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5000 Hosner Road, Oxford, MI 48370
P (248) 628-2571 | F (248) 628-3612

www.kingsburyschool.org

Kingsbury Country Day School
5000 Hosner, Oxford, MI 48370
Regular Board Meeting

6:00 p.m. October 20, 2025

APPROVED MEETING MINUTES

1. Call to Order

Jodie Quisenberry called the meeting to order at 6:03 P.M.

2. Roll Call:

Board Members	Present	Absent
Jodie Quisenberry - President	X	
Sandra Bouckley - Vice President	X	
Adam Stewart - Secretary		X
Kyle Jackson - Treasurer		X
Dora Higbie – Trustee	X	
Michael Easlick – Trustee	X	

Others Present:

Ali DuBois – Superintendent
Niki Werden – School Leader
Brian Beaudrie – Director of School Finance
Dave Adams – Saginaw Valley State University
Ryan – Maner Costerisan

3. Pledge of Allegiance (Standing Item)

A. KCDS Pledge - I pledge to be respectful, responsible, and safe. I will work hard to be my best as a student and a member of the community. I have the power to make a difference at Kingsbury and in the world.

4. Public Comment (agenda items only)

None

Authorized By



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5. Approval of Agenda

It was moved by Member Michael Easlick and supported by Member Dora Higbie to approve the agenda, as submitted.

4 Yes 0 No - Motion Carried Unanimously

6. Audit Report Presentation – Maner Costerisan

A. Audit Report (Action)

It was moved by Member Sandra Bouckley and supported by Member Michael Easlick to approve the Audit Report, as submitted.

4 Yes 0 No - Motion Carried Unanimously

7. Approval of Minutes (Discussion/Action Item)

A. September 15, 2025

It was moved by Member Dora Higbie and supported by Member Sandra Bouckley to approve the Regular Meeting Minutes for September 15, 2025, noting Jeff Driscoll and Mike Easlick were not in attendance. All votes changed to read 5/0.

4 Yes 0 No - Motion Carried Unanimously

8. Board Correspondence

Jodie Quisenberry received a message from Jeff Driscoll indicating his resignation from the Kingsbury Board.

9. Finance

A. September 2025 Monthly Financials (Action)

It was moved by Member Sandra Bouckley and supported by Member Mike Easlick to approve the September 2025 financial statements, as presented.

4 Yes 0 No - Motion Carried Unanimously

B. Investments (Discussion)

The Board has invested a portion of their fund balance into a money market account that earns around \$2,000 a month.



10. Academics

- A. Academic Committee
 - M-Step Data Review

Discussed.

11. Old Business

- A. Fundraising committee Updates (Standing Item)

The golf outing has preliminary numbers of over \$24,000.

- B. Bus Lease (Standing Item)

Discussed. Approved agreement to return one bus to Hoekstra.

12. New Business

- A. M-Step Data Review (Discussion Item)

Discussed under item 10.A.

- B. Board Meeting Calendar (Discussion Item)

Discussed.

- C. Pay Transparency Report (Discussion/Action Item)

It was moved by Member Sandra Bouckley and supported by Member Dora Higbie to approve the Pay Transparency Report, as presented.

4 Yes 0 No - Motion Carried Unanimously

- D. Board Member Discussion (Discussion)

Discussion was held under agenda item "8. Correspondence".



E. Overnight Field Trip (Discussion/Action Item)

It was moved by Member Sandra Bouckley and supported by Member Mike Easlick to approve the Overnight Field Trip(s) 7th/8th grade to Boston.

4 Yes 0 No - Motion Carried Unanimously

It was moved by Member Sandra Bouckley and supported by Member Dora Higbie to approve the Overnight Field Trip(s) 7th grade on Kingsbury campus.

4 Yes 0 No - Motion Carried Unanimously

13. Other Business

None

14. Saginaw Valley State University Representative Update

Dave Adams – SVSU attended tonight as one of his 4 annual visits to Kingsbury.

15. Management Company Report – Information Only

A. School Leader Report

A written report was provided. The report included the following:

- Nov. 3 Environmental Model Conference
- Student council applications and recommendations are in progress
- Coffee with the Principal is October 21st at 8:30 a.m. at Higbie House
- Fall break is October 13-14
- Parent teacher conferences are October 22-23
- We applied for the Filter First grant
- K-5 ELA curriculum pilot and training is ongoing
- The 3rd grade teacher position has been filled
- Enrollment on count day was 335

B. Superintendent Report

A written report was provided. The report included the following:

- Based on parents' feedback Mrs. Werden will be scheduling an evening with Care House for families who expressed interest
- The state budget has been approved with a foundation allowance of \$10,050 per pupil
- The federal government shutdown continues, and we continue to monitor and report to the finance committee and Board of impacts to school finances
- Special Education PD was held, focusing on student outcomes



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- Title IX certification was completed

16. Closed Session (If requested)

None

17. Extended Public Comments

Steve Higbie asked about the meaning of Title IV.

18. Next Regular Board Meeting: 6:00 p.m. – Monday, November 17, 2025 – Kingsbury Country Day School

Confirmed

19. Adjournment

Meeting was adjourned by Member Dora Higbie – 7:36 p.m. Member Mike Easlick supported.

I certify that, to the best of my knowledge, the foregoing minutes of the October 20, 2025 Regular Meeting are accurate and correct.

Proposed Minutes Submitted by

Ali DuBois

Ali DuBois

Recorder

Date: October 20, 2025

Approved by

School Board Member Signature

November 17, 2025

Authorized By



Managed By





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Minutes available at: Kingsbury Country Day School 5000 Hosner, Oxford, MI 48370. This meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy's business and is not to be considered a public community meeting. There is time for public participation during the meeting as indicated on the agenda.

Public will be allowed to address the board during the public comment section(s) of the meeting as noted on the board meeting agenda. An individual's comments shall be limited to three-minutes duration. No participant may speak more than once.

A copy of meeting minutes is available for public inspection at the Academy office within eight business days for proposed minutes and within five business days of approval for approved minutes.

Any individual with a disability who needs special accommodation is encouraged to contact the School Leader (248) 628-2571 in advance of the Board meeting to make arrangements.

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