



Kingsbury Country Day School
5000 Hosner, Oxford, MI 48370
Regular Board Meeting

6:00 p.m. September 15, 2025

APPROVED MEETING MINUTES

1. Call to Order

Jodie Quisenberry called the meeting to order at 6:02 P.M.

2. Roll Call:

Board Members	Present	Absent
Jodie Quisenberry - President	X	
Sandra Bouckley - Vice President	X	
Adam Stewart - Secretary	X	
Kyle Jackson - Treasurer	X	
Jeffery Driscoll – Trustee	X Absent	X
Dora Higbie – Trustee	X	
Michael Easlick – Trustee		X

Others Present:

Ali DuBois – Superintendent
Niki Werden – School Leader

3. Pledge of Allegiance

Led by Kingsbury Students.

4. Public Comment (agenda items only)

None

5. Approval of Agenda

It was moved by Member Jodie Quisenberry and supported by Member Dora Higbie to approve the agenda as amended removing 7.b. audit report.

6 Yes 0 No - Motion Carried Unanimously

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6. Approval of Minutes (Discussion/Action Item)
A. August 18, 2025

It was moved by Member Adam Stewart and supported by Member Sandra Bouckley to approve the Regular and Organizational Meeting Minutes for August 18, 2025.

~~6~~ Yes 0 No - Motion Carried Unanimously

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7. Board Correspondence

Parent communication.

8. Finance

A. July and August 2025 Monthly Financials (Action)

It was moved by Member Kyle Jackson and supported by Member Sandra Bouckley to approve the July and August 2025 financial statements, as presented.

~~6~~ Yes 0 No - Motion Carried Unanimously

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B. Bus Lease

Discussed

9. Academics

A. Academic Committee

The Academic Committee met to discuss M-Step data and comparison with the community.

10. Old Business

A. Fundraising committee Updates (Standing Item)

a. Golf Outing

Discussed. 92 golfers. They are still in need of volunteers.

B. Food Service Option (Action)

It was moved by Member Adam Stewart and supported by Member Dora Higbie to approve the Food Service Option, as presented.

~~6~~ Yes 0 No - Motion Carried Unanimously

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11. New Business

A. Emergency Operation Plan (Discussion/Action Item)

It was moved by Member Kyle Jackson and supported by Member Sandra Bouckley to give the Board President and Board Vice President approval to review and sign the Emergency Operation Plan.

~~6~~ Yes 0 No - Motion Carried Unanimously

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B. Bus Lease (Discussion/Action Item)

It was moved by Member Kyle Jackson and supported by Member Dora Higbie to approve sending third bus back to Hoekstra to try to resell.

~~6~~ Yes 0 No - Motion Carried Unanimously

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12. Other Business

None

13. Saginaw Valley State University Representative Update

None

14. Management Company Report – Information Only

A. School Leader Report

A written report was provided. Updates were also provided on the following:

- Archery club
- Dance club, coding club, flag football
- Environmental advisory team with Environmental Model
- Coffee with Principal
- Golf fundraiser – 9/22
- Curriculum night – 9/24
- Annual 5k Cougar Mudder 9/26
- New security features
- Family handbook on website
- Student count 332

B. Operational Health Report

A written report was provided. The following updates were also provided:

- 5-yr operations plan
- No state education budget
- Ribbon-cutting for playgrounds on August 27th
- Audit will be presented in October



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15. Action Item

Motion to Amend Action Item

It was moved by Member Sandra Bouckley and supported by Member Adam Stewart to approve amending action item.

Recording of Board Meetings (Action Item)

It was moved by Member Dora Higbie and supported by Member Sandra Bouckley to approve the purchase of video equipment to support livestreaming, not to exceed \$1,000 without Board approval, with approval from legal.

6 Yes 0 No - Motion Carried Unanimously

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16. Closed Session (If requested)

None

17. Extended Public Comments

Parent suggested better internet.

18. Next Regular Board Meeting: 6:00 p.m. – Monday, October 20, 2025 – Kingsbury Country Day School

19. Adjournment

Meeting was adjourned by Dora Higbie – 7:17 p.m.

I certify that, to the best of my knowledge, the foregoing minutes of the September 15, 2025 Regular Meeting are accurate and correct.

Proposed Minutes Submitted by

Ali DuBois

Ali DuBois

Recorder

Date: September 15, 2025

Authorized By



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Approved by the Board of Directors at its October 20, 2025 meeting.


Board Secretary

Minutes available at: Kingsbury Country Day School 5000 Hosner, Oxford, MI 48370. This meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy's business and is not to be considered a public community meeting. There is time for public participation during the meeting as indicated on the agenda.

Public will be allowed to address the board during the public comment section(s) of the meeting as noted on the board meeting agenda. An individual's comments shall be limited to three-minutes duration. No participant may speak more than once.

A copy of meeting minutes is available for public inspection at the Academy office within eight business days for proposed minutes and within five business days of approval for approved minutes.

Any individual with a disability who needs special accommodation is encouraged to contact the School Leader at (248) 628-2571 in advance of the Board meeting to make arrangements.

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