

Kingsbury Country Day School
5000 Hosner, Oxford, MI 48370
Regular Board Meeting

6:00 p.m. August 19, 2024

APPROVED MEETING MINUTES

1. Call to Order

Jodie Quisenberry called the meeting to order at 6:00 P.M.

2. Roll Call:

Board Members	Present	Absent
Jodie Quisenberry - President	X	
Sandra Bouckley - Vice President	X	
Adam Stewart - Secretary	X	
Kyle Jackson - Treasurer	X	
Jeffery Driscoll – Trustee	X	
Dora Higbie – Trustee	X	
James Lustig – Trustee	X	
Michael Easlick – Trustee	X	
VACANT – Trustee		

Others Present:

Ali DuBois-Superintendent
Niki Werden-Interim School Leader
Ken Tesauro-SVSU

3. Public Comment (agenda items only)

None

4. Approval of Agenda

It was moved by Member Sandra Bouckley and supported by Member Adam Stewart to approve the agenda, as submitted.

8 Yes 0 No - Motion Carried Unanimously

5. Approval of Minutes (Discussion/Action Item)

A. July 15, 2024

Moved by Sandra Bouckley and supported by Jodie Quisenberry to amend the Election of Officers resolution adding Kyle Jackson as Treasurer; to amend the Designated Signatory Resolution naming Oxford Bank as the Banking Institution, add each individual board member as signatories, and amending Chief Administrative Officer Designation resolution to add Sandra Bouckley as a second Chief Administrative Officer.

B. August 5, 2024

Discussed.

It was moved by Member Dora Higbie and supported by Member Michael Easlick to approve the Regular Meeting Minutes for July 15, 2024, as amended and the Special Meeting Minutes of August 5, 2024.

8 Yes 0 No - Motion Carried Unanimously

6. Board Correspondence

- A. Concerned Parents
- B. Staff
- C. Legal Correspondence

Items 6.A. – 6.C. were reviewed and discussed.

7. Finance

Kingsbury July, August & September financials will be presented at the September board meeting.

The finance committee presented the updated fund balance, based on 351 students enrolled. Board members commented on fair market rates for staff that align to their certifications and job responsibilities.

8. Academics

Spring NWEA was not taken during the 23/24 school year. This is required per our SVSU charter contract. The three testing windows will be met going forward while working with Choice Schools.

9. Old Business

None

10. New Business

- A. Annual Conflict of Interest Questionnaire (Discussion)

Board members who had not submitted their Annual Conflict of Interest Questionnaire to SVSU were asked to complete and submit them.

B. Family Student Handbook ((Discussion/Approval)

It was moved by Member Sandi Bouckley and supported by Member Michael Easlick to approve the Family Student Handbook which is still under review and any additional changes or updates will be communicated.

8 Yes 0 No - Motion Carried Unanimously

C. NCSI – Board Policy Partnership (Discussion)

The board discussed the NCSI Board Policies and would like to move forward to engage with NCSI to adopt their policies

It was moved by Member James Lustig and supported by Member Adam Stewart to approve the Strategic Plan Proposal.

8 Yes 0 No - Motion Carried Unanimously

D. PEX Card Resolution (Discussion/Action)

It was moved by Member Kyle Jackson and supported by Member James Lustig to approve the PEX Card Resolution.

8 Yes 0 No - Motion Carried Unanimously

E. Strategic Plan Proposal (Discussion/Approval)

It was moved by Member Adam Stewart and supported by Member James Lustig to approve the Strategic Plan Proposal.

8 Yes 0 No - Motion Carried Unanimously

F. School Opening Update – Enrollment and Staffing (Discussion)

School leadership presented current enrollment of 346. Students who have left have gone for reasons that include: homeschool, virtual, other children at other schools, and moving to a different school. Issues with Operoo, which is the system to submit forms is ongoing

11. Other Business

None

12. Saginaw Valley State University Representative Update

David Adams will be our new field representative for SVSU going forward.

13. Management Company Report – Information Only

A. School Leader Report

The August school leader report was shared by Niki Werden.

B. Superintendent Report

The August superintendent report was shared by Ali DuBois.

14. Board Comment

N/A

15. Extended Public Comments

Members of the public shared comments.

16. Closed Session (if requested)

None

17. Next Regular Board Meeting: 6:00 p.m. – Monday, September 16, 2024 – Kingsbury Country Day School

Confirmed

18. Adjournment

Meeting was adjourned by Dora Higbie – 8:28 P.M.

I certify that, to the best of my knowledge, the foregoing minutes of the August 19, 2024 Regular Board Meeting are accurate and correct.

Proposed Minutes Submitted by

Ali DuBois

Ali DuBois

Recorder

Date: August 19, 2024

Approved by the Board of Directors at its September 16, 2024 meeting.


Board Secretary

Minutes available at: Kingsbury Country Day School 5000 Hosner, Oxford, MI 48370. This meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda.

Public will be allowed to address the board during the public comment section(s) of the meeting as noted on the board meeting agenda. For any public attending online, you can post your questions/comments in the chat section. An individual's comments shall be limited to three minutes duration. No participant may speak more than once.

A copy of meeting minutes is available for public inspection at the Academy office within eight business days for proposed minutes and within five business days of approval for approved minutes.

Any individual with a disability who needs special accommodation is encouraged to contact the School Leader at (248) 628-2571 in advance of the Board meeting to make arrangements.