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5000 Hosner Road, Oxford, MI 48370
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www.kingsburyschool.org

Kingsbury Country Day School
5000 Hosner, Oxford, MI 48370
Regular Board Meeting

6:00 p.m. January 29, 2026

APPROVED MEETING MINUTES

1. Call to Order

Jodie Quisenberry called the meeting to order at 6:05 p.m.

2. Roll Call:

Board Members	Present	Absent
Jodie Quisenberry - President	X	
Sandra Bouckley - Vice President	X	
Adam Stewart - Secretary		X
Kyle Jackson - Treasurer		X
Dora Higbie – Trustee	X	
Michael Easlick – Trustee	X	

Others Present: Rachel Stryker (Parent), Kim Prochko (Interventionist), Casey Miller (Teacher), Chris Smith (Teacher)

Ali DuBois – Superintendent
Niki Werden – School Leader

3. Pledge of Allegiance (Standing Item)

A. KCDS Pledge - I pledge to be respectful, responsible, and safe. I will work hard to be my best as a student and a member of the community. I have the power to make a difference at Kingsbury and in the world.

4. Public Comment (agenda items only)

None

5. Approval of Agenda

It was moved by Member Sandra Bouckley and supported by Member Dora Higbie to approve the agenda, as submitted.

4 Yes 0 No - Motion Carried Unanimously

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6. Marketing/Communications Presentation

Tabled until February.

It was moved by Member Jodie Quisenberry and supported by Member Michael Easlick to table the Marketing/Communications presentation.

4 Yes 0 No - Motion Carried Unanimously

7. Approval of Minutes (Discussion/Action Item)

A. November 17, 2025

It was moved by Member Michael Easlick and supported by Member Dora Higbie to approve the Regular Meeting Minutes for November 17, 2025, as submitted.

4 Yes 0 No - Motion Carried Unanimously

8. Board Correspondence

Discussed. Board training requirement and opportunities with Angie Irwin.

9. Finance

A. November and December 2025 Monthly Financials (Action)

It was moved by Member Dora Higbie and supported by Member Sandra Bouckley to approve the November and December 2025 financial statements, as presented.

4 Yes 0 No - Motion Carried Unanimously

10. Old Business

A. Fundraising Committee Updates (Standing Item)

- Additional event – March or April Bingo night.
- Fall 2026 – looking at monthly skate night.
- September 21, 2026, for golf outing.
- Request needs from school leader.

11. New Business

A. Education Program (Discussion/Action Item)

It was moved by Member Sandra Bouckley and supported by Member Dora Higbie to approve the Education Program.

4 Yes 0 No - Motion Carried Unanimously



B. Teacher Resource Request Process (Discussion Item)

Discussed

C. 25/26 Calendar Amendment (Discussion/Action Item)

It was moved by Member Sandra Bouckley and supported by Member Michael Easlick to approve the 25/26 Calendar Amendment.

4 Yes 0 No - Motion Carried Unanimously

D. Archery Summer Camp (Discussion/Action Item)

It was moved by Member Sandra Bouckley and supported by Member Dora Higbie to approve the Archery Summer Camp with times and dates that don't overlap with any other scheduled camps, and all camps are only open to Kingsbury students with Administration discretion to open to Kingsbury friends should additional camp participants show interest.

4 Yes 0 No - Motion Carried Unanimously

E. Legos Robotic Club (Discussion/Action Item)

Discussed. Grades 2-4.

It was moved by Member Sandra Bouckley and supported by Member Jodie Quisenberry to approve the Legos Robotic Club with cost per student, and that the club meets the requirements of the board policy as written in BP5730.

4 Yes 0 No - Motion Carried Unanimously

F. Boys Volleyball (Discussion/Action Item)

It was moved by Member Michael Easlick and supported by Member Sandra Bouckley to approve the Boys Volleyball.

4 Yes 0 No - Motion Carried Unanimously

G. Smores Sale (Discussion)

Discussed



H. Empowerment Camp Date/Time Change (Discussion/Action Item)

It was moved by Member Sandra Bouckley and supported by Member Michael Easlick to approve the Empowerment Camp/Time Change.

4 Yes 0 No - Motion Carried Unanimously

I. Sugar Shack Fundraiser Proposal (Discussion/Action Item)

It was moved by Member Jodie Quisenberry and supported by Member Sandra Bouckley to approve the Sugar Shack Fundraiser request for approval from the trust board for structure and placement before fundraiser through KPA and school students' activity account.

4 Yes 0 No - Motion Carried Unanimously

J. Fall 2025 Board Policy Update (Discussion/Action Item)

Tabled until February.

It was moved by Member Jodie Quisenberry and supported by Member Michael Easlick to table the Fall 2025 Board Policy Update.

4 Yes 0 No - Motion Carried Unanimously

12. Other Business

None

13. Saginaw Valley State University Representative Update

None

14. Management Company Report – Information Only

A. School Leader Report

A written report was provided. Additionally, the following updates were shared:

- Current re-enrollment is 274.
- The new staff collaboration space is complete. Thank you to the trust and the KPA for decorating it.
- Ski season has begun, unfortunately, we have had to cancel due to extreme cold.
- We are looking into 2-way radios through 31aa.
- 5th grade math pilot is going well.



- Calendar update to move conferences to Wednesday, April 22nd, and Thursday, April 23rd.
- NWEA and Acadience testing is going on and WIDA for EL will begin soon.

B. Operational Health Report

A written report was provided. Additionally, the following updates were shared:

- Key legislative updates were reviewed with a note about a full cell phone ban in all schools effective 26/27.
- Leaders retreat professional development with Special Ed., bullying, BTAM, and other topics.
- New 5-year E-rate cycle has begun.

15. Closed Session (If requested)

None

16. Extended Public Comments

Public comment was made.

- Casey Miller has applied for Salmon in the Classroom.
- Rachel Stryker – calendar for summer camps doesn't have times.

17. Next Regular Board Meeting: 6:00 p.m. – February 19, 2026 – Kingsbury Country Day School

18. Adjournment

Meeting was adjourned by Dora Higbie – 7:53 p.m.

I certify that, to the best of my knowledge, the foregoing minutes of the November 17, 2025 Regular Meeting are accurate and correct.

Proposed Minutes Submitted by

Ali DuBois

Ali DuBois

Recorder

Date: November 17, 2025



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Approved by


Board Secretary

March 4, 2026

Minutes available at: Kingsbury Country Day School 5000 Hosner, Oxford, MI 48370. This meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy's business and is not to be considered a public community meeting. There is time for public participation during the meeting as indicated on the agenda.

Public will be allowed to address the board during the public comment section(s) of the meeting as noted on the board meeting agenda. An individual's comments shall be limited to three-minutes duration. No participant may speak more than once.

A copy of meeting minutes is available for public inspection at the Academy office within eight business days for proposed minutes and within five business days of approval for approved minutes.

Any individual with a disability who needs special accommodation is encouraged to contact the School Leader at (248) 628-2571 in advance of the Board meeting to make arrangements.

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