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Kingsbury Country Day School  
5000 Hosner, Oxford, MI 48370  
Regular Board Meeting

6:00 p.m. June 16, 2025

APPROVED MEETING MINUTES

1. Call to Order

Jodie Quisenberry called the meeting to order at 6:01 P.M.

2. Roll Call:

Board Members	Present	Absent
Jodie Quisenberry - President	X	
Sandra Bouckley - Vice President	X	
Adam Stewart - Secretary	X	
Kyle Jackson - Treasurer	X	
Jeffery Driscoll – Trustee	X	
Dora Higbie – Trustee	X	
James Lustig – Trustee	X	
Michael Easlick – Trustee	X	
VACANT – Trustee		

Others Present:

Ali DuBois – Superintendent  
Niki Werden – School Leader  
Brian Beaudrie – Director of School Finance

3. Public Comment (agenda items only)

None

4. Approval of Agenda

It was moved by Member Sandra Bouckley and supported by Member Dora Higbie to approve the agenda, as amended, to include Closed Session.

8 Yes 0 No - Motion Carried Unanimously

Authorized By



Managed By



5. Closed Session

It was moved by Member Sandra Bouckley to enter closed session as authorized by the Michigan Open Meetings Act 15.268, Section 8e. supported by Member Kyle Jackson.

Roll Call Vote (Board Secretary can do the call)

Sandra L. Bouckley	X - Ayes, _____	Nays
Dr. Jeffery Driscoll	X - Ayes, _____	Nays
Michael Easlick	X - Ayes, _____	Nays
Dora Higbie	X - Ayes, _____	Nays
Kyle Jackson	X - Ayes, _____	Nays
James Lustig	X - Ayes, _____	Nays
Adam Stewart	X - Ayes, _____	Nays
Jodie L. Quisenberry	X - Ayes, _____	Nays

8 Yes 0 No - Motion Carried Unanimously

The Board entered Closed Session at 6:10 p.m.

It was moved by Member Kyle Jackson and supported by Member Sandra Bouckley to enter open session.

8 Yes 0 No - Motion Carried Unanimously

The Board emerged from Closed Session at 6:17 p.m.

6. Approval of Minutes (Discussion/Action Item)

A. May 19, 2025

It was moved by Member Dora Higbie and supported by Member Adam Stewart to approve the Regular Meeting Minutes for May 19, 2025.

8 Yes 0 No - Motion Carried Unanimously

7. Suspension of Rules for the purpose of conducting a Public Budget Hearing for the 2025-26 School Year (Action Item)

It was moved by Member Kyle Jackson supported by Member Sandra Bouckley to suspend the rules for conducting a Public Budget Hearing.

8 Yes 0 No - Motion Carried Unanimously

**PUBLIC BUDGET HEARING**

- Review of the Proposed 2025-26 School Operating Budget

Reviewed

- Public Comment on the Proposed 2025-26 School Operating Budget

Public comment was made.

8. Resumption of the Rules to Conduct a Regular Meeting of the Board of Directors (Action)

It was moved by Member Sandra Bouckley supported by Member Dora Higbie to resume the rules for conducting an open meeting.

8 Yes 0 No - Motion Carried Unanimously

9. Board Correspondence

- Insurance
- Lease
- Parent committee
- Staff

10. Finance

A. May 2025 Monthly Financials (Action)

It was moved by Member Kyle Jackson and supported by Member Sandra Bouckley to approve the May 2025 financial statements, as presented.

8 Yes 0 No - Motion Carried Unanimously

B. 2025/2026 Operating Budget (Action)

1) 2025-2026 General Fund Budget Resolution

It was moved by Member Kyle Jackson and supported by Member Sandra Bouckley to approve the 2025-26 Operating Budget, General Fund Appropriations Original Budget Resolution.

8 Yes 0 No - Motion Carried Unanimously

2) 2025-2025 Student Activities Fund Budget Resolution

It was moved by Member Kyle Jackson and supported by Member Sandra Bouckley to approve the 2025-26 Student Activities Fund Original Budget Resolution.

8 Yes 0 No - Motion Carried Unanimously

C. 2024-2025 Amended Budget (Action)

1) 2024-2025 Amended General Fund Budget Resolution

It was moved by Member Kyle Jackson and supported by Member Sandra Bouckley to approve the 2024-2025 General Fund Amended Budget, General Appropriations Budget Resolution.

8 Yes 0 No - Motion Carried Unanimously

2) 2024-2025 Original Student Activities Fund Budget

It was moved by Member Kyle Jackson and supported by Member Sandra Bouckley to approve the 2024-2025 Original Student Activities Fund Budget General Appropriations Resolution; 2024-2025 Student Activities Fund Original Budget.

8 Yes 0 No - Motion Carried Unanimously

11. Academics

A. NWEA MAP Progress Report

Discussed.

12. Old Business

A. Reauthorization (Standing Item)

B. Insurance Policy (Discussion/Approval)

It was moved by Member Jodie Quisenberry and supported by Member Kyle Jackson to approve the Insurance Policy.

8 Yes 0 No - Motion Carried Unanimously

C. Fundraising Committee Updates (Discussion)

Discussed.

- Family engagement needed
- September 22<sup>nd</sup> Boulder Point; \$117 per person golf cart/dinner
- Minimum 72 people; Maximum 144 people
- Request \$500 from school for non-refundable deposit.
- Need support for fundraiser with donation.

D. Lease Agreement-Final (Discussion/Approval)

It was moved by Member Dora Higbie and supported by Member Adam Stewart to approve the Lease Agreement - Final.

8 Yes 0 No - Motion Carried Unanimously

E. Employee Engagement Survey Results-Spring (Discussion)

Leadership presented employee engagement survey results.

13. New Business

A. Family Engagement Survey Results – Spring (Discussion)

Leadership presented the spring family engagement survey results.

B. 2025-2026 Draft Board Meeting Calendar (Discussion/Approval)

Discussed. Change January date to 22<sup>nd</sup> and February date to 19<sup>th</sup>.

It was moved by Member Sandra Bouckley and supported by Member Adam Stewart to approve the 2025-2026 Board Meeting Calendar.

8 Yes 0 No - Motion Carried Unanimously

C. Board Policy 8000s-9000s sections, and Spring Policy Update (Discussion/Approval)

The board postponed discussion of this item until the July meeting.

D. Criminal Incidents Report (Discussion)

0 reported.

E. Acknowledgement of Jim Lustig's Resignation (Discussion/Resolution)

It was moved by Member Sandra Bouckley and supported by Member Dora Higbie to Acknowledge and Accept Jim Lustig's Resignation from the Kingsbury Country Day School Board of Directors effective June 16, 2025.

8 Yes 0 No - Motion Carried Unanimously

F. SVSU Action Plan Update (Discussion)

Discussed.

It was moved by Member Jodie Quisenberry and supported by Member Sandra Bouckley to amend the agenda to add 13.G. Lawsuit (Discussion/Action).

8 Yes 0 No - Motion Carried Unanimously

G. Lawsuit (Discussion/Action)

The board shared that the settlement proposed a dismissal with prejudice, with no exchange of money between the parties.

14. Other Business

A. Additional Organizations Updates (Trust, KPA, Others)

15. Saginaw Valley State University Representative Update

16. Management Company Report – Information Only

A. School Leader Report

- Reviewed K-5 ELA Pilot with SAVVAS
- Teacher PD June 12-13
- End of year field trips
- Appreciation to all volunteers
- Thank you to KPA for the wonderful fair
- 8/25/15 meet teacher night

B. Superintendent Report

- Reviewed open positions to include (1) bus driver, PT Psych, PT Speech, 1:1, Custodian
- Leadership PD this month
- Legislative updates

17. Extended Public Comments

18. Next Regular Board Meeting: 6:00 p.m. – Monday, July 21, 2025 – Kingsbury Country Day School

19. Adjournment

Meeting was adjourned by Dora Higbie – 9:11 p.m.

I certify that, to the best of my knowledge, the foregoing minutes of the June 16, 2025 Regular Board Meeting and Budget Hearing are accurate and correct.

Proposed Minutes Submitted by

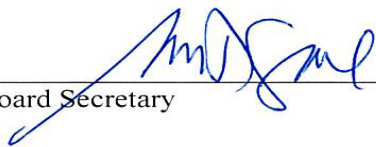
*Ali DuBois*

Ali DuBois

Recorder

Date: June 16, 2025

Approved by the Board of Directors at its July 21, 2025 meeting.

  
Board Secretary

Minutes available at: Kingsbury Country Day School 5000 Hosner, Oxford, MI 48370. This meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy's business and is not to be considered a public community meeting. There is time for public participation during the meeting as indicated on the agenda.

Public will be allowed to address the board during the public comment section(s) of the meeting as noted on the board meeting agenda. An individual's comments shall be limited to three-minutes duration. No participant may speak more than once.

A copy of meeting minutes is available for public inspection at the Academy office within eight business days for proposed minutes and within five business days of approval for approved minutes.

Any individual with a disability who needs special accommodation is encouraged to contact the School Leader at (248) 628-2571 in advance of the Board meeting to make arrangements.