

Kingsbury Country Day School
5000 Hosner, Oxford, MI 48370
Regular Board Meeting

6:00 p.m. October 21, 2024

APPROVED MEETING MINUTES

1. Call to Order

Jodie Quisenberry called the meeting to order at 6:01 P.M.

2. Roll Call:

Board Members	Present	Absent
Jodie Quisenberry - President	X	
Sandra Bouckley - Vice President	X	
Adam Stewart - Secretary	X	
Kyle Jackson - Treasurer		X
Jeffery Driscoll – Trustee	X	
Dora Higbie – Trustee	X	
James Lustig – Trustee	X	
Michael Easlick – Trustee	X	
VACANT – Trustee		

Others Present:

Ali DuBois-Superintendent

Niki Werden-School Leader

Brian Beaudrie – Director of School Finance

Caryn Slater – Chief of Staff (Choice Schools)

Hannah Paddock – Executive Assistant (Choice Schools)

Melissa May (Marcum)

3. Public Comment (agenda items only)

None

4. Approval of Agenda

It was moved by Member Sandra Bouckley and supported by Member Adam Stewart to approve the agenda, as submitted.

7 Yes 0 No - Motion Carried Unanimously

5. Approval of Minutes (Discussion/Action Item)

A. September 16, 2024

It was moved by Member Dora Higbie and supported by Member Adam Stewart to approve the Regular Meeting Minutes for September 16, 2024.

7 Yes 0 No - Motion Carried Unanimously

6. Board Correspondence

Board President, Jodie Quisenberry, shared that the Board received notice of a lawsuit from a former employee.

7. Finance

A. July, August, September 2024 Monthly Financials (Action)

It was moved by Member Sandra Bouckley and supported by Member Michael Easlick to approve the June, July, August, and September 2024 financial statements, as presented.

7 Yes 0 No - Motion Carried Unanimously

B. Audit Presentation

It was moved by Member Sandra Bouckley and supported by Member Adam Stewart to accept the audit report, as presented.

7 Yes 0 No - Motion Carried Unanimously

8. Academics

School Leader presented.

9. Old Business

A. Conflict of Interest Forms (Discussion)

Discussed.

B. Update of NCSI Board Policies (Discussion)

Leadership provided an update.

10. New Business

A. Emergency Operations Plan (Discussion)

School leadership presented a draft version.

B. SVSU Grant (Discussion)

School leadership presented grant award of \$15,000 that will focus on making middle school ELA more robust with purchasing all required elements of the currently used curriculum.

C. M-Step (Discussion)

School leadership presented data for 2024.

D. Overnight 7th Grade Campout on Campus (Action)

It was moved by Member Dora Higbie and supported by Member Michael Easlick to approve the Overnight 7th Grade Campout on Campus.

7 Yes 0 No - Motion Carried Unanimously

E. Field Trip 6th Grade Mackinac Experience (Action)

It was moved by Member Dora Higbie and supported by Member Michael Easlick to approve the Field Trip 6th Grade Mackinac Experience.

7 Yes 0 No - Motion Carried Unanimously

F. Field Trip 5th Grade Camp (Action)

It was moved by Member Dora Higbie and supported by Member Sandra Bouckley to approve the 5th Grade Camp.

7 Yes 0 No - Motion Carried Unanimously

11. Other Business

None

12. Saginaw Valley State University Representative Update

None

13. Management Company Report – Information Only

A. School Leader Report

School leadership presented updates on staff PD, wrapping up fall NWEA data, upcoming school events and field trips. Also shared filter first requirements, and enrollment update of 335 K-8.

B. Superintendent Report

Superintendent provided updates on school health and safety funds from the state, open positions including 6th grade, 2 bus drivers, custodians, and winter sports coaches. A childcare and licensing director and a 5th grade teacher. An update was provide on PD with environmental leaders and pd for all environmental staff on November 1st.

14. Extended Public Comments

Public comments were made.

15. Closed Session (if requested)

None

16. Next Regular Board Meeting: 6:00 p.m. – Monday, November 18, 2024 – Kingsbury Country Day School

Confirmed

17. Adjournment

Meeting was adjourned by Dora Higbie – 7:36 p.m.

I certify that, to the best of my knowledge, the foregoing minutes of the October 21, 2024 Regular Board Meeting are accurate and correct.

Proposed Minutes Submitted by

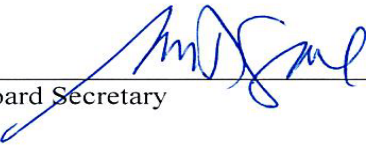
Ali DuBois

Ali DuBois

Recorder

Date: October 21, 2024

Approved by the Board of Directors at its November 18, 2024 meeting.


Board Secretary

Minutes available at: Kingsbury Country Day School 5000 Hosner, Oxford, MI 48370. This meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda.

Public will be allowed to address the board during the public comment section(s) of the meeting as noted on the board meeting agenda. For any public attending online, you can post your questions/comments in the chat section. An individual's comments shall be limited to three minutes duration. No participant may speak more than once.

A copy of meeting minutes is available for public inspection at the Academy office within eight business days for proposed minutes and within five business days of approval for approved minutes.

Any individual with a disability who needs special accommodation is encouraged to contact the School Leader at (248) 628-2571 in advance of the Board meeting to make arrangements.