by

Ross Hinkle

Ross Hinkle

Recorder

Date: August 5, 2024

Approved by

Approved by the Board of Directors at its August 19, 2024 meeting.



Board Secretary

Minutes available at: Kingsbury Country Day School 5000 Hosner, Oxford, MI 48370. This meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy's business and is not to be considered a

public community meeting. There is a time for public participation during the meeting as indicated on the agenda.

Public will be allowed to address the board during the public comment section(s) of the meeting as noted on the board meeting agenda. For any public attending online, you can post your questions/comments in the chat section. An individual's comments shall be limited to three minutes duration. No participant may speak more than once.

A copy of meeting minutes is available for public inspection at the Academy office within eight business days for proposed minutes and within five business days of approval for approved minutes.

Any individual with a disability who needs special accommodation is encouraged to contact the School Leader at (248) 628-2571 in advance of the Board meeting to make arrangements.