

## Ivywood Classical Academy Board of Directors - Regular Meeting Minutes

### Approved Minutes

**Date:** November 18, 2025  
**Time:** 6:00 p.m.  
**Location:** 14356 Genoa Ct., Plymouth, MI 48170

**Call to order** M. Fabian called the meeting to order at 6:04 p.m.

#### Roll Call

| Board Members  | Present | Absent |              | Present | Absent |
|----------------|---------|--------|--------------|---------|--------|
| Tyler Horning  |         | X      | Jeff Fettig  | X       |        |
| Myranda Fabian | X       |        | Hannah Brown | X       |        |
|                |         |        |              |         |        |

| Guests                |                             |
|-----------------------|-----------------------------|
| Kayla Cruthers (ICA)  | Jessica Purkiss (ICA)       |
| Grace Hambleton (ICA) | Kurt Naber (Choice Schools) |
| Tom Merlo (ICA)       | Jennifer Joubert (CMU)      |

#### Pledge of Allegiance

#### A. Approval of Agenda & Minutes:

| Item                            | Purpose | Who   | Materials        |
|---------------------------------|---------|-------|------------------|
| 1. Agenda for November 18, 2025 | Vote    | Board | Proposed Agenda  |
| 2. Minutes of November 6, 2025  | Vote    | Board | Proposed Minutes |

It was moved by J. Fettig, supported by H. Brown, to approve the agenda and minutes as presented.

Aye 3      Nay 0

#### B. Public Comment on Agenda Items Only

None

#### C. Management Reports

a. **School Leader**      K. Cruthers reviewed several topics from the report

b. **Choice Schools Associates**      K. Naber discussed a few items from the report.

**D. Authorizer Report**
**E. Board Committee Reports**

| <i>Committee</i>             | <i>Chairperson</i> | <i>Notes</i>   |
|------------------------------|--------------------|--|
| 1. Finance Oversight         | M. Fabian          | The committee met recently to review the bond funds and overall budget following the certification of fall count.          |
| 2. Fundraising Oversight     | M. Fabian          | Continuing work is happening to support the capital campaign.  |
| 3. Academic Oversight        | J. Fettig          | The committee reviewed teacher development, evaluations, the recent Hillsdale K-12 visit report, and fall assessment data. |
| 4. Governance                | H. Brown           | Fall policy updates are expected soon.   |
| 5. Risk Management Oversight | H. Brown           | The committee met to discuss a few school safety topics.   |
| 6. Wellness Oversight        |                    | No new report  |

**F. Financial Reports:**

| <i>Items</i>                | <i>Purpose</i> | <i>Who</i> | <i>Materials</i> |
|-----------------------------|----------------|------------|------------------|
| 1. Monthly Financial Report | Vote           | Finance    | October Report   |

It was moved by J. Fettig, supported by H. Brown, to accept the report as presented.

Aye 3      Nay 0

**G. New Business:**

| <i>New Business Agenda Items</i> | <i>Purpose</i>  | <i>Who</i> | <i>Materials</i> |
|----------------------------------|-----------------|------------|------------------|
| 1. Out of State Field Trip       | Discussion/Vote | Board      |                  |

K. Cruthers discussed the upcoming 4th grade field trip plans with the board.

It was moved by H. Brown, supported by J. Fettig, to approve the 4th grade field trips to Ohio as submitted.

Aye 3      Nay 0

|                       |                 |       |                             |
|-----------------------|-----------------|-------|-----------------------------|
| 2. Contract Amendment | Discussion/Vote | Board | Resolution<br>Questionnaire |
|-----------------------|-----------------|-------|-----------------------------|

K. Naber and K. Cruthers discussed the resolution and questionnaire.

It was moved by H. Brown, supported by J. Fettig, to approve the 2026/27 contract amendment resolution as submitted.

Aye 3      Nay 0

|                                       |                 |       |                   |
|---------------------------------------|-----------------|-------|-------------------|
| 3. Traffic Enforcement (Plymouth Twp) | Discussion/Vote | Board | Plymouth Twp Memo |
|---------------------------------------|-----------------|-------|-------------------|

K. Cruthers discussed the memo

It was moved by J. Fettig, supported by H. Brown, to approve the Plymouth Township traffic enforcement memo as submitted.

Aye 3      Nay 0

|                             |                 |       |   |
|-----------------------------|-----------------|-------|---|
| 4. Bond Funds: Change Order | Discussion/Vote | Board | Project Memo<br>Project Fund Status<br>Resolution |
|-----------------------------|-----------------|-------|---|

The board discussed the change order.

It was moved by J. Fettig, supported by H. Brown, to approve the bond funds change order as submitted.

Aye 3      Nay 0

|                          |                 |       |   |
|--------------------------|-----------------|-------|---|
| 5. Holiday Bonus Process | Discussion/Vote | Board | Choice Schools Process<br>Holiday Bonus Summary |
|--------------------------|-----------------|-------|---|

It was moved by Member J. Fettig, and supported by Member H. Brown, that the board approve a one-time discretionary holiday bonus for eligible employees assigned to the academy, not to exceed a total of \$78,000. This bonus is not wages or salary, does not create or imply any additional employment relationship, and will be issued by the employer consistent with established eligibility rules.

Aye 3      Nay 0

**H. Closed Session**

It was moved by Member H. Brown, and supported by Member J. Fettig, that the Board of Directors of Ivywood Classical Academy recess the open meeting and move into a closed session for the purpose of considering a written legal opinion from the Board's legal counsel pursuant to the Michigan Open Meetings Act (MCL 15.268, Section 8, Subsection (h)).

Aye: H. Brown, J. Fettig, M. Fabian

Nay: -

The motion is declared adopted.

The board recessed the open meeting at 7:15 p.m.

The board resumed the open meeting at 7:37 p.m.

**I. Extended Public Comment:**

A parent commented about communication to families from the upper school.

**J. Confirmation of Next Board Meeting Date:** *Regular Board Meeting December 16, 2025, 6:00 p.m.***K. Adjournment** M. Fabian adjourned the meeting at 7:42 p.m.

Jeff Fettig                      11/18/2025  
Recording Secretary      Date

**Approved by the Ivywood Classical Academy Board of Directors**

  
Board Secretary

December 16, 2025  
Date

*This meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy's business and is not to be considered a public community meeting. There is a time for public comment during the meeting as indicated in the Agenda. Individuals wishing to address the Board of Directors as indicated in the Agenda above are requested to sign in with the Recording Secretary prior to the start of the meeting. Individual comments are limited to no more than three (3) minutes each. The total time allowance for public comments is not to exceed thirty (30) minutes. The Board will not verbally respond to public comments but may follow up in the most appropriate and time- effective manner.*

*Complaints or concerns regarding Board members or school employees associated with the Academy shall first be addressed in writing and delivered to the Board President at least two (2) days prior to the Board meeting or such complaints or concerns shall not be heard by the Board.*

*Upon request to the School Leader, the Academy shall make reasonable accommodation for a person with disabilities to be able to participate in this meeting. Individuals needing accommodations should contact the Board Liaison's office, prior to the meeting, by calling 616-785-8440, to assure compliance with Subtitle A of Title II of the Americans with Disabilities Act of 1990, Public Law 101-336, 42 USC 12131 to 12134.*

*Copies of meeting minutes are available for public inspection at Choice Schools Associates, 5251 Clyde Park Ave. SW, Wyoming, MI 49509, within 8 business days for proposed minutes and 5 business days for approved minutes. [Open Meetings Act, Public Act 267].*