

Kingsbury Country Day School
5000 Hosner, Oxford, MI 48370
Regular Board Meeting

6:00 p.m. January 27, 2025

APPROVED MEETING MINUTES

1. Call to Order

Jodie Quisenberry called the meeting to order at 6:04 P.M.

2. Roll Call:

Board Members	Present	Absent
Jodie Quisenberry - President	X	
Sandra Bouckley - Vice President	X	
Adam Stewart - Secretary		X
Kyle Jackson - Treasurer	X	
Jeffery Driscoll – Trustee	X	
Dora Higbie – Trustee	X	
James Lustig – Trustee	X	
Michael Easlick – Trustee	X	
VACANT – Trustee		

Others Present:

Ali DuBois – Superintendent
Niki Werden – School Leader
Candace Casey – Saginaw Valley State University
Sarah Wildey – Choice Schools Associates
Aimee Gibbs – Board Legal Counsel
Sarah Holdy – Saginaw Valley State University
Alyssa Felder
Wendy Hardey

3. Public Comment (agenda items only)

None

4. Approval of Agenda

It was moved by Member Sandra Bouckley and supported by Member Dora Higbie to approve the agenda, as amended, to move “10.C. Summer Camps to “6.”.

7 Yes 0 No - Motion Carried Unanimously

5. Approval of Minutes (Discussion/Action Item)

A. December 16, 2024

It was moved by Member Dora Higbie and supported by Member Michael Easlick to approve the Regular Meeting Minutes for December 16, 2024.

7 Yes 0 No - Motion Carried Unanimously

6. Board Correspondence

- Parent Emails and Legal Response

It was moved by Member Sandra Bouckley and supported by Member James Lustig to approve the statement to student.

7 Yes 0 No - Motion Carried Unanimously

- SVSU Annual Academic Report

Discussed

- Summer Camps

Alyssa Felder and Wendy Hardey discussed.

It was moved by Member Sandra Bouckley and supported by Member Dora Higbie to approve the Summer Camps.

7 Yes 0 No - Motion Carried Unanimously

7. Finance

A. December 2024 Monthly Financials (Action)

It was moved by Member Sandra Bouckley and supported by Member Kyle Jackson to approve the December 2024 financial statements, as presented.

7 Yes 0 No - Motion Carried Unanimously

B. Auditor Info (Discussion/Action)

It was moved by Member Sandra Bouckley and supported by Member Jeffery Driscoll to amend motion to allow board member to finalize Maner Costerisan.

7 Yes 0 No - Motion Carried Unanimously

8. Academics

School leadership provided an update on Winter NWEA testing.

9. Old Business

A. Reauthorization (Standing Item)

An update was provided regarding the Ed Program and the ESP agreement.

B. Board Policies Update (Discussion)

NCSI has scheduled the 2nd drafting session (Feb. 6th 9:00-12:00).

C. Playground Focus Group (Discussion)

Met in January. Discussed both natural and commercial playground.

10. New Business

A. 31aa grants inclusive of secure vestibule and replacement of camera system and additional secure entry and bus cameras (Discussion/Action)

It was moved by Member Dora Higbie and supported by Member Sandra Bouckley to approve the 31aa grants inclusive of secure vestibule and replacement camera system and additional secure entry and bus cameras.

7 Yes 0 No - Motion Carried Unanimously

B. Employee Engagement Survey (Discussion)

Discussed

C. HIV Coordinator and Curriculum (Discussion/Action Item)

It was moved by Member Dora Higbie and supported by Member Jeffery Driscoll to approve the HIV Coordinator and Curriculum.

7 Yes 0 No - Motion Carried Unanimously

D. PD advisory Committee (Discussion/Approval)

It was moved by Member Sandra Bouckley and supported by Member James Lustig to approve the PD Advisory Committee as the MTSS team.

7 Yes 0 No - Motion Carried Unanimously

E. BTAM Process (Discussion)

Discussed. Leadership reviewed the BTAM process.

11. Closed Session (Requested by legal counsel - in connection with specific pending litigation)

It was moved by Member Sandra Bouckley to enter closed session as authorized by the Michigan Open Meetings Act 15.268, Section 8, to meet in closed session for the purpose of consulting with an attorney regarding pending litigation.
supported by Member Michael Easlick

Roll Call Vote (Board Secretary can do the call)

Sandra L. Bouckley	- <u>X Ayes</u>	_____ Nays
Dr. Jeffery Driscoll	- <u>X Ayes</u>	_____ Nays
Michael Easlick	- <u>X Ayes</u>	_____ Nays
Dora Higbie	- <u>X Ayes</u>	_____ Nays
Kyle Jackson	- <u>X Ayes</u>	_____ Nays
James Lustig	- <u>X Ayes</u>	_____ Nays
Jodie L. Quisenberry	- <u>X Ayes</u>	_____ Nays

7 Yes 0 No - Motion Carried Unanimously

The Board entered Closed Session at 7:04 p.m.

It was moved by Member Kyle Jackson and supported by Member James Lustig to enter open session.

7 Yes 0 No - Motion Carried Unanimously

The Board emerged from Closed Session at 8:08 p.m.

12. Other Business

Reauthorization Assurances

It was moved by Member Sandra Bouckley and supported by Member Dora Higbie to approve the reauthorization assurances.

7 Yes 0 No - Motion Carried Unanimously

13. Saginaw Valley State University Representative Update

Reauthorization process was discussed. In February, recommend reauthorization years. May formal designation and reauthorization years announced.

14. Management Company Report – Information Only

A. School Leader Report

Discussed. The items covered included school level PD with curriculum analysis and committees, upcoming field trips, ski day, and coffee with the Principal.

B. Superintendent Report

Discussed. The items covered included the bullying process for reporting and investigating, open positions, compliance, leadership PD, Special Ed PD, NWEA and Acadience testing, new teacher, Filter First, proposed summer camps, and enrolment timelines.

15. Extended Public Comments

Legal Counsel, Aimee Gibbs read a statement to public. Noted FERPA, BTAM, Obscenities not being allowed, and no reference to specific individuals allowed during comment(s).

16. Next Regular Board Meeting: 6:00 p.m. – Monday, February 24, 2025 – Kingsbury Country Day School

Confirmed

17. Adjournment

Meeting was adjourned by Dora Higbie – 8:56 p.m.

I certify that, to the best of my knowledge, the foregoing minutes of the January 27, 2025 Regular Board Meeting are accurate and correct.

Proposed Minutes Submitted by


Ali DuBois

Ali DuBois

Recorder

Date: January 27, 2025

Approved by the Board of Directors at its February 24, 2025 meeting.



School Board Member Signature

Minutes available at: Kingsbury Country Day School 5000 Hosner, Oxford, MI 48370. This meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy's business and is not to be considered a public community meeting. There is time for public participation during the meeting as indicated on the agenda.

Public will be allowed to address the board during the public comment section(s) of the meeting as noted on the board meeting agenda. For any public attending online, you can post your questions/comments in the chat section. An individual's comments shall be limited to three minutes duration. No participant may speak more than once.

A copy of meeting minutes is available for public inspection at the Academy office within eight business days for proposed minutes and within five business days of approval for approved minutes.

Any individual with a disability who needs special accommodation is encouraged to contact the School Leader at (248) 628-2571 in advance of the Board meeting to make arrangements.