

**JOHANNESBURG-LEWISTON AREA SCHOOLS
BOARD OF EDUCATION – REGULAR MEETING
June 19, 2023**

CALL TO ORDER

The regular meeting of the Johannesburg-Lewiston Board of Education was called to order by Vice President Mike Vogt at 6:00 pm in the Johannesburg Media Center.

ROLL CALL

Present: Linc Campbell, Frank Claeys, Wendy Huston, Nancy Kussrow, Ursula Owens, Mike Vogt

Absent: Scott Mathewson

Administration: High School Principal Curt Chrencik, Lewiston School Principal Cyndie Kievit, Johannesburg K-8 Principal Nancy Odren, Superintendent Katy Xenakis-Makowski

PLEDGE OF ALLEGIANCE

The pledge of allegiance was recited.

APPROVAL OF MINUTES

Hearing no objections or corrections, Vice President Mike Vogt approved the amended minutes of the special meeting of May 8, 2023 and regular meeting of May 15, 2023.

Ayes: All Motion carried

MANIFEST OF BILLS – ALL FUNDS

Motion was made by Campbell and supported by Kussrow to approve the Manifest of Bills – All Funds in the amount of \$1,551,013.05.

Ayes: All Motion carried

CORRESPONDENCE

None

2023-2024 BUDGET HEARING

Finance Director Campbell presented the proposed 2023-2024 General Fund budget. The proposed budget reflects revenues over expenses in the amount of \$97,617.

COMMITTEE REPORTS

Personnel Committee

Personnel committee met to complete second round interviews for the Lewiston School Principal job. Mrs. Makowski requested feedback from the interviewers and current building principals. A recommendation for hire will be presented at this meeting of the board.

FINANCE COMMITTEE

Finance committee met to discuss end of year budget amendment and budget expectations for the 2023-2024 school year. Comparable salaries for Finance Directors, Maintenance/Transportation Directors and Finance/Administrative Assistants were presented. The committee reviewed the comparable salaries and made recommendations for contract changes.

Superintendent

Mrs. Makowski gave an update on the bond project, Apptegy implementation and the Talent Together program. Mrs. Makowski shared her hopes of getting some more applicants for the Johannesburg Teaching positions.

PUBLIC COMMENTS

None

ITEMS FOR ACTION

2022-2023 General Fund Budget Final Amendment

Johannesburg Lewiston Area Schools

2022-2023 General Fund Final Budget

Revenues	2022-2023 Approved Initial 5.16.2022	2022-2023 Winter Amendment 11.21.2022	2022-2023 Final Amendment 6.19.2023
Local	\$ 4,850,000	\$ 4,805,400	\$ 4,982,671
State	\$ 2,650,000	\$ 3,143,189	\$ 3,756,922
Federal	\$ 1,307,550	\$ 1,541,292	\$ 1,539,011
Other	\$ 215,500	\$ 228,500	\$ 250,250
TOTAL REVENUE	\$9,023,050	\$9,718,381	\$10,528,854
Expenditures	2022-2023 Proposed Initial 5.16.2022	2022-2023 Winter Amendment 11.21.2022	2022-2023 Final Amendment 6.19.2023
Instruction			
Basic Programs	\$ 4,738,700	\$ 4,160,630	\$ 4,579,395
Added Needs	\$ 953,000	\$ 1,034,525	\$ 1,110,840
Support Services			
Student Services	\$ 369,000	\$ 454,537	\$ 411,940
General Administration	\$ 305,000	\$ 325,650	\$ 337,610
School Administration	\$ 836,500	\$ 879,073	\$ 944,980
Business Services	\$ 188,000	\$ 197,571	\$ 198,955
Building & Grounds	\$ 1,448,000	\$ 697,416	\$ 720,565
Transportation	\$ 532,250	\$ 589,259	\$ 480,275
Technology & Other	\$ 178,000	\$ 105,650	\$ 108,650
Athletics	\$ 195,650	\$ 178,727	\$ 183,175
Community Services	\$ 22,850	\$ 71,397	\$ 98,400
Facilities Acquisition, Construction, Improvements		\$ 949,188	\$ 950,000
TOTAL EXPENDITURES	\$ 9,766,950	\$ 9,643,623	\$ 10,124,785
Budgeted Surplus (deficit)	(\$743,900)	\$74,758	\$404,069
Beginning Fund Balance	\$1,105,307	\$1,105,307	\$1,105,307
Projected Ending Fund Balance	\$361,407	\$1,180,065	\$1,509,376
Ending Fund Balance as % of Expenditures	3.70%	12.24%	14.91%

Motion was made by Campbell and supported by Huston to approve the 2022-2023 General Fund amended budget as presented.
 Ayes: All Motion carried

2023-2024 General Fund Budget

Resolution for Adoption by the Board of Education of Johannesburg-Lewiston Area Schools Proposed 2023-2024 General Fund Budget

RESOLVED, that this resolution shall be the general appropriations of Johannesburg-Lewiston Area Schools for the fiscal year 2023-2024. A resolution to make appropriations; to provide for the expenditure of the appropriations; and to provide for the disposition of all income received by Johannesburg-Lewiston Area Schools.

BE IT FURTHER RESOLVED, that the total revenues and unappropriated fund balance estimated to be available for appropriations in the **General Fund** of the Johannesburg-Lewiston for the fiscal year 2023-2024, which includes 6 mills ad valorem taxes to be levied on commercial personal property, 18 mills of ad valorem taxes to be levied on non-homestead and non-qualified agricultural property to be used for operating purposes as follows:

		2023-2024 Initial 6.19.2023
Revenues		
Local	\$	4,813,650
State	\$	3,718,225
Federal	\$	364,500
Other	\$	242,500
TOTAL REVENUE		\$9,138,875

		2023-2024 Initial 6.19.2023
Expenditures		
Instruction		
Basic Programs	\$	4,311,302
Added Needs	\$	1,062,553
Support Services		
Student Services	\$	390,994
General Administration	\$	345,286
School Administration	\$	886,605
Business Services	\$	236,288
Building & Grounds	\$	822,716
Transportation	\$	591,352
Technology & Other	\$	138,825
Athletics	\$	234,337
Community Services	\$	21,000
Facilities Acquisition, Construction, Improvements	\$	-
TOTAL EXPENDITURES	\$	9,041,258
Budgeted Surplus (deficit)		\$97,617

Motion was made by Claeys and supported by Huston to approve the 2023-2024 General Fund Budget as presented.

Ayes: All Motion carried

2022-2023 Fund 29 Budget Final Amendment

Category		2022-2023 Proposed Final Budget
		June 2023
Revenues		
	Local	\$430,000
Total Revenue		\$430,000
Expenditures		
	Projects/Fieldtrips/Misc	\$250,000
Total Expenditures		\$250,000
Revenues Over (Under) Expenditures		\$180,000

Motion was made by Campbell and supported by Kussrow to approve the 2022-2023 Fund 29 amended budget as presented.

Ayes: All Motion carried

2023-2024 Fund 29 Budget

Category		2023-2024 Proposed Budget
		June 2022
Revenues		
	Local	\$410,000

Total Revenue	\$410,000
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Expenditures

Projects/Fieldtrips/Misc	\$232,750
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Total Expenditures	\$232,750
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Revenues Over (Under) Expenditures	\$177,250
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Motion was made by Owens and supported by Claeys to approve the 2023-2024 Fund 29 Budget as presented.
 Ayes: All Motion carried

2022-2023 Food Service Budget Final Amendment

Food Service Fund
 2022-2023

19-Jun-23

		2022-2023 Budget May 16, 2022	2022-2023 Expected Final Budget June 19, 2023
REVENUE			
	Local	\$58,700	\$30,750
	State	\$13,479	\$14,400
	Federal	\$288,976	\$551,340
TOTAL REVENUE		\$361,155	\$596,490
EXPENDITURES			
	Salaries and Benefits	\$194,376	\$211,366.00
	Purchased Services	\$2,600	\$4,040.00
	Repairs and Maintena	\$9,250	\$8,340.00
	Supplies and Material	\$210,809	\$302,430.00
	Capital Outlay	\$19,000	\$43,825.00
	Miscellaneous	\$3,150	\$3,135.00
	Indirect Cost		\$34,175.00
TOTAL EXPENDITURES		\$439,185	\$607,311.00
Projected Revenues Over (Under) Expenditures		-78,030	-10,821

Motion was made by Campbell and supported by Claeys to approve the 2022-2023 Food Service Amended Budget as presented.
 Ayes: All Motion carried

2023-2024 Food Service Budget

Food Service Fund
 2023-2024 Proposed Budget
 June 19, 2023

		2022-2023 Expected Final Budget June 19, 2023	2023-2024 Proposed Budget June 19, 2023
REVENUE			
	Local	\$30,750	\$29,700
	State	\$14,400	\$13,379
	Federal	\$551,340	\$504,660
TOTAL REVENUE		\$596,490	\$547,739
EXPENDITURES			
	Salaries and Benefits	\$211,366.00	\$260,865
	Purchased Services	\$4,040.00	\$4,300
	Repairs and Maintena	\$8,340.00	\$11,250
	Supplies and Material	\$302,430.00	\$309,887
	Capital Outlay	\$43,825.00	\$30,000
	Miscellaneous	\$3,135.00	\$3,300
	Indirect Cost	\$34,175.00	-
TOTAL EXPENDITURES		\$607,311.00	\$619,602
Projected Revenues Over (Under)		-10,821	-\$71,863

Motion was made by Kussrow and supported by Claeys to approve the 2023-2024 Food Service Initial Budget as presented.
Ayes: All Motion carried

2023 Tax Levy

Motion was made by Huston and supported by Kussrow to approve the 2023 Tax Rate Request Form L-4029 of 18 mills for non-homestead property and 2.70 mills for Bond as presented.
Ayes: All Motion carried

2023-2024 Professional Development Calendar

Motion was made by Kussrow and supported by Owens to approve the 2023-2024 Professional Development Calendar as presented.
Ayes: All Motion carried

2023-2024 MHSAA Resolution

Johannesburg- Lewiston Area Schools, City of Johannesburg, County of Otsego, of State of Michigan, are hereby:

(A) enrolled as members of the Michigan High School Athletic Association, Inc., a nonprofit association, and

(B) are further enrolled to participate in the approved interschool athletic activities sponsored by said association.

The Board of Education/Governing Body hereby delegates to the Superintendent or his/her designee(s) the responsibility for the supervision and control of said activities, and hereby accepts the Constitution and By-Laws of said association and adopts as its own the rules, regulations and interpretations (as minimum standards), as published in the current HANDBOOK as the governing code under which the said school(s) shall conduct its program of interscholastic athletics and agrees to primary enforcement of said rules, regulations, interpretations and qualifications. In addition, it is hereby agreed that schools which host or participate in the association's meets and tournaments shall follow and enforce all tournament policies, procedures and schedules.

This authorization shall be effective from August 1, 2023 and shall remain effective until July 31, 2024, during which the authorization may not be revoked.

Motion was made by Campbell and supported by Kussrow to approve the 2023-2024 MHSAA Resolution as presented.

Ayes: All Motion carried

Human Resources Report

Motion was made by Claeys and supported by Kussrow to approve the Human Resources Report as presented.

Ayes: All Motion carried

End of Year Goal Reporting

Motion was made by Huston and supported by Kussrow to approve the End of Year Goal Reporting as presented.

Ayes: All Motion carried

Maintenance/Custodial Contract – Swarnett Services

Motion was made by Claeys and supported by Campbell to approve the 2023-2024 custodial/maintenance contract for Swarnett Services as presented.

Ayes: All Motion carried

Maintenance-Transportation Director – J. Swartz

Motion was made by Kussrow and supported by Claeys to approve the 2023-2025 contract for Jason Swartz as presented.

Ayes: All Motion carried

Director of Finance – M. Campbell

Motion was made by Claeys and supported by Kussrow to approve the 2023-2025 contract for Merisa Campbell as presented.

Ayes: Claeys, Huston, Kussrow, Owens, Vogt

Nays: None

Abstain: Campbell (reported a conflict of interest)

Motion carried

Administrative-Finance Assistant Contract – K. Lawes

Motion was made by Claeys and supported by Campbell to approve the 2023-2024 contract of Administrative-Finance Assistant, Kristan Lawes as presented.

Ayes: All Motion carried

DISCUSSION ITEMS

None

EXECUTIVE SESSION: SUPERINTENDENT EVALUATION

Roll call vote to go into closed executive session for the purpose of the Superintendent Evaluation was made - Roll call: Campbell, Claeys, Huston, Kussrow, Owens, Vogt

Absent: Mathewson

Motion carried

The Board went into closed session at 6:41 p.m.

The Board reconvened into an open session at 6:57 p.m.

Superintendent Evaluation

Vice President Vogt reported that Superintendent Makowski received a rating of Highly Effective on her 2022-2023 evaluation. Her weighted scores by category were as follows:

- Professional Practice – 2
- Student Growth – 1.2
- Progress Toward District-Wide Goals – 0.4

Score: 3.6/4 or 90%

ADJOURNMENT

Motion was made by Vogt and supported by Kussrow to adjourn the regular meeting at 6:58 p.m.
Ayes: All Motion carried

Michael Vogt, Vice President

Wendy Huston, Secretary

Submitted by Kristan Lawes for Wendy Huston, Board Secretary