

Kingsbury Country Day School
5000 Hosner, Oxford, MI 48370
Regular Board Meeting

6:00 p.m. November 18, 2024

APPROVED MEETING MINUTES

1. Call to Order

Jodie Quisenberry called the meeting to order at 6:05 P.M.

2. Roll Call:

| Board Members | Present | Absent |
|----------------------------------|----------------|---------------|
| Jodie Quisenberry - President | X | |
| Sandra Bouckley - Vice President | X | |
| Adam Stewart - Secretary | X | |
| Kyle Jackson - Treasurer | X | |
| Jeffery Driscoll – Trustee | | X |
| Dora Higbie – Trustee | | X |
| James Lustig – Trustee | X | |
| Michael Easlick – Trustee | X | |
| VACANT – Trustee | | |

Others Present:

Ali DuBois – Superintendent
Niki Werden – School Leader
Brian Beaudrie – Director of School Finance
Dave Adams – Saginaw Valley State University

3. Public Comment (agenda items only)

None

4. Approval of Agenda

It was moved by Member Kyle Jackson and supported by Member Sandra Bouckley to approve the agenda, as amended, to include the addition of “10.H. 3-year-old Program”.

6 Yes 0 No - Motion Carried Unanimously

5. Approval of Minutes (Discussion/Action Item)

A. October 21, 2024

It was moved by Member Adam Stewart and supported by Member James Lustig to approve the Regular Meeting Minutes for October 21, 2024.

6 Yes 0 No - Motion Carried Unanimously

6. Board Correspondence

The Board would like to thank the KPA for their kind gift of swag.

7. Finance

A. October 2024 Monthly Financials (Action)

It was moved by Member Kyle Jackson and supported by Member Sandra Bouckley to approve the October 2024 financial statements, as presented.

6 Yes 0 No - Motion Carried Unanimously

B. Audited Financial Statements - Final Audit (Action)

It was moved by Member Kyle Jackson and supported by Member Sandra Bouckley to accept the final audit report, as presented.

6 Yes 0 No - Motion Carried Unanimously

C. Draft 24/25 Amended Budget (Discussion)

Finance presented updates to the 24/25 budget which included better budgeting. Middle School will not be separated out. It will be combined with elementary.

D. Auditor Info (Discussion)

Discussed.

8. Academics

A. Fall NWEA Data

School Leadership presented Fall NWEA benchmark data for reading and math.

9. Old Business

A. Reauthorization (Standing Item)

The Board reviewed the Education Program Review report that had findings with curriculum and safety.

B. Strategic Planning (Discussion)

The Board provided an update on the strategic planning session in October where the Board reviewed stakeholder feedback on day 1. The Board thanked all participants who provided feedback.

C. Board Policies Update (Discussion)

Discussed. NCSI has scheduled a drafting session (December 3rd 11:30-1:30) with Choice, Niki, and Jodi to move forward.

10. New Business

A. State and Federal Policies and Procedures AND EL Policies and Procedures (Discussion)

Leadership presented Choice Schools state and federal policies and procedures and EL policies and procedures.

B. Emergency Operations Plan (Action)

No action taken. Moved to December meeting agenda.

C. Field Trip-4th grade - Toledo Zoo (Action)

It was moved by Member James Lustig and supported by Member Sandra Bouckley to approve the 4th grade Toledo Zoo Field Trip.

6 Yes 0 No - Motion Carried Unanimously

D. Field Trip 8th Grade - Washington DC (Action)

It was moved by Member Sandra Bouckley and supported by Member Adam Stewart to approve the 8th Grade Washington D.C. Field Trip.

6 Yes 0 No - Motion Carried Unanimously

E. Classroom Caps (Discussion/Action)

It was moved by Member James Lustig to make classroom caps for Kindergarten – 20, First Grade – 21, 2nd – 8th Grade – 24. There was no second.

The motion was amended.

It was moved by James Lustig and supported by Member Kyle Jackson to make classroom caps in Fall of the 2025-2026 School Year for Kindergarten – 20, First Grade – 21, 2nd – 8th Grade – 23.

6 Yes 0 No - Motion Carried Unanimously

F. 24-25 School Calendar Re-enrollment and Open Enrollment Dates (Discussion/Action)

It was moved by Member Adam Stewart and supported by Member Michael Easlick to approve the 24-25 School Calendar Re-enrollment and Open Enrollment Dates.

6 Yes 0 No - Motion Carried Unanimously

G. Playground Update (Discussion/Action)

Leadership discussed the need to address the playgrounds at the lower and upper.

It was moved by Sandra Bouckley and supported by Member Kyle Jackson to have Michael Easlick, Adam Stewart, and James Lustig as board representatives to take part in the playground focus group.

6 Yes 0 No - Motion Carried Unanimously

It was moved by Sandra Bouckley and supported by Member James Lustig to invite the KPA to participate in the playground focus group.

6 Yes 0 No - Motion Carried Unanimously

H. 3-year-old Program

Discussed.

It was moved by Member Kyle Jackson to pause 3-year-old pre-school enrollment for the 2025-2026 school year. There was no second.

The motion was amended.

It was moved by Kyle Jackson and supported by Member Sandra Bouckley not to pause 3-year old pre-school for the 2025-2026 school year.

6 Yes 0 No - Motion Carried Unanimously

11. Other Business

None

12. Saginaw Valley State University Representative Update

Dave Adams was present for the second of four annual visits.

13. Management Company Report – Information Only

A. School Leader Report

School leadership presented updates on the following:

- field trips
- bagel sales
- coffee with the principal dates
- new staff hired
- filter first
- professional development

B. Superintendent Report

Leadership presented updates on the following:

- 22e funding
- Bus driver openings
- Pre-work of building a new website
- Professional development for Child Find obligation
- Trust projects completed totaling over \$520,000

14. Extended Public Comments

Public comments were made regarding concerns with the lower school playground, feedback on curriculum night, the addition of middle school to the ELA curriculum, the ski day policy, inquiry regarding lawsuit, doors, choice schools' email, and comments related to arts & drama.

15. Closed Session (if requested)

None.

16. Next Regular Board Meeting: 6:00 p.m. – Monday, December 16, 2024 – Kingsbury Country Day School

Confirmed

17. Adjournment

Meeting was adjourned by Adam Stewart – 9:00 p.m.

Proposed Minutes Submitted by


Ali DuBois

Ali DuBois

Recorder

Date: November 18, 2024

Approved by the Board of Directors at its December 16, 2024 meeting.



School Board Member Signature

Minutes available at: Kingsbury Country Day School 5000 Hosner, Oxford, MI 48370. This meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda.

Public will be allowed to address the board during the public comment section(s) of the meeting as noted on the board meeting agenda. For any public attending online, you can post your questions/comments in the chat section. An individual's comments shall be limited to three minutes duration. No participant may speak more than once.

A copy of meeting minutes is available for public inspection at the Academy office within eight business days for proposed minutes and within five business days of approval for approved minutes.

Any individual with a disability who needs special accommodation is encouraged to contact the School Leader at (248) 628-2571 in advance of the Board meeting to make arrangements.