

# Ivywood Classical Academy Board of Directors - Special Meeting Minutes

**Date:** January 21 27, 2025

**Time:** 6:00 pm

**Location:** 14356 Genoa Ct., Plymouth, MI 48170

**Call to order** T. Horning called the meeting to order at 6:00 pm

**Roll Call**

Board Members	Present	Absent		Present	Absent
Tyler Horning	x		Jeff Fettig	x	
Myranda Fabian		x	Hannah Brown	x	
Kris Morris	x				

Guests	
Kayla Cruthers (ICA)	Joe Dunne (ICA)
Amanda McLaughlin (ICA)	Jennifer Joubert (CMU)
Ben Ransier (ICA)	Kurt Naber (Choice Schools)

**Pledge of Allegiance**

**A. Approval of Agenda & Minutes:**

Item	Purpose	Who	Materials
1. Approval of Agenda for Jan 27, 2025	Vote	Board	Proposed Agenda
2. Approval of Minutes of Nov 19, 2024	Vote	Board	Proposed Minutes

T. Horning requested to add item G.6 - Continuing Bond Disclosure Services.

It was moved by J. Fettig supported by K. Morris to approve the agenda and minutes as amended.

Aye 4 Nay 0

**B. Public Comment on Agenda Items Only** None

**C. Management Report**

**a. School Leader Report:** K. Cruthers discussed several highlights from the principal's report. There was some discussion following a few questions from the board.

**b. Choice Schools Associates Report:** K. Naber discussed several items from the superintendent report.

**D. Authorizer Report:** J. Joubert thanked the board for their service in recognizing board appreciation month.

**E. Board Committee Reports**

<i>Committee</i>	<i>Chairperson</i>	<i>Notes</i>
1. Finance Oversight	K. Morris	The committee met to review the proposed amended budget and continues to monitor the progress of the building project at Ridge Rd.
2. Fundraising Oversight	M. Fabian	A project coordinator has been hired. The committee continues to make progress towards the launch of the campaign. Some campaign literature is being created to support the project. Planning for the spring Gala is ongoing. The team is making excellent progress and is excited for the upcoming event.
3. Academic Oversight	J. Fettig	The leadership team provided an MSTEP summary for the board’s review. The committee discussed the differences between the NWEA and MSTEP assessments.
4. Governance	H. Brown	The committee met to review the fall policy updates from NCSI.
5. Risk Management Oversight	H. Brown	The committee continues to meet to review processes and procedures.
6. Wellness Oversight	K. Morris	Continued work on the wellness challenge.

There was a board discussion about the formation of a discipline committee. H. Brown will represent the board for further discussion with counsel about this topic, and she will bring additional information back to the board.

**F. Financial Reports:**

<i>Items</i>	<i>Purpose</i>	<i>Who</i>	<i>Materials</i>
1. Monthly Financial Report	Vote	Finance	November & December Reports

K. Morris reviewed a few highlights from the reports.

It was moved by J. Fettig supported by H. Brown to accept the report as presented.

Aye 4

Nay 0

2. FY 2024/25 Budget Amendment	Vote	Finance	Proposed Amended Budget
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K. Morris discussed the summary of the proposed amended budget with the board.

It was moved by K. Morris supported by H. Brown to approve the FY 2024/25 amended budget, the CAPITAL PROJECTS FUND (42), and GENERAL FUND general appropriations resolutions as presented.

Aye 4

Nay 0

**G. New Business:**

<i>New Business Agenda Items</i>	<i>Purpose</i>	<i>Who</i>	<i>Materials</i>
1. CMU Contract Amendment	Discussion	Board	2025/26 Contract Amendment Correspondence

The board reviewed CMU's December 13, 2024, contract amendment correspondence.

2. Fall 2024 Board Policy Updates	Discussion/ Vote	Governance	Draft Board Policies
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H. Brown discussed the fall update with the board.

It was moved by K. Morris supported by H. Brown to approve the fall 2024 NCSI board policy updates as follows:

**POLICIES FOR BOARD ADOPTION – FALL 2024**

Policy Number	ADOPTED	TABLED	REJECTED
Entire Manual	<u>  X  </u>	_____	_____
5340 BP	<u>  X  </u>	_____	_____
5500 LC	<u>  X  </u>	_____	_____
6110 LR	<u>  X  </u>	_____	_____
6111 LR	<u>  X  </u>	_____	_____
6112 LC	<u>  X  </u>	_____	_____
6114 LC	<u>  X  </u>	_____	_____
6325 LR	<u>  X  </u>	_____	_____
6550 LR	<u>  X  </u>	_____	_____
7310 LR	<u>  X  </u>	_____	_____
7450 LR	<u>  X  </u>	_____	_____
8321 LR	<u>  X  </u>	_____	_____

Aye 4

Nay 0

3. Architecture Services	Discussion/ Vote	Finance	Wightman Proposal
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K. Morris discussed the architectural services amendments with the board.

It was moved by K. Morris supported by J. Fettig to approve amendment 1 for additional services and construction administration services as presented.

Aye 4

Nay 0

4. Internet Service	Discussion/ Vote	Finance	Ridge Rd Proposals
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The board reviewed the bids for internet service for the Ridge Rd building.

It was moved by J. Fettig supported by H. Brown to approve the Crown Castle bid for 2Gbps dedicated internet access and installation at the Ridge Rd location as presented.

Aye 4

Nay 0

5. Member School Agreement	Discussion/ Vote	Board	Hillsdale College Agreement
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The board reviewed the member school agreement between Ivywood Classical Academy and Hillsdale College.

It was moved by K. Morris supported by H. Brown to approve the member school agreement as presented.

Aye 4

Nay 0

There was some discussion about the Hillsdale College Leadership Fellows program. Ivywood has been selected to host a leader fellow for the 2025/26 school year. The board's legal counsel and Choice HR will meet soon to discuss a proposed agreement between Ivywood and Hillsdale College.

6. Continuing Bond Disclosure Services	Discussion/ Vote	Board	Partner Capital Advisors Agreement
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It was moved by J. Fettig supported by K. Morris to approve the Partner Capital Advisors Agreement as presented.

Aye 4

Nay 0

H. Closed Session (If Requested) None

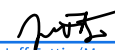
I. Extended Public Comment: None

J. Confirmation of Next Board Meeting Date: *Regular Board Meeting February 18, 2025, 6:00 pm.*

K. Adjournment T. Horning adjourned the meeting at 7:49 p.m.

*Jeff Fettig* 1/27/2025

Recording Secretary, Date

Respectfully submitted:   
[Jeff Fettig \(Mar 24, 2025 09:45 EDT\)](#)

Date: 03/24/2025

Jeff Fettig - Board Secretary

This meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy's business and is not to be considered a public community meeting. There is a time for public comment during the meeting as indicated in the Agenda. Individuals wishing to address the Board of Directors as indicated in the Agenda above are requested to sign in with the Recording Secretary prior to the start of the meeting. Individual comments are limited to no more than three (3) minutes each. The total time allowance for public comments is not to exceed thirty (30) minutes. The Board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner.

Complaints or concerns regarding Board members or school employees associated with the Academy shall first be addressed in writing and delivered to the Board President at least two (2) days prior to the Board meeting or such complaints or concerns shall not be heard by the Board.

Upon request to the School Leader, the Academy shall make reasonable accommodation for a person with disabilities to be able to participate in this meeting. Individuals needing accommodations should contact the Board Liaison's office, prior to the meeting, by calling 616-785-8440, to assure compliance with Subtitle A of Title II of the Americans with Disabilities Act of 1990, Public Law 101-336, 42 USC 12131 to 12134.

Copies of meeting minutes are available for public inspection at Choice Schools Associates, 5251 Clyde Park Ave. SW, Wyoming, MI 49509, within 8 business days for proposed minutes and 5 business days for approved minutes. [Open Meetings Act, Public Act 267].