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5000 Hosner Road, Oxford, MI 48370
P (248) 628-2571 | F (248) 628-3612

www.kingsburyschool.org

AGENDA

Date: July 21, 2025

Time: 6:00 PM

Place: Kingsbury Country Day School, 5000 Hosner, Oxford, MI 48370

1. Meeting Call to Order
2. Roll Call

Jodie Quisenberry	President
Sandra Bouckley	Vice President
Adam Stewart	Secretary
Kyle T. Jackson	Treasurer
Jeffery Driscoll	Trustee
Dora Higbie	Trustee
Michael Easlick	Trustee
3. Public Comment (Agenda Items Only)
4. Approval of Agenda (Action Item)
5. Annual Organizational Meeting
 - A. Annual Board Resolution Appointments
 - B. Nominate Temporary Chairperson
 - C. Election of Officers
 - D. Board Compliance with Laws, Rules, and Regulations
 - E. Annual Calendar of Regularly Scheduled Board Meetings/Annual Meeting, Designation of Person Responsible for Posting Regularly Scheduled and Special Board Meeting Notices and Designation of Public Places to Post Regularly Scheduled and Special Board Meeting Notices
 - F. Board Corresponding Agent Resolution
 - G. Designated Signatory – Fiscal Resolution
 - H. Annual Budget Development Schedule Resolution
 - I. Resolution to bond Treasurer and others as designated by the Board
 - J. Appointment (or Reappointment) of Legal Counsel
 - K. Appointment (or Reappointment) of Independent Auditor
 - L. Resolution appointing designated (AHERA) contact
 - M. Adoption of 2025-2026 School Year Calendar
 - N. Appointment (or Reappointment) of Chief Administrative Officer by name (must be a board member—duties can be assigned)
 - O. Reimbursement of Recurring Costs
 - P. Appointment (or Reappointment) of Automatic Clearing House/Electronic Transfer Officer
 - Q. Adoption of Resolution Designating Personnel Authorized to Negotiate and Implement Contracts with Service Providers (vendors)
 - R. Adoption of Resolution Designating Principal Print Media Source
 - S. Adoption of Resolution Concerning Regulatory Contact Persons
 - T. Adoption of Resolution Naming Board Committees

Authorized By



Managed By



- U. School Safety Commission Liaison Resolution
- V. Resolution designating SVSU Compliance Person

- 6. Approval of Minutes (Discussion/Action Item)
 - A. June 16, 2025

- 7. Board Correspondence

- 8. Finances
 - A. June 2025 Financial Statements (Discussion/Action Item)

- 9. Academics

- 10. Old Business
 - A. Fundraising Committee Updates (Standing Item)

- 11. New Business
 - A. Board Policies – 8000, 9000, and Spring Policy Update (Discussion/Action Item)

- 12. Other Business

- 13. Saginaw Valley State University Representative Update

- 14. Management Company Report – Information Only
 - A. School Leader Report
 - B. Superintendent Report

- 15. Closed Session (if requested)

- 16. Extended Public Comments

- 17. Next Regular Board Meeting: 6:00 p.m. – Monday, August 18, 2025 – Kingsbury Country Day School

- 18. Adjournment

Minutes available at: Kingsbury Country Day School 5000 Hosner, Oxford, MI 48370. This meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy's business and is not to be considered a public community meeting. There is time for public participation during the meeting as indicated on the agenda.

Public will be allowed to address the board during the public comment section(s) of the meeting as noted on the board meeting agenda. An individual's comments shall be limited to three-minutes duration. No participant may speak more than once.

A copy of meeting minutes is available for public inspection at the Academy office within eight business days for proposed minutes and within five business days of approval for approved minutes.

Any individual with a disability who needs special accommodation is encouraged to contact the School Leader at (248) 628-2571 in advance of the Board meeting to make arrangements.