

Kingsbury Country Day School
5000 Hosner, Oxford, MI 48370
Regular Board Meeting

6:00 p.m. March 17, 2025

APPROVED MEETING MINUTES

1. Call to Order

Sandra Bouckley called the meeting to order at 6:00 P.M.

2. Roll Call:

Board Members	Present	Absent
Jodie Quisenberry - President		X
Sandra Bouckley - Vice President	X	
Adam Stewart - Secretary	X	
Kyle Jackson - Treasurer		X
Jeffery Driscoll – Trustee	X	
Dora Higbie – Trustee	X	
James Lustig – Trustee		X
Michael Easlick – Trustee	X	
VACANT – Trustee		

Others Present:

Ali DuBois – Superintendent
Niki Werden – School Leader
Brian Beaudrie – Director of School Finance
Dave Adams – Saginaw Valley State University

3. Public Comment (agenda items only)

None

4. Approval of Agenda

It was moved by Member Dora Higbie and supported by Member Michael Easlick to approve the agenda, as amended to include the approval of the January 27, 2025 closed session minutes, item “5.B.”.

5 Yes 0 No - Motion Carried Unanimously

5. Approval of Minutes (Discussion/Action Item)

- A. February 24, 2025
- B. January 27, 2025

It was moved by Member Dora Higbie and supported by Member Adam Stewart to approve the Regular Meeting Minutes for February 24, 2025, as submitted.

5 Yes 0 No - Motion Carried Unanimously

It was moved by Member Dora Higbie and supported by Member Adam Stewart to approve the Closed Session Meeting Minutes of the January 27, 2025 meeting.

5 Yes 0 No - Motion Carried Unanimously

6. Board Correspondence

KPA message read by Becky Driscoll.

7. Finance

- A. February 2025 Monthly Financials (Action)

It was moved by Member Michael Easlick and supported by Member Jeffery Driscoll to approve the February 2025 financial statements, as presented.

5 Yes 0 No - Motion Carried Unanimously

8. Academics

School Leadership shared professional development on NWEA and how it is used to target learning.

9. Old Business

- A. Reauthorization (Standing Item)

Discussed. Board reviewed Age & Grade Ranges and the Education Program.

- B. Board Policies Update (Discussion/Approval)

NCSI has scheduled the 4th drafting session (March 21st 9:00-12:00) BP 8000s. Sections 3000s and 5000s were shared with the Board last month. Sections 6000s and 7000s are being provided for review this month.

It was moved by Member Adam Stewart and supported by Member Dora Higbie to approve the BP Policies 3000s and 5000s.

5 Yes 0 No - Motion Carried Unanimously

C. Strategic Plan (Approval)

It was moved by Member Michael Easlick and supported by Member Jeffery Driscoll to approve the Strategic Plan.

5 Yes 0 No - Motion Carried Unanimously

10. New Business

A. Draft Annual ESP Evaluation (Discussion)

Discussed.

B. Board Appointments/Reappointments (Discussion/Action)

It was moved by Member Michael Easlick and supported by Member Adam Stewart to approve the Reappointment of Members Sandra Bouckley and Kyle Jackson.

5 Yes 0 No - Motion Carried Unanimously

C. Operational Health Meeting (Discussion)

Discussed.

11. Closed Session (If requested)

None

12. Other Business

Board asked when final ESP agreement, once approved by SVSU, will be available.

13. Saginaw Valley State University Representative Update

Dave Adams was present to provide an update on school visit.

14. Management Company Report – Information Only

A. School Leader Report

Discussed. The following were shared:

- Wendy updated on Sports Camp, Nature Camp, Summer Bloom, Summer Bloom 2nd session is still open.
- Team One Credit Union – grants. Also taught some financial literacy in middle school.
- Thank-you to those able to attend the science teachers PD.

B. Superintendent Report

A written report was provided. Additionally, the following updates were shared:

- Leadership presented updates on m25/26 budget building, set to begin soon.
- Open positions of School Psych for 25/26 and bus drivers
- Update on new website to be launched soon
- Special Ed PD held on reviewing and collecting data to analyze
- March legislative updates

15. Extended Public Comments

Public comment was made.

16. Next Regular Board Meeting: 6:00 p.m. – Monday, April 21, 2025 – Kingsbury Country Day School

Confirmed.

17. Adjournment

Meeting was adjourned by Dora Higbie – 7:16 p.m.

I certify that, to the best of my knowledge, the foregoing minutes of the March 17, 2025 Regular Board Meeting are accurate and correct.

Proposed Minutes Submitted by

Ali DuBois

Ali DuBois

Recorder

Date: March 17, 2025

Approved by the Board of Directors at its April 21, 2025 meeting


Board Secretary

Minutes available at: Kingsbury Country Day School 5000 Hosner, Oxford, MI 48370. This meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated on the agenda.

Public will be allowed to address the board during the public comment section(s) of the meeting as noted on the board meeting agenda. For any public attending online, you can post your questions/comments in the chat section. An individual's comments shall be limited to three minutes duration. No participant may speak more than once.

A copy of meeting minutes is available for public inspection at the Academy office within eight business days for proposed minutes and within five business days of approval for approved minutes.

Any individual with a disability who needs special accommodation is encouraged to contact the School Leader at (248) 628-2571 in advance of the Board meeting to make arrangements.