

Alcona Board of Education
Lincoln, Michigan 48742

Regular Meeting
June 10, 2024,

Middle School Lobby
5:30 p.m.

Board President Spitznagel called the Budget Hearing of the Board of Education to order at 5:33 p.m.

Board Present: Brandon Schroeder, Charles Spitznagel, Erika Rice, Warren MacNeill

Board Absent: Joel Blohm, Vicky Hansen, Steve Yokom

Staff Present:

- Dan O'Connor, Superintendent
- Shawna Boyd, District Office Assistant
- Nick Cordes, Business Manager

Mr. Cordes presented the 2024-2025 budget for the upcoming school year.

Public Comment

Item 1: Adjournment of Budget Hearing at 5:57 p.m.

Regular Meeting

Board President Spitznagel called the Regular Meeting of the Board of Education to order at 5:58 p.m.

Board Present: Brandon Schroeder, Charles Spitznagel, Erika Rice, Warren MacNeill

Board Absent: Joel Blohm, Vicky Hansen, Steve Yokom

Staff Present:

- Dan O'Connor, Superintendent
- Shawna Boyd, District Office Assistant
- Nick Cordes, Business Manager

Superintendent's Communication and Reports

Mr. O'Connor shared information about the steps the board must take to evaluate the superintendent. As well as several updates of the happenings of the district including the secondary principal search, and kitchen project

Motions

Item 4: Approve the Consent Agenda

Motion by Member Schroeder, supported by Member MacNeill, to approve the consent agenda for the May regular meeting of the Board of Education. All Ayes.

- Payables for May
- Regular Meeting Minutes for May 13th, 2024

- Meeting Schedule: Regular monthly meeting of the Board of Education shall be held on the second Monday of each month during the 2024/2025 school year beginning at 5:30 p.m. in the Middle School Lobby located in Alcona Middle/High School.
- Participation in the 105c Schools of Choice to allow the district to accept school of choice students from a contiguous ISD during the 24/25 school year.
- Membership in the Michigan Association of School Boards.
- Membership in the Michigan High School Athletic Association.
- Retain David H. Cook & Thrun Law during the 24/25 school year for local legal counsel for legal matters.
- Certify Hours of Instruction permitted by Section 1284 of the Revised School Code for the 2024/2025 school year at least 1098 hours and 180 days of student instruction.
- Depositories for all school funds for the 2024/2025 school year: Alpena Alcona Area Credit Union; Huron Community Bank; BMO Harris Bank; MILAF; and MBank.
- Designate Tim Lee, Shawna Boyd, and Daniel O'Connor as recording secretaries for the 24/25 school year.
- Designate board election duties to Shawna Boyd.
- Electronic transfer officers: Nicholas Cordes & Peggy Schmidt.
- Designate Tim Lee, Shawna Boyd, and Kaitlin Achtabowski on account 3911726 at AAACU.

Item 5: Approve the 2024/2025 Budgets

Motion by Member Rice, supported by Member Schroeder, to approve the following 2024/2025 Budgets: All Ayes.

- Projected general fund revenues of \$10,652,066 and a total appropriation of \$11,051,638 with a projected fund balance of \$1,150,546 or 10.41% of expenses on June 30, 2025.
- Projected sinking fund revenues of \$629,783 and a total appropriation of \$794,500 with a projected fund balance of \$2,095 on June 30, 2025.
- Projected food service fund revenues of \$652,550 and a total appropriation of \$660,895 with a projected fund balance of \$13,462 on June 30, 2025.
- Projected student activity special revenue fund revenues of \$275,200 and a total appropriation of \$280,000 with a projected fund balance of \$165,884 on June 30, 2025.

Item 6: Authorize the 2024/2025 Millage Levy

Motion by Member MacNeill, supported by Member Schroeder, to establish a total operating millage levy of 18.0000 mills on non-homestead property and establish a 0.9847 mill levy for the Sinking Fund on all taxable property values for 2024/2025. All Ayes. Said levy is the authorized amount permitted by law.

Item 7: Certify the 2024/2025 Millage Levy

Motion by Member Schroeder, supported by Member Rice, to establish the following levy: All Ayes.

- Non-Homestead: 18.0000
- Homestead: 0.0000
- Sinking Fund Non-Homestead: 0.9847
- Sinking Fund Homestead: 0.9847
- Total Non-Homestead: 18.9847
- Total Homestead: 0.9847 Above levy does not include the state mandated 6 mills on both Homestead and Non-Homestead properties.

Item 8: Spread the 2024/2025 Millage Levy

Motion by Member Schroeder, supported by Member MacNeill, to certify 100% of the levy, 18.9847 mills for non-homestead properties and 0.9847 mill for homestead properties for summer collection in the following taxing units: All Ayes.

- Alcona Township
- Caledonia Township
- Haynes Township
- Hawes Township
- Gustin Township
- Millen Township
- Harrisville Township
- City of Harrisville
- Mikado Township This motion reflects the Board's earlier decision to collect 100% of the school millage in the summer rather than splitting the millage between summer and winter collection.

Item 9: Authorize Signatures - Checks and Legal

Motion by Member Rice, supported by Member Schroeder, to approve the following signatures for legal papers, authorizations, and checks for the 2024/2025 school year: All Ayes.

- Legal Papers: President, Secretary, Treasurer, Superintendent
- General Fund: Daniel J. O'Connor, Nicholas Cordes, Shawna Boyd
- Sinking Fund: Daniel J. O'Connor, Nicholas Cordes, Shawna Boyd
- Trust & Agency: Daniel J. O'Connor, Nicholas Cordes, Shawna Boyd
- Student Activity Fund: Daniel J. O'Connor, Nicholas Cordes, Shawna Boyd
- Lunch Room: Daniel J. O'Connor, Nicholas Cordes, Shawna Boyd
- Payroll: Daniel J. O'Connor, Nicholas Cordes, Peggy Schmidt, Shawna Boyd

Item 10: Family Rights and Privacy Act

Motion by Member Rice, supported by Member Schroeder, to give notice of the right of access and privacy for parents and/or guardians and students under 18 years of age and each student 18 years of age and older. All Ayes. This notification shall fulfill the requirements of the Family Rights and Privacy Act of 1974 and the Board adopted policy. This is a required annual motion. The district complies with all laws and policy regarding FERPA.

Item 11: Approve Professional Faculty Hire

Motion by Member MacNeill, supported by Member Rice, to approve the employment of Samantha Donahue as a special education teacher effective August 15th, 2024. All Ayes.

Item 12: Approve 98B Return to Learn Plan/Data

Motion by Member Rice, supported by Member Schroeder, to approve the spring return to learn and data review for the 23/24 school year. All Ayes.

Item 13: Approve Resignation

Motion by Member MacNeill, supported by Member Schroeder, to approve the resignation of Jonathan Surgener effective June 10, 2024. All Ayes.

Item 14: Approve Support Staff Hire

Motion by Member Schroeder, supported by Member Rice, to approve the employment of Jodi Henslee as a Facility Caretaker effective May 28th, 2024. All Ayes.

Item 15: Approve Board Policies

Motion by Member MacNeill, supported by Member Rice, to approve on second reading policies 5464, 5430, 1240, 2410, 2414, 2418, 3220, 6320, 6321, 6325, 6350, 6520, 8390, 8800, and 3120.01. All Ayes.

Item 16: Administrative Contract Extension

Motion by Member Rice, supported by Member Schroeder, to approve the following administrative contract extensions from July 1st, 2024 through June 30th, 2026: All Ayes.

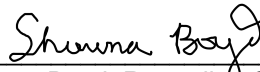
- Tim Lee, Elementary Principal
- Michael Sutor, Technology Coordinator

Item 17: Future Meeting Dates

August 12th - Regular Meeting

Adjournment by Member Spitznagel occurred at 6:43 PM.

Respectfully submitted,



Shawna Boyd, Recording Secretary