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5000 Hosner Road, Oxford, MI 48370  
P (248) 628-2571 | F (248) 628-3612

[www.kingsburyschool.org](http://www.kingsburyschool.org)

Kingsbury Country Day School  
5000 Hosner, Oxford, MI 48370  
Regular Board Meeting

6:00 p.m. August 18, 2025

APPROVED MEETING MINUTES

1. Call to Order

Jodie Quisenberry called the meeting to order at 6:03 P.M.

2. Roll Call:

Board Members	Present	Absent
Jodie Quisenberry - President	X	
Sandra Bouckley - Vice President	X	
Adam Stewart - Secretary	X	
Kyle Jackson - Treasurer	X	
Jeffery Driscoll – Trustee		X
Dora Higbie – Trustee		X
Michael Easlick – Trustee	X	

Others Present:

Ali DuBois – Superintendent  
Niki Werden – School Leader  
Chris Smith - Teacher  
(5) Students

3. Public Comment (agenda items only)

Students shared their camp and zoo experiences.

4. Approval of Agenda

It was moved by Member Sandra Bouckley and supported by Member Adam Stewart to approve the agenda, as amended, to include receipt of a parent e-mail.

5 Yes 0 No - Motion Carried Unanimously

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5. Approval of Minutes (Discussion/Action Item)  
A. July 21, 2025

It was moved by Member Sandra Bouckley and supported by Member Adam Stewart to approve the Regular Meeting Minutes for July 21, 2025. Note changes to the Election of Officers resolution to include board member names.

5 Yes 0 No - Motion Carried Unanimously

6. Board Correspondence

Parent email.

7. Finance

A. June and July 2025 Monthly Financials

The Finance Committee presented. Student count at 330.

It was moved by Member Kyle Jackson and supported by Member Sandra Bouckley to approve the June 2025 financial statements, pending audit.

5 Yes 0 No - Motion Carried Unanimously

8. Academics

9. Old Business

A. Fundraising committee Updates (Standing Item)

- Golf outing posted and open.
- Jeffery Driscoll is working with skate rink in Lapeer to set up a September family event.

10. New Business

A. Family Student Handbook (Discussion/Action Item)

It was moved by Member Sandra Bouckley and supported by Member Michael Easlick to approve the Family Student Handbook, as amended.

5 Yes 0 No - Motion Carried Unanimously



B. Board Policies – 0000, Revised 8142, and Revised 9130 (Discussion/Action Item)

It was moved by Member Michael Easlick and supported by Member Adam Stewart to approve the Board Policy 0000, Revised 8142, and Revised 9130.

5 Yes 0 No - Motion Carried Unanimously

11. Other Business

A. Student Spotlight (Discussion/Action)

It was moved by Member Adam Stewart and supported by Member Kyle Jackson to approve inviting a student to the board meeting to open the meeting with the pledge of allegiance and the Kingsbury Country Day School Pledge.

B. Live Streaming Board Meetings (Discussion/Action)

It was moved by Member Sandra Bouckley and supported by Member Michael Easlick to approve the Board exploration of Live Streaming Board Meetings.

5 Yes 0 No - Motion Carried Unanimously

12. Saginaw Valley State University Representative Update

None

13. Management Company Report – Information Only

A. School Leader Report

- School opening update
- Enrollment 330
- Summer camps all had 17-18 enrollment and great feedback was received
- New K-5 Curriculum starts this fall
- EOP is complete

B. Superintendent Report

- No state budget yet
- Application for Title I funds is open
- Open positions include Bus Driver, School Psych, Speech, Special Ed Teacher, Science Teacher
- Playground installation has begun, and addition will be done in a few weeks
- Staff have reported and will have a 2-weeks of PD



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14. Closed Session (If requested)

None

15. Extended Public Comments

Public Comments were made.

16. Next Regular Board Meeting: 6:00 p.m. – Monday, September 15, 2025 – Kingsbury Country Day School

17. Adjournment

Meeting was adjourned by Adam Stewart – 8:22 p.m.

I certify that, to the best of my knowledge, the foregoing minutes of the August 18, 2025 Regular Meeting are accurate and correct.

Proposed Minutes Submitted by

*Ali DuBois*

Ali DuBois

Recorder

Date: August 18, 2025

Approved by the Board of Directors at its September 15, 2025 meeting.

Board Secretary

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Minutes available at: Kingsbury Country Day School 5000 Hosner, Oxford, MI 48370. This meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy's business and is not to be considered a public community meeting. There is time for public participation during the meeting as indicated on the agenda.

Public will be allowed to address the board during the public comment section(s) of the meeting as noted on the board meeting agenda. An individual's comments shall be limited to three-minutes duration. No participant may speak more than once.

A copy of meeting minutes is available for public inspection at the Academy office within eight business days for proposed minutes and within five business days of approval for approved minutes.

Any individual with a disability who needs special accommodation is encouraged to contact the School Leader at (248) 628-2571 in advance of the Board meeting to make arrangements.

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