Action Item # 25-06-79 Meeting Date: June 10, 2025 First & Final Reading

PLYMOUTH-CANTON COMMUNITY SCHOOLS Office of Chief Finance & Operations Officer

Jody Malbon CHRS, Executive Director of Finance & Accounting

Dr. Monica Merritt, Superintendent

Jill Minnick CPA, Chief Finance & Operations Officer

Board of Education

June 10, 2025

TO:

FROM:

DATE:

RE:	Adopt Fiscal Year 2024 First and Final Reading	4-2025 Final Budget Amendment-	
RECOMM	ENDATION:		
attached Operating Debt Serv (Act 18 C	fiscal year 2024-2025 Fina Fund, Capital Project Fur vice Fund, Internal Service	of the Plymouth-Canton Community Schools al Budget Amendment for the following funds nds (2023 Bond Fund and Capital Improvem e Fund (Health Care Fund), and Special Reve nunity Services Fund, Food Service Fund, Fund	s: General nent Fund), enue Funds
This item	was presented at the Financ	ce & Operations Committee meeting held on Jun	e 5, 2025.
RESOLUT	TION:		
	oved by Member Fiscal Year 2024-2025 Final	and seconded by Member Budget Amendment.	to
	Ayes:		
	Nays:		
	Motion Carr	ied:	



PLYMOUTH-CANTON COMMUNITY SCHOOLS

Fiscal Year 2024-2025 Final Budget Amendment

June 10, 2025

PLYMOUTH-CANTON COMMUNITY SCHOOLS

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PLYMOUTH-CANTON COMMUNITY SCHOOLS BOARD OF EDUCATION



TERM EXPIRATION

Lauren Christenson, President	2026
Anupam Chugh Sidhu, Vice President	2028
Judy Westra, Secretary	2028
Patrick Kehoe, Treasurer	2026
Aamina Ahmed, Trustee	2026
Sheryl Picard, Trustee	2028
Jennifer Vos, Trustee	2030

ADMINISTRATION

Superintendent of Schools Dr. Monica Merritt

Chief Academic Officer Bethany Rayl

Chief Human Resource Officer Dr. Abdul Madyun

Chief Finance & Operations Officer Jill Minnick, CPA CIA

Asst. Superintendent, Student Services Kurt Tyszkiewicz

Asst. Superintendent, Student & Family Engagement Dr. Elizabeth Vartanian-Gibbs

GENERAL FUND 2024-2025 Final Budget Amendment

The General Fund is the primary operating fund; it accounts for all financial resources used to provide government services other than those specifically assigned to another fund.



PLYMOUTH-CANTON COMMUNITY SCHOOLS 2024-2025 FINAL BUDGET AMENDMENT GENERAL FUND

	2023-24 ACTUAL	2024-25 MID-YEAR AMENDED BUDGET	2024-25 FINAL AMENDED BUDGET	VARIANCE INCREASE DECREASE)
REVENUE				
Local Sources	\$ 39,679,047	\$ 40,266,188	\$ 39,628,179	\$ (638,009)
State Sources	166,157,528	163,517,529	164,139,486	621,957
Federal Sources	445,858	423,672	453,202	29,530
Intermediate Sources	13,512,852	13,432,993	13,432,993	-
Other Financing Sources				 -
Total Revenue	\$ 219,795,285	\$ 217,640,382	\$ 217,653,860	\$ 13,478
EXPENDITURES				
Instruction	\$ 122,457,197	\$ 128,510,591	\$ 127,284,331	\$ (1,226,260)
Supporting Services	90,386,275	97,145,014	98,012,055	867,041
Other Financing Uses				
Total Expenditures	\$ 212,843,472	\$ 225,655,605	\$ 225,296,386	\$ (359,219)
OTHER FINANCING SOURCES (USES)				
Transfers in	667,263	72,974	72,974	\$ -
Transfers out	(472,500)	(472,500)	(712,815)	 (240,315)
Total Other Financing Sources (Uses)	194,763	(399,526)	(639,841)	(240,315)
Net Change in Fund Balance	7,146,576	(8,414,749)	(8,282,367)	\$ 132,382
BEGINNING FUND BALANCE	42,041,141	49,187,716	49,187,716	
ENDING FUND BALANCE	\$ 49,187,717	\$ 40,772,967	\$ 40,905,349	
	23.1%	18.0%	18.2%	

PLYMOUTH-CANTON COMMUNITY SCHOOLS 2024-2025 FINAL BUDGET AMENDMENT GENERAL FUND

		2023-24 ACTUAL		2024-25 MID-YEAR AMENDED BUDGET		2024-25 FINAL AMENDED BUDGET	II	ARIANCE NCREASE ECREASE)
REVENUE						_		_
LOCAL SOURCES								
Property taxes	\$	33,649,357	\$	35,675,894	\$	35,069,000	\$	(606,894)
Interest		1,680,597		1,575,000		1,352,000		(223,000)
Student activity revenue		1,231,394		1,145,899		1,145,899		-
Rental income		282,173		251,180		251,180		-
Other local sources		1,801,364		697,100		697,100		-
Student tuition		212,070		8,115		200,000		191,885
Medicaid - Fee for Service		822,092		825,000		825,000		-
Insurance Reimbursement		-		75,000		75,000		-
Sale of assets		-		13,000		13,000		-
Total Local Sources Revenue	\$	39,679,047	\$	40,266,188	\$	39,628,179	\$	(638,009)
STATE REVENUE								
Foundation Allowance	\$	121,824,426	\$	117,658,609	\$	118,466,114	\$	807,505
Special Ed Foundation Allowance (Sec 51c)		12,084,996		13,873,784		13,873,784		-
MPSERS Cost Pymnt & Cost Offset & Reform		6,710,550		13,985,819		14,068,811		82,992
MPSERS UAAL Stabilization		22,653,201		12,489,165		12,489,165		-
Less: State Sources Allocated to Act 18		(3,496,990)		(3,987,007)		(4,274,173)		(287,166)
MPSERS 147g Employee Healthcare Reimb				2,178,257		2,178,257		-
MPSERS 147c(2) One Time Deposit				2,838,836		2,838,836		-
MPSERS 147e and 147f		1,163,084		-		-		-
27l Educator Compensation		834,276		-		-		-
Headlee Oblig for Data Collect-Adair		473,616		471,536		471,336		(200)
Vocational Education (Sec 61a(1), 61d)		609,010		472,514		472,514		-
Enrollment Stabilization (Sec 29(6))		203,913		577,512		596,338		18,826
District Transportation Cost Support (Sec 22(L))		1,169,716		1,169,716		1,169,716		-
State Aid Adjustments		1,927,730		1,788,788		1,788,788		-
Total State Revenue	\$	166,157,528	\$	163,517,529	\$	164,139,486	\$	621,957
FEDERAL REVENUE								
QSCB Interest Subsidy	\$	353,602	\$	353,602	\$	353,602	\$	-
Medicaid - Outreach		92,256		70,070		99,600		29,530
Total Federal Revenue	\$	445,858	\$	423,672	\$	453,202	\$	29,530
INTERNATIONATE AND OTHER DELETION								
INTERMEDIATE AND OTHER REVENUE	۲,	2 120 202	۲.	2 602 200	۲.	2 602 200	ć	
Act 18 Independence Parapros	\$	3,129,382	\$	2,603,380	\$	2,603,380	\$	-
Act 18 Center Program Indirect		989,811		1,285,519		1,285,519		-
Act 18 Center Program Settlement		C FF0 430		C 27C 00C		-		-
Enhancement Millage		6,558,439		6,276,906		6,276,906		-
SE Program Cost Reimbursement		1,859,700		1,887,480		1,887,480		-
SE Transportation Reimbursement	_	975,520		1,379,708	_	1,379,708		-
Total Intermediate Revenue	\$	13,512,852	\$	13,432,993	\$	13,432,993	\$	-
TOTAL REVENUE	\$	219,795,285	\$	217,640,382	\$	217,653,860	\$	13,478

PLYMOUTH-CANTON COMMUNITY SCHOOLS 2024-2025 FINAL BUDGET AMENDMENT GENERAL FUND

		2023-24 ACTUAL	2024-25 MID-YEAR AMENDED BUDGET		2024-25 FINAL AMENDED BUDGET		VARIANCE INCREASE (DECREASE)	
EXPENDITURES		_		_				
INICTOLICTION								
INSTRUCTION Pagin Programs	\$	102 002 516	\$	100 724 121	۸.	105,629,245	\$	(1.004.006)
Basic Programs Added Needs	Ş	103,883,516 18,573,627	Ş	106,724,131 21,786,460	\$	21,655,086	Ş	(1,094,886) (131,374)
Adult Education (Sec 107)		18,373,027		21,780,400		21,033,080		(131,374)
(,								
Total Instruction	\$	122,457,143	\$	128,510,591	\$	127,284,331	\$	(1,226,260)
SUPPORTING SERVICES								
Pupil Support	\$	16,841,804	\$	18,430,966	\$	18,986,636	\$	555,670
Instructional Support		16,142,751		16,341,118		16,253,549		(87,569)
General Administration		1,636,436		1,712,970		1,911,232		198,262
School Administration		13,480,206		14,492,124		14,301,207		(190,917)
Business		2,005,696		2,178,768		2,169,844		(8,924)
Maintenance & Operations		20,221,130		22,121,570		22,916,568		794,998
Transportation		10,651,372		11,634,297		11,634,297		-
Central Support Services		5,107,124		5,633,043		5,460,260		(172,783)
School Activities		2,750,991		3,053,030		3,025,064		(27,966)
Community Services		987,256		947,724		944,158		(3,566)
Facility Improvements		151,574		190,164		-		(190,164)
Non-voted Debt Service		409,990		409,240		409,240		-
Total Supporting Services	\$	90,386,330	\$	97,145,014	\$	98,012,055	\$	867,041
TOTAL OPERATING EXPENDITURES	\$	212,843,473	\$	225,655,605	\$	225,296,386	\$	(359,219)
OTHER FINANCING SOURCES (USES)								
Transfers in		667,263		72,974		72,974	\$	-
Transfers out		(472,500)		(472,500)		(712,815)		(240,315)
Total Other Financing Sources (Uses)		194,763		(399,526)		(639,841)		(240,315)
NET CHANGE IN FUND BALANCE		7,146,575		(8,414,749)		(8,282,367)		(586,056)
		7,240,073		(0)124)743)		(0)202,007,		(500,050)
BEGINNING FUND BALANCE		42,041,141		49,187,716		49,187,716		
ENDING FUND BALANCE	\$	49,187,716	\$	40,772,967	\$	40,905,349		
		23.1%		18.0%		18.2%		
Information Only:								
OBJECT LEVEL EXPENDITURES								
Salaries & Fringe Benefits	\$	176,218,799		184,406,603	\$	183,813,715		
Purchased Services		24,678,463		28,754,680		29,086,043		
Supplies & Materials		9,865,466		10,105,878		10,341,878		
Capital Outlay & Equipment		1,038,529		1,148,603		784,439		
Other Expenditures		1,042,216		1,239,841		1,270,311		
TOTAL EXPENDITURES	\$	212,843,473	\$	225,655,605	\$	225,296,386		

CAPITAL PROJECT FUNDS 2024-2025 Final Budget Amendment

The Capital Project Funds account for resources received and used for the acquisition, construction or improvement of capital facilities.



PLYMOUTH-CANTON COMMUNITY SCHOOLS 2024-2025 FINAL BUDGET AMENDMENT 2020 BOND FUND

	2023-24 ACTUAL	2024-25 ORIGINAL BUDGET	2024-25 FINAL AMENDED BUDGET
REVENUE - Investment Earnings, Other	\$ 2,208,201	\$ 2,000,000	\$ 509,560
EXPENDITURES - Bond Projects	35,826,055	12,175,101	3,850,416
REVENUE OVER (UNDER) EXPENDITURES	\$ (33,617,854)	\$ (10,175,101)	\$ (3,340,856)
BEGINNING FUND BALANCE	36,958,710	10,175,101	3,340,856
ENDING FUND BALANCE	\$ 3,340,856	<u>\$</u>	<u>\$</u>

PLYMOUTH-CANTON COMMUNITY SCHOOLS 2024-2025 FINAL BUDGET AMENDMENT 2023 BOND FUND

	2023-24 ACTUAL	2024-25 ORIGINAL BUDGET	2024-25 FINAL AMENDED BUDGET
REVENUE - Interest Earnings, Other	\$ 5,389,466	\$ 2,500,000	\$ 5,990,000
EXPENDITURES - Bond Projects	39,737	15,853,712	14,715,100
REVENUE OVER (UNDER) EXPENDITURES	\$ 5,349,729	\$ (13,353,712)	\$ (8,725,100)
BEGINNING FUND BALANCE	100,218,279	103,122,892	105,568,008
ENDING FUND BALANCE	\$ 105,568,008	\$ 89,769,180	\$ 96,842,908

PLYMOUTH-CANTON COMMUNITY SCHOOLS 2024-2025 FINAL BUDGET AMENDMENT CAPITAL IMPROVEMENT FUND

	2023-24 ACTUAL		2024-25 ORIGINAL BUDGET		=	2024-25 FINAL MENDED BUDGET
REVENUE - Investment Earnings, Other	\$	6,971	\$	1,205,000	\$	1,393,000
EXPENDITURES - Capital projects		567,948				451,012
REVENUE OVER (UNDER) EXPENDITURES		(560,977)		1,205,000		941,988
OTHER FINANCING SOURCES (USES)		511,476		-		-
BEGINNING FUND BALANCE		727,129		733,734		677,628
ENDING FUND BALANCE	\$	677,628	\$	1,938,734	\$	1,619,616

DEBT SERVICE FUND 2024-2025 Final Budget Amendment

The Debt Service Fund accounts for the principal and interest payments on general long term liabilities.



PLYMOUTH-CANTON COMMUNITY SCHOOLS 2024-2025 FINAL BUDGET AMENDMENT DEBT SERVICE FUND

			2024-25 FINAL AMENDMENT					
	2023-24 ACTUAL	2024-25 ORIGINAL BUDGET	VOTED DEBT	SET-ASIDE 2010 NON-VOTED DEBT	TOTAL			
REVENUE								
Local Sources State Sources - PPT Loss Reimbursement	\$ 31,209,971 555,509	\$ 30,162,944 555,509	\$ 32,826,245 547,700	\$ 50,000	\$ 32,876,245 547,700			
Total Revenue	31,765,480	30,718,453	33,373,945	50,000	33,423,945			
EXPENDITURES								
Bond Principal	\$ 22,020,000	\$ 23,050,000	\$ 23,050,500	\$ -	\$ 23,050,500			
Bond Interest	9,631,987	5,357,399	9,092,875	-	9,092,875			
Other fees and costs	5,560	4,800	2,750		2,750			
Total Expenditures	31,657,547	28,412,199	32,146,125		32,146,125			
REVENUE OVER (UNDER) EXPENDITURES	\$ 107,933	\$ 2,306,254	\$ 1,227,820	\$ 50,000	\$ 1,277,820			
OTHER FINANCING SOURCES (USES) Transfer In - QSCB Set-Aside	472,500	472,500		472,500	472,500			
Total Other Financing Sources (Uses)	472,500	472,500		472,500	472,500			
Net Change in Fund Balance	\$ 580,433	\$ 2,778,754	\$ 1,227,820	\$ 522,500	\$ 1,750,320			
BEGINNING FUND BALANCE	9,345,475	9,406,122	6,480,113	3,445,795	9,925,908			
ENDING FUND BALANCE	\$ 9,925,908	\$ 12,184,876	\$ 7,707,933	\$ 3,968,295	\$ 11,676,228			
FUND BALANCE RESTRICTIONS: Fund Balance Restricted for 2010 QSCB Set Aside Funds	\$ 6,480,113	\$ 6,772,291	\$ -	\$ 3,968,295				
Fund Balance Restricted for Bonded Debt	3,445,795	5,412,585	7,707,933	-	7,707,933			
	\$ 9,925,908	\$ 12,184,876	\$ 7,707,933	\$ 3,968,295	\$ 11,676,228			

INTERNAL SERVICE FUND 2024-2025 Final Budget Amendment

The Internal Service Fund accounts for the district's self-insured medical plans.



PLYMOUTH-CANTON COMMUNITY SCHOOLS 2024-2025 FINAL BUDGET AMENDMENT INTERNAL SERVICE (HEALTH CARE) FUND

			2024-25
		2024-25	FINAL
	2023-24	ORIGINAL	AMENDED
	ACTUAL	BUDGET	BUDGET
REVENUE - Plan Contributions, Other	24,318,796	\$ 24,683,468	24,970,207
EXPENDITURES - Claims and Fees	24,075,303	25,792,916	27,931,489
REVENUE OVER (UNDER) EXPENDITURES	243,493	(1,109,448)	(2,961,282)
BEGINNING FUND BALANCE	5,807,443	5,425,680	6,050,936
ENDING FUND BALANCE	\$ 6,050,936	\$ 4,316,232	\$ 3,089,654

SPECIAL REVENUE FUNDS 2024-2025 Final Budget Amendment

Special Revenue Funds account for the proceeds of specific revenue sources restricted to expenditures for specified purposes.



PLYMOUTH-CANTON COMMUNITY SCHOOLS 2024-2025 FINAL BUDGET AMENDMENT ACT 18 CENTER PROGRAM

	2023-24 ACTUAL		2024-25 ORIGINAL BUDGET		2024-25 FINAL AMENDED BUDGET	
REVENUE Local Sources (County-wide Act 18 Millage) State Sources Other Income	\$	5,744,276 3,496,991 -	\$	5,230,102 3,947,247 -	\$	6,319,096 5,429,030 -
Total Revenue		9,241,267		9,177,349		11,748,126
EXPENDITURES Salaries & Fringe Benefits Purchased Services Supplies & Materials Capital Outlay & Equipment Other Expenditures	\$	7,981,862 224,182 48,668 - -		7,867,414 322,828 87,308 - -	\$	10,011,431 353,894 123,567 - -
Total Expenditures		8,254,712		8,277,549		10,488,892
Total Other Financing Sources (Uses)		(989,811)		(899,800)		(1,255,978)
REVENUE OVER (UNDER) EXPENDITURES		(3,256)		-		3,256
BEGINNING FUND BALANCE		<u>-</u>				(3,256)
ENDING FUND BALANCE	\$	(3,256)	\$	-	\$	-

PLYMOUTH-CANTON COMMUNITY SCHOOLS 2024-2025 FINAL BUDGET AMENDMENT COMMUNITY SERVICES FUND

				2024-25 FINAL AMENDED BUDGET							
	 2023-24 ACTUAL	023-24 ORIGI		2024-25 ORIGINAL BUDGET EXTENDED DAY		TUITION PRESCHOOL		COMMUNITY EDUCATION			2024-25 FINAL AMENDED BUDGET
REVENUE	\$ 3,692,606	\$	3,611,211	\$	1,399,268	\$	1,521,746	\$	769,852	\$	3,690,866
EXPENDITURES											
Salaries & Fringe Benefits	\$ 3,848,787	\$	3,519,740	\$	1,284,000	\$	1,842,197	\$	494,895	\$	3,621,092
Purchased Services	269,995		214,570		19,150		110,620		122,680		252,450
Supplies & Materials	211,383		190,036		83,100		77,250		32,400		192,750
Capital Outlay & Equpment	5,925		5,432		1,880		7,566		-		9,446
Other Expenditures	 96,527		88,953		52,510		2,377		19,950		74,837
Total Expenditures	\$ 4,432,617	\$	4,018,731	\$	1,440,640	\$	2,040,010	\$	669,925	\$	4,150,575
REVENUE OVER (UNDER) EXPENDITURES	\$ (740,011)	\$	(407,520)	\$	(41,372)	\$	(518,264)	\$	99,927	\$	(459,709)
Total Other Financing Sources (Uses)	 				41,372		298,870		(99,927)		240,315
NET CHANGE IN FUND BALANCE	\$ (740,011)	\$	(407,520)	\$	-	\$	(219,394)	\$	-	\$	(219,394)
BEGINNING FUND BALANCE	 959,405		623,588		-		219,394		-		219,394
ENDING FUND BALANCE	\$ 219,394	\$	216,068	\$	-	\$	-	\$	-	\$	<u>-</u>

PLYMOUTH-CANTON COMMUNITY SCHOOLS 2024-2025 FINAL BUDGET AMENDMENT FOOD SERVICE FUND

		2023-24 ACTUAL	ORIG	2024-25 SINAL BUDGET	2024-25 FINAL AMENDED BUDGET		
REVENUE							
Local Sources	\$	717,269	\$	713,986	\$ 533,241		
State Sources		4,965,275		6,661,097	4,565,954		
Federal Sources		3,526,489		2,989,350	3,548,342		
Total Revenue		9,209,033		10,364,433	8,647,537		
EXPENDITURES							
Salaries & Fringe Benefits	\$	4,834,323	\$	4,068,401	\$ 4,803,149		
Purchased Services		289,676		317,254	510,100		
Food Costs		3,763,201		3,793,926	4,089,926		
Supplies & Materials		309,076		584,968	703,907		
Capital Outlay & Equipment		155,084		1,500,000	250,000		
Other Expenditures		28,342		26,563	31,793		
Total Expenditures		9,379,702		10,291,113	10,388,875		
Total Other Financing Sources (Uses)		(580,744)		(61,200)	(24,440)		
REVENUE OVER (UNDER) EXPENDITURES		(751,413)		12,120	(1,765,778)		
BEGINNING FUND BALANCE		2,729,691		3,815,148	1,978,278		
ENDING FUND BALANCE	\$	1,978,278	\$	3,827,268	\$ 212,500		

PLYMOUTH-CANTON COMMUNITY SCHOOLS 2024-2025 FINAL BUDGET AMENDMENT FUNDED PROJECTS FUND

	2023-24 ACTUAL	2024-25 ORIGINAL BUDGET	2024-25 FINAL AMENDED BUDGET		
REVENUE	\$ 25,179,693	\$ 13,788,953	\$	29,275,638	
EXPENDITURES	 24,787,216	13,788,953		29,189,255	
REVENUE OVER (UNDER) EXPENDITURES	392,477	-		86,383	
BEGINNING FUND BALANCE	(478,860)	(86,383)		(86,383)	
ENDING FUND BALANCE	\$ (86,383)	\$ (86,383)	\$	-	

PLYMOUTH-CANTON COMMUNITY SCHOOLS 2024-2025 FINAL BUDGET AMENDMENT STUDENT ACTIVITIES FUND

	2023-24 ACTUAL	2024-25 ORIGINAL BUDGET	2024-25 FINAL AMENDED BUDGET		
REVENUE	\$ 2,472,21	.5 \$ 2,545,000	\$ 2,126,140		
EXPENDITURES	2,408,63	2,222,000	1,910,602		
REVENUE OVER (UNDER) EXPENDITURES	63,58	323,000	215,538		
BEGINNING FUND BALANCE	2,388,57	2,711,575	2,452,159		
ENDING FUND BALANCE	\$ 2,452,15	9 \$ 3,034,575	\$ 2,667,697		



COMMUNITY SCHOOLS

GLOBALLY FOCUSED. LOCALLY CONNECTED.