

Kingsbury Country Day School  
5000 Hosner, Oxford, MI 48370  
Regular Board Meeting

6:00 p.m. December 16, 2024

APPROVED MEETING MINUTES

1. Call to Order

Jodie Quisenberry called the meeting to order at 6:00 P.M.

2. Roll Call:

<b>Board Members</b>	<b>Present</b>	<b>Absent</b>
Jodie Quisenberry - President	<b>X</b>	
Sandra Bouckley - Vice President		<b>X</b>
Adam Stewart - Secretary		<b>X</b>
Kyle Jackson - Treasurer		<b>X</b>
Jeffery Driscoll – Trustee	<b>X</b>	
Dora Higbie – Trustee	<b>X</b>	
James Lustig – Trustee	<b>X</b>	
Michael Easlick – Trustee	<b>X</b>	
VACANT – Trustee		

Others Present: Ali DuBois – Superintendent, Niki Werden – School Leader, Brian Beaudrie – Director of School Finance

3. Public Comment (agenda items only)

None

4. Approval of Agenda

It was moved by Member Michael Easlick and supported by Member Dora Higbie to approve the agenda, as submitted.

5 Yes 0 No - Motion Carried Unanimously

5. Approval of Minutes (Discussion/Action Item)

A. November 18, 2024

It was moved by Member James Lustig and supported by Member Michael Easlick to approve the Regular Meeting Minutes for November 18, 2024.

5 Yes 0 No - Motion Carried Unanimously

6. Board Correspondence

- E-mail from stakeholder regarding 3-year-old
- Staff resignation
- Strategic planning
- Board Policy draft
- SVSU response

7. Finance

A. November 2024 Monthly Financials (Action)

It was moved by Member Dora Higbie and supported by Member Jeffery Driscoll to approve the November 2024 financial statements, as presented.

5 Yes 0 No - Motion Carried Unanimously

B. 24/25 Amended Budget - Final (Action)

It was moved by Member Dora Higbie and supported by Member James Lustig to approve the 24/25 Amended Budget - Final, as presented.

5 Yes 0 No - Motion Carried Unanimously

C. Auditor Info (Discussion)

Not discussed. Moved to January agenda.

8. Academics

Update given on Winter NWEA.

9. Old Business

A. Reauthorization (Standing Item)

Update given on EPR findings and plan, along with stakeholders update on strategic planning.

B. Board Policies Update (Discussion)

Board President provided updates.

C. Playground Focus Group (Discussion)

Discussed.

10. New Business

A. Handbook-Update Athletics and Before and After Care Fee Language  
(Discussion/Action)

It was moved by Member Michael Easlick and supported by Member Dora Higbie to approve the Handbook-Update.

5 Yes 0 No - Motion Carried Unanimously

B. Resolution - Approving Student Enrollment (Action Item)

It was moved by Member Dora Higbie and supported by Member Michael Easlick to approve the Resolution-Approving Student Enrollment.

5 Yes 0 No - Motion Carried Unanimously

11. Other Business

None

12. Saginaw Valley State University Representative Update

None

13. Management Company Report – Information Only

A. School Leader Report

A written report was provided. Additionally, updates were given on the following:

- Staff PD
- Field trips
- Coffee with Principal
- KPA Holiday shop
- Winter concert
- New staff
- Filter first
- Staff holiday gathering

B. Superintendent Report

A written report was provided. Additionally, updates were given on the following:

- Open positions
- MTSS planning
- PD completed
- Website Domain

14. Extended Public Comments

None

15. Closed Session (if requested)

None

16. Next Regular Board Meeting: 6:00 p.m. – Monday, January 27, 2025 – Kingsbury Country Day School

Confirmed

17. Adjournment

Meeting was adjourned by Jodie Quisenberry – 7:24 p.m.

Proposed Minutes Submitted by

*Ali DuBois*

Ali DuBois

Recorder

Date: December 16, 2024

Approved by the Board of Directors at its January 27, 2025 meeting.

  
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School Board Member Signature

Minutes available at: Kingsbury Country Day School 5000 Hosner, Oxford, MI 48370. This meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy's business and is not to be considered a

public community meeting. There is a time for public participation during the meeting as indicated on the agenda.

Public will be allowed to address the board during the public comment section(s) of the meeting as noted on the board meeting agenda. For any public attending online, you can post your questions/comments in the chat section. An individual's comments shall be limited to three minutes duration. No participant may speak more than once.

A copy of meeting minutes is available for public inspection at the Academy office within eight business days for proposed minutes and within five business days of approval for approved minutes.

Any individual with a disability who needs special accommodation is encouraged to contact the School Leader at (248) 628-2571 in advance of the Board meeting to make arrangements.