

Kingsbury Country Day School  
5000 Hosner, Oxford, MI 48370  
Regular Board Meeting

6:00 p.m. February 24, 2025

APPROVED MEETING MINUTES

1. Call to Order

Jodie Quisenberry called the meeting to order at 6:04 P.M.

2. Roll Call:

<b>Board Members</b>	<b>Present</b>	<b>Absent</b>
Jodie Quisenberry - President	<b>X</b>	
Sandra Bouckley - Vice President	<b>X</b>	
Adam Stewart - Secretary	<b>X</b>	
Kyle Jackson - Treasurer		<b>X</b>
Jeffery Driscoll – Trustee	<b>X</b>	
Dora Higbie – Trustee	<b>X</b>	
James Lustig – Trustee		<b>X</b>
Michael Easlick – Trustee	<b>X</b>	
VACANT – Trustee		

Others Present: Ali DuBois – Superintendent; Niki Werden – School Leader

3. Public Comment (agenda items only)

None

4. Approval of Agenda

It was moved by Member Adam Stewart and supported by Member Dora Higbie to approve the agenda, as submitted.

6 Yes 0 No - Motion Carried Unanimously

5. Approval of Minutes (Discussion/Action Item)

A. January 27, 2025

It was moved by Member Dora Higbie and supported by Member Adam Stewart to approve the Regular Meeting Minutes for January 27, 2025.

6 Yes 0 No - Motion Carried Unanimously

6. Board Correspondence

A. SVSU Board Size

It was moved by Member Sandra Bouckley and supported by Member Adam Stewart to approve the reduction of the board size from 9 members to 7 members, effective July 1, 2025.

6 Yes 0 No - Motion Carried Unanimously

B. Board Member Resignation

Resignation of James Lustig effective July 1, 2025.

7. Finance

A. January 2025 Monthly Financials (Action)

It was moved by Member Dora Higbie and supported by Member Sandra Bouckley to approve the January 2025 financial statements, as presented.

6 Yes 0 No - Motion Carried Unanimously

B. Title IV Budget (Action)

It was moved by Member Sandra Bouckley and supported by Member Michael Easlick to approve the Title IV Budget, as presented.

6 Yes 0 No - Motion Carried Unanimously

8. Academics

A. NWEA Map Progress (Discussion)

Leadership presented winter NWEA data.

B. Annual Education Report (Discussion)

Leadership presented 23-24 Annual Education report.

9. Old Business

A. Reauthorization (Standing Item)

Updates provided on sections available for Board review.

B. Board Policies Update (Discussion)

Discussed. NCSI has scheduled the 3rd drafting session (Feb. 25th 9:00-12:00) BP 6000 and 9000

C. Strategic Planning Update (Discussion)

It was moved by Member Sandra Bouckley and supported by Member Adam Stewart to approve moving the discussion to the March agenda.

6 Yes 0 No - Motion Carried Unanimously

D. Playground Focus Group (Discussion)

Member Adam Stewart provided update on proposals received by 3 vendors. Member Jodie Quisenberry thanked the trust, KPA, playground, focus group, for the time and effort in researching playground.

10. New Business

A. 2025-2026 School Year Calendar (Discussion/Action)

It was moved by Member Sandra Bouckley and supported by Member Dora Higbie to approve the 2025-2026 School Year Calendar.

6 Yes 0 No - Motion Carried Unanimously

B. Board Member Vacancy (Discussion)

Discussed under "6.A." Board Correspondence.

C. 25/26 Enrollment Update

Discussed as part of the school leadership report.

11. Closed Session (If requested)

None

12. Other Business

None

13. Saginaw Valley State University Representative Update

None

14. Management Company Report – Information Only

A. School Leader Report

A written report was provided. Additionally, school leadership shared the following updates:

- Enrollment currently at 329
- February 20<sup>th</sup> Environmental Leaders PD
- Dr. Hardy received a scholarship to attend MI Science
- Teacher conference
- JK field trip to Lego Land
- Spring archery club
- Boys' volleyball grades 3-8
- Summer camp update

B. Superintendent Report

A written report was provided. Additionally, Superintendent shared the following updates:

- Upcoming budget planning for 25/26
- Open positions – bus driver and custodian
- Environmental leaders meeting
- PD for Special Ed
- Legislative updates

15. Extended Public Comments

None

16. Next Regular Board Meeting: 6:00 p.m. – Monday, March 17, 2025 – Kingsbury Country Day School

Confirmed

17. Adjournment

Meeting was adjourned by Dora Higbie – 7:57 p.m.

I certify that, to the best of my knowledge, the foregoing minutes of the February 24, 2025 Regular Board Meeting are accurate and correct.

Proposed Minutes Submitted by


*Ali DuBois*

Ali DuBois

Recorder

Date: February 24, 2025

Approved by the Board of Directors at is March 17, 2025 meeting

  
Board Secretary

Minutes available at: Kingsbury Country Day School 5000 Hosner, Oxford, MI 48370. This meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda.

Public will be allowed to address the board during the public comment section(s) of the meeting as noted on the board meeting agenda. For any public attending online, you can post your questions/comments in the chat section. An individual's comments shall be limited to three minutes duration. No participant may speak more than once.

A copy of meeting minutes is available for public inspection at the Academy office within eight business days for proposed minutes and within five business days of approval for approved minutes.

Any individual with a disability who needs special accommodation is encouraged to contact the School Leader at (248) 628-2571 in advance of the Board meeting to make arrangements.