

# Regular Meeting Minutes

**Board of Directors** Thursday, September 21, 2023 | 1:00 PM

Virtual Meetings via ZOOM for Public Participation

<https://us04web.zoom.us/j/2229986891?pwd=M2JrZmRUdUZhOWtNQTRNcTRkNzNDUT09>

**MEETING ID:** 222 998 6891

**PASSCODE:** DCSBOARDM

## I. Call to Order

- Meeting called to order by President Patrick Devlin at 1:09 p.m.

## II. Roll Call

Present – Board Members

- Patrick DEVLIN, *President*
- Nicholas TOBIER, *Vice President*
- Sheryl THOMAS- MATHEWS, *Treasurer*

Absent – Board Members

- Marie HOCKER, *Secretary*

Present – Staff

- Michelle KYLES, *MM1 Academic Coach*
- Ronnelle PAYNE, *High School Principal*
- David WHITE, *Elementary School Principal*
- Manu WELLS, *District Liaison*
- Mark NEZICH, *Field Representative, Bay Mills Community College*
- Lydia CLARK, *Finance Accounting Support*
- Ralph CUNNINGHAM, *MM1 President*
- Paul KALISZEWSKI, *MM1 Director of Physical Plant Operations*
- MaToya JONES, *MM1 Grant Coordinator*
- LaDai JAMES, *Office Administrative Support*

## III. Acceptance of Agenda

- **MOTION TO ACCEPT** the Thursday, September 21, 2023 Regular Board Agenda
  - Made by Thomas - Mathews
  - Seconded by Devlin
  - Motion carried with a unanimous vote

## IV. Call to the Public – Agenda Items Only

- None

## V. Discussion / Action Items

### A. **MOTION TO APPROVE** Thursday, August 23, 2023 Regular Meeting Minutes

- Made by Tobier
- Seconded by Thomas- Mathews
- Motion carried with unanimous vote

### B. **MOTION TO APPROVE** Thursday, July 20, 2023 Organizational Meeting Minutes

- Made by Tobier
- Seconded by Thomas- Mathews
- Motion carried with unanimous vote

### C. **MOTION TO APPROVE** the Resolution appointing High School Administrative Assistant as the Copyright/ ASCAP Coordinator, Recording Secretary, and Board Liaison: Manu Wells & LaDai James

- Made by Thomas - Mathews
- Seconded by

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- Motion carried with unanimous vote
- D. **MOTION TO TABLE** Updates to Spring 2023 Board Policies
  - Made by Devlin
  - Seconded by Tobier
  - Motion carried with unanimous vote
- E. **MOTION TO APPROVE** MM1 2023-2024 Employee Handbook
  - Made by Thomas- Mathews
  - Seconded by Tobier
  - Motion carried with unanimous vote
- F. **MOTION TO APPROVE** Insurance Policy Renewal
  - Made by Tobier
  - Seconded by Thomas - Mathews
  - Motion carried with unanimous vote

**DISCUSSION:** EMC Insurance coverage at \$62,444 annually. Insurance increased to \$5,204 monthly. Deposit is \$10,408
- G. **MOTION TO APPROVE** Community Facility Usage for Mr. David Whites Handball team.
  - Made by Tobier
  - Seconded by Thomas – Mathews
  - Motion carried with unanimous vote

**DISCUSSION:** Board request to follow community usage policy. Handball team and other community groups should assume costs for facility usage based upon policy and/or past practice.
- H. **DISCUSSION ITEM:** Annually the district surveys internal and external stakeholders for input on how ESSER funds are spent to satisfy the needs of the students and the overall learning environment. Internal and external stakeholders are also surveyed for perception data to make additional assessments of the Academy.
- I. **MOTION TO APPROVE** roof repair paid through ESSER funds and workers through contractors to be paid a prevailing wage.
  - Made by Devlin
  - Seconded by Tobier
  - Motion carried with unanimous vote

**DISCUSSION:** MM1 recommendation for roof repair to be paid through general fund budget due to prevailing wage labor law requirements. Board Chair explained constructs of the prevailing wage act and expressed it is an expense assumed by the contractors to their workers.
- J. **MOTION TO ADDRESS** Three (3) year term Educational and Personnel Service Agreement in closed session.
  - Made by Hocker
  - Seconded by Devlin
  - Motion carried with a unanimous vote

## VI. Financial Reports

- A. Acceptance of August 2023 Profit & Loss
- B. Acceptance of August 2023 Budget vs Actual Expenditures

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- C. Acceptance of August 2023 Cash Flow Statement
- D. Acceptance of August 2023 Check Registers
- E. Acceptance of August 2023 Reconciliation Summary & Detail Report
- F. Unpaid Bills as of August 2023

**MOTION TO RECEIVE** submitted financial reports A-F as presented.

- Made by Tobier
- Seconded by Thomas- Mathews
- Motion carried with a unanimous vote

## VII. MM1 State of the School Report

- See attached detailed report

## VIII. Old Business

### IX. New Business

### X. Announcements

### XI. Call to the Public – Any Concerns

## XII. Closed Session

- Motion to go into closed session at 2:47pm
  - Made by Tobier
  - Seconded by Thomas- Mathews
  - Motion carried with a unanimous vote.
- Motion to exit closed session at 3:25 pm
  - Made by Tobier
  - Seconded by Thomas - Mathews
  - Motion carried with a unanimous vote.


**MOTION TO EXTEND** Educational and Personnel Service Agreement with MM1, Inc. for an additional month.

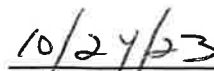
- Made by Thomas – Mathews
- Seconded by Tobier
- Motion carried with a unanimous vote

## XIII. Adjournment

### **MOTION TO ADJOURN**

- Meeting adjourned at 3:33 pm

  
\_\_\_\_\_  
**Certified**  
Board Secretary

  
\_\_\_\_\_  
**Date**