

Regular Meeting Minutes

Board of Directors Wednesday, August 23, 2023 | 1:00 PM

Virtual Meetings via ZOOM for Public Participation

<https://us04web.zoom.us/j/2229986891?pwd=M2JrZmRUdUZhOWtNOTRncTRkNzNDUT09>

MEETING ID: 222 998 6891

PASSCODE: DCSBOARDM

I. Call to Order

- Meeting called to order by President Patrick Devlin at 1:03 p.m.

II. Roll Call

Present – Board Members

- Patrick DEVLIN, *President*
- Nicholas TOBIER, *Vice President*
- Sheryl THOMAS- MATHEWS, *Treasurer*
- Marie HOCKER, *Secretary*

Present – Staff

- Carletta COUNTS, *MM1 Executive Director*
- Ralph CUNNINGHAM, *MM1 President*
- Manu WELLS, *District Liaison & Community Outreach Coordinator*
- Mark NEZICH, *Field Representative, Bay Mills Community College*
- Lydia CLARK, *Finance Accounting Support*
- LaDai JAMES, *High School Administrative Assistant*
- Mark NEZICH, *Field Representative, Bay Mills Community College*
- Lydia CLARK, *Finance Accounting Support*
- L. JONES, *MM1 Grant Organizer*
- Nick ARMELAGOS, *MM1 CFO*

III. Acceptance of Agenda

- **MOTION TO AMEND AGENDA to move Closed Session on the agenda before the Discussion /Action Item K. “Approve Three (3) year term Educational and professional Service Agreement with MM1 Inc.”**
 - Made by Tobier
 - Seconded by Thomas – Mathews
 - Motion carried with a unanimous vote
- **MOTION TO APPROVE** the Wednesday, August 23, 2023 Regular Board Meeting Agenda
 - Made by Thomas- Mathews
 - Seconded by Hocker
 - Motion carried with a unanimous vote

IV. Call to the Public – Agenda Items Only

- None

V. Discussion / Action Items

- A. **MOTION TO APPROVE** Thursday, July 20, 2023 Regular Meeting Minutes
 - Made by Tobier
 - Seconded by Hocker
 - Motion carried with a unanimous vote
- B. **MOTION TO APPROVE** Thursday, July 20, 2023 Organizational Meeting Minutes
 - Made by Hocker
 - Seconded by Thomas Mathews
 - Motion carried with a unanimous vote

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- Discussion: Organization Minutes reflect approved changes
 - C. **MOTION TO APPROVE** Tuesday, June 20, 2023 Budget Hearing Meeting Minutes
 - Made by Tobier
 - Seconded by Devlin
 - Motion carried with a unanimous vote
 - D. **MOTION TO APPROVE** the following organizational resolutions:
 - Appoint Treasurer shall serve as the ACH/ETO Officer
 - Teacher Evaluation and Employee Certificate Warranty
 - Location of Principal Office shall be located at 12675 Burt Rd Detroit Mi 48223
 - Made by Thomas Mathews
 - Seconded by Hocker
 - Motion carried with a unanimous vote

Motion to table the appointing High School Administrative Assistant as the Copyright/ASCAP Coordinator, Recording Secretary, and Board Liaison: LaDai James

 - Made by Thomas Mathews
 - Seconded by Hocker
 - Motion carried with a unanimous vote
 - E. **MOTION TO APPROVE** Michigan High School Athletic Association (MHSAA) 2023-2024 Membership Resolution
 - Made by Hocker
 - Seconded by Thomas Mathews
 - Motion carried with a unanimous vote
 - F. Discussion: Agenda item tabled. Board request detail update of “2023 Spring Board Policies”
 - G. **MOTION TO APPROVE** MM1 2023-2024 Employee Handbook
 - Made by Tobier
 - Seconded by Hocker
 - Motion carried with a unanimous vote - **Motion to Amend** page 2 second paragraph and page 3 third paragraph of employee handbook.
 - Made by Tobier
 - Seconded by Hocker
 - Motion carried with a unanimous vote
 - Discussion: Board believes it is important to know when procedures and plans change in the handbook that affect employees.
- H. **MOTION TO APPROVE** Proposed Critical Incident Mapping (97D)
 - Made by Tobier
 - Seconded by Hocker
 - Motion carried with a unanimous
- I. **MOTION TO APPROVE** 2023-2024 Food Service Renewal Contract Agreement
 - Made by Tobier
 - Seconded by Thomas- Mathews
 - Motion carried with a unanimous
- J. **MOTION TO APPROVE** Intercom and Bell system

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- Made by Thomas- Mathews
- Seconded by Hocker
- Motion carried with a unanimous
- Discussion: Will be paid with Esser III funds. Bell inoperable since October 2022 awaiting approval of proposed final recommendation.

VI. Closed Session

- MOTION TO GO INTO CLOSED SESSION
 - Made by Tobier
 - Seconded by Thomas- Mathews
 - Motion carried with a unanimous vote
- MOTION TO LEAVE CLOSED SESSION
 - Made by Tobier
 - Seconded by Hocker
 - Motion carried with a unanimous vote

VII. Discussion / Action Items

- K. **MOTION TO NOT APPROVE** Three (3) year term Educational and Personnel Service Agreement with MM1, Inc. as presented, but to **EXTEND MM1 current contract for 30 days.**
 - Made by Tobier
 - Seconded by Hocker
 - Motion carried with a unanimous
- L. **MOTION TO APPROVE** Amendment #1 of the Educational and Personnel Service Agreement with MM1, Inc.
 - Made by Thomas- Mathews
 - Seconded by HockerMotion carried with a unanimous

VIII. Financial Reports

- A. Acceptance of July 2023 Profit & Loss
- B. Acceptance of July 2023 Budget vs Actual Expenditures
- C. Acceptance of July 2023 Cash Flow Statement
- D. Acceptance of July 2023 Check Registers
- E. Acceptance of July 2023 Reconciliation Summary & Detail Report
- F. Unpaid Bills as of July

MOTION TO RECEIVE submitted financial reports A-F

- Made by Tobier
- Seconded by Hocker
- Motion carried with a unanimous vote

IX. Epicenter Updates

- Discussion: Carletta Counts will report out will work to provide updates to authorizer. Manu Wells will still support with uploads and authorizer for compliance supporting Tracey Floyd. The information system, epicenter is for communication between school compliance and authorizers

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to uphold charter contract agreement. Counts explained the responsibility is shared throughout the district.

X. MM1 State of the School Report

- Principals' Report
- Partnership Updates

XI. Old Business

XII. New Business

- Board request job duties and description of the Chief Operations Officer position

XIII. Announcements

- A. The next regular Board of Directors Meeting will be held on Thursday, September 21, 2023 at Detroit Community Schools beginning at 1:00 PM.

XIV. Correspondence

- None

XV. Call to the Public – Any Concerns

XVI. Adjournment

MOTION TO ADJOURN

- Meeting adjourned at 3:43 pm

Certified

Board Secretary

Date