

Kingsbury Country Day School
5000 Hosner, Oxford, MI 48370
Regular Board Meeting

6:00 p.m. September 16, 2024

APPROVED MEETING MINUTES

1. Call to Order

Jodie Quisenberry called the meeting to order at 6:02 P.M.

2. Roll Call:

Board Members	Present	Absent
Jodie Quisenberry - President	X	
Sandra Bouckley - Vice President	X	
Adam Stewart - Secretary	X	
Kyle Jackson - Treasurer	X	
Jeffery Driscoll – Trustee	X	
Dora Higbie – Trustee	X	
James Lustig – Trustee		X
Michael Easlick – Trustee	X	
VACANT – Trustee		

Others Present:

Ali DuBois-Superintendent

Niki Werden-School Leader

Michael Nagy – Director of School Finance

Ross Hinkle – Chief School Finance and Operations Officer

Ken Tesauro-SVSU

Dave Adams - SVSU

3. Public Comment (agenda items only)

None

4. Approval of Agenda

It was moved by Member Dora Higbie and supported by Member Adam Stewart to approve the agenda, as amended adding item “8.c.”.

7 Yes 0 No - Motion Carried Unanimously

5. Approval of Minutes (Discussion/Action Item)

A. August 19, 2024

It was moved by Member Kyle Jackson and supported by Member Sandra Bouckley to approve the Regular Meeting Minutes for August 19, 2024.

7 Yes 0 No - Motion Carried Unanimously

6. Board Correspondence

A. Board Training

B. Parental Response Regarding Staffing

C. Letter from Attorney Regarding a Former Employee of CS Partners

Items 6.A. – 6.C. were reviewed and discussed.

7. Finance

A. 24-25 Amended Budget (Action)

It was moved by Member Kyle Jackson and supported by Member Sandra Bouckley to approve the 24-25 Amended Budget, as submitted.

7 Yes 0 No - Motion Carried Unanimously

B. June, July, August 2024 Monthly Financials (Action)

No action taken. Will review in October.

C. Automatic Clearinghouse Resolution

It was moved by Member Kyle Jackson and supported by Member Sandra Bouckley to approve the Automatic Clearinghouse Resolution.

7 Yes 0 No - Motion Carried Unanimously

8. Academics

School Leadership on NWEA testing window and training coming up.

9. Old Business

A. Enrollment and Staffing Update (Discussion)

School Leadership presented current enrollment at 335 and reported staff openings as 5th grade teacher, 6th grade teacher, Athletic Director, Childcare licensing Director, and bus driver.

10. New Business

A. Emergency Operations Plan (Discussion)

School Leadership presented on update on work being done on the Emergency Operations plan and the state requirements of the Emergency Operations Plan.

11. Other Business

None

12. Saginaw Valley State University Representative Update

David Adams and Ken Tesauro provided an update and support of transition with Choice Schools.

13. Management Company Report – Information Only

A. School Leader Report

Leadership presented the monthly update with upcoming events, staff training update, and cultural highlights, and establishing coffee hours with the Head of School.

B. Superintendent Report

- School Leader Announcement

Superintendent presented the monthly update and including the hiring process for the school leader, update on M-Step reports for parents.

14. Extended Public Comments

Board recognized staff in attendance.

15. Closed Session (if requested)

None

16. Next Regular Board Meeting: 6:00 p.m. – Monday, October 21, 2024 – Kingsbury Country Day School

Confirmed

17. Adjournment

Meeting was adjourned by Dora Higbie – 7:07 p.m.

I certify that, to the best of my knowledge, the foregoing minutes of the September 16, 2024 Regular Board Meeting are accurate and correct.

Proposed Minutes Submitted by

Ali DuBois

Ali DuBois

Recorder

Date: September 16, 2024

Approved by the Board of Directors at its October 21, 2024 meeting.



Board Secretary

Minutes available at: Kingsbury Country Day School 5000 Hosner, Oxford, MI 48370. This meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda.

Public will be allowed to address the board during the public comment section(s) of the meeting as noted on the board meeting agenda. For any public attending online, you can post your questions/comments in the chat section. An individual's comments shall be limited to three minutes duration. No participant may speak more than once.

A copy of meeting minutes is available for public inspection at the Academy office within eight business days for proposed minutes and within five business days of approval for approved minutes.

Any individual with a disability who needs special accommodation is encouraged to contact the School Leader at (248) 628-2571 in advance of the Board meeting to make arrangements.