

**JOHANNESBURG-LEWISTON AREA SCHOOLS  
ORGANIZATIONAL MEETING – BOARD OF EDUCATION  
January 20, 2020**

**CALL TO ORDER**

The organizational meeting of the Johannesburg-Lewiston Board of Education was called to order by Superintendent Kathleen Xenakis-Makowski at 5:32 p.m. in the Lewiston Media Center.

**ROLL CALL**

**Present:** Michael Vogt, Scott Mathewson, Ursula Owens, Wendy Huston, Nancy Kussrow, Linc Campbell, Frank Claeys

**Absent:**

**Administration:** Superintendent Kathleen Xenakis-Makowski

**PLEDGE OF ALLEGIANCE**

The pledge of allegiance was recited.

**BOARD OF EDUCATION ELECTION OF OFFICERS**

Superintendent Xenakis-Makowski opened nominations for the 2020 Board of Education Officers.

**President**

Motion was made by Campbell and supported by Kussrow to nominate Scott Mathewson as President, to close the nominations, and to cast a unanimous vote.

Ayes: All Motion carried

**Vice President**

Motion was made by Campbell and supported by Claeys to nominate Michael Vogt as Vice President, to close the nominations, and to cast a unanimous vote.

Ayes: All Motion carried

**Secretary**

Nominations for the office of secretary are Nancy Kussrow and Wendy Huston. By a show of hands, Huston received majority vote of 4.

Ayes: All Motion carried

**Treasurer**

Motion was made by Kussrow and supported by Huston to nominate Ursula Owens as Treasurer, to close the nominations, and to cast a unanimous vote.

Ayes: All Motion carried

**TIMES AND PLACES**

2020 meetings are to be alternated between Lewiston (L) and Johannesburg (J) and begin at 6:00 p.m.

|                 |                  |
|-----------------|------------------|
| January 20 (L)  | July 20 (L)      |
| February 24 (J) | August 17 (J)    |
| March 16 (L)    | September 21 (L) |
| April 20 (J)    | October 19 (J)   |
| May 18 (L)      | November 16 (L)  |
| June 15 (J)     | December 21 (J)  |

Motion was made by Vogt and supported by Owens to approve the board meeting times and places for 2020 as presented with a change in February meeting date from the 17<sup>th</sup> to the 24<sup>th</sup>.

Ayes: All Motion carried

**AUTHORIZED SIGNATURES**

FIFTH THIRD -ACCOUNT NAME

Checking-General Fund  
Checking-Hot Lunch  
Checking-Trust & Agency (Internal)  
Checking-Sinking Fund  
Money Market-GF  
Money Market-Sinking Fund  
Checking/Savings/Investment – MILAF

SIGNATURES

Sup't and 1 Board member  
Sup't or Treasurer  
Sup't or Treasurer  
Sup't or Treasurer  
Sup't or Treasurer  
Sup't or Treasurer  
Sup't or Treasurer

Motion was made by Vogt and supported by Kussrow to approve the district financial accounts and signatures as presented.

Ayes: All Motion carried

**DEPOSITORY – FIFTH THIRD**

Motion was made by Campbell and supported by Kussrow to approve the 2020 depositories of Fifth Third Bank.  
Ayes: All    Motion carried

**LEGAL COUNSEL – THRUN LAW FIRM**

Motion was made by Claey's and supported by Owens to approve Thrun Law Firm as the district's 2020 legal counsel.  
Ayes: All    Motion carried

**LEGAL PUBLICATIONS – GAYLORD HERALD TIMES/MONTMORENCY COUNTY TRIBUNE**

Motion was made by Campbell and supported by Huston to approve the Gaylord Herald Times and Montmorency County Tribune as the district's 2020 legal publications.  
Ayes: All    Motion carried

**RECORDING SECRETARY**

Motion was made by Huston and supported by Owens to appoint Kristan Lawes and/or the Superintendent's designee as the board's recording secretary for 2020.  
Ayes: All    Motion carried

**BOARD COMMITTEES**

**Athletic**

Ursula Owens  
Michael Vogt  
Frank Claey's

**Finance**

Ursula Owens  
Scott Mathewson  
Linc Campbell

**Handbooks**

Linc Campbell  
Nancy Kussrow

**Legislative Relations**

Frank Claey's  
Wendy Huston

**Policy & Personnel**

Wendy Huston  
Nancy Kussrow  
Linc Campbell

**Technology**

Ursula Owens  
Michael Vogt  
Scott Mathewson

**Trans/Building/Grounds**

Linc Campbell  
Wendy Huston  
Scott Mathewson

**School Improvement**

Wendy Huston  
Frank Claey's  
Nancy Kussrow

**School Security**

Wendy Huston  
Frank Claey's  
Ursula Owens

**Alternate**

Michael Vogt  
Scott Mathewson

**MSU Extension Liaison**

Ursula Owens

Motion was made by Claey's and supported by Campbell to approve the board committee list as presented with Michael Vogt and Scott Mathewson switching positions on Athletics and Finance, as well as adding Scott Mathewson as an alternate.  
Ayes: All    Motion carried

**BOARD COMPENSATION**

Motion was made by Huston and supported by Vogt that board compensation shall remain \$50 per regular and special meeting, plus mileage. Payment will be made for any committee meeting not held in conjunction with another meeting.  
Ayes: All                      Motion carried

**ADJOURNMENT**

Motion was made by Campbell and supported by Huston to adjourn the organizational meeting at 5:51 p.m.  
Ayes: All    Motion carried

\_\_\_\_\_  
Scott Mathewson, President

\_\_\_\_\_  
Wendy Huston, Secretary

Submitted by Kristan Lawes for Wendy Huston, Board Secretary

**JOHANNESBURG-LEWISTON AREA SCHOOLS  
REGULAR MEETING - BOARD OF EDUCATION  
January 20, 2020**

**CALL TO ORDER**

The regular meeting of the Johannesburg-Lewiston Board of Education was called to order by President Scott Mathewson at 6:02 p.m. in the Johannesburg Media Center.

**ROLL CALL**

**Present** Scott Mathewson, Mike Vogt, Ursula Owens, Nancy Kussrow, Wendy Huston, Linc Campbell, Frank Claeys

**Absent:** None

**Administration:** Superintendent Katy Xenakis-Makowski, High School Principal Curt Chrencik, Johannesburg Principal Nancy Odren

**PLEDGE OF ALLEGIANCE**

The pledge of allegiance was recited.

**APPROVAL OF MINUTES**

Hearing no objections or corrections, President Mathewson approved the minutes of the regular meeting of December 16, 2019 and the special meeting of January 8, 2020.

Ayes: All Motion carried

**MANIFEST OF BILLS- ALL FUNDS**

Motion was made by Vogt and supported by Kussrow to approve the Manifest of Bills – All Funds in the amount of \$561,317.07.

Ayes: All Motion carried

**CORRESPONDENCE**

NONE

**BOARD INFORMATION REPORT**

None

**BUDGET UPDATE**

**COMMITTEE REPORTS**

**FINANCE COMMITTEE**

Finance committee met to discuss the proposed budget amendment and the possibility of a pre Labor Day start for the 2020-2021 school year. The committee also discussed the costs involved with keeping the School Success staff members through the remainder of the year if the State does not reinstate their funding.

**Principals**

Mrs. Odren spoke about the variety of benchmark assessments happening Kindergarten thru 8<sup>th</sup> grade including Early Literacy and Mathematics, DIBELS, Rigby and NWEA. Both buildings will be hosting a math night in the coming weeks open to grades K-5 and their families.

Mr. Chrencik spoke about the Smart Choices Project Megan DeHoog is presenting in the High School. He also discussed modifications to the Edgenuity services provided in the high school as well as incentives for Summer School classes. Mr. Chrencik shared that the Robotics team is hosting a Murder Mystery Dinner Theater on February 1, all are invited to attend.

**Superintendent Makowski**

Superintendent Makowski updated the Board on educational materials in production for the bond as well as a list of meetings planned to discuss the bond proposal. Mrs. Makowski met with the Teachers' Union President to discuss calendar options for next year. She also stated that she applied for a grant to continue summer school.

**PUBLIC COMMENTS**

Shari Axford expressed her gratitude to the board for continuing the School Success positions.

**ACTION ITEMS**

**Pre Labor Day Start Resolution**

## PRE LABOR DAY START RESOLUTION

Johannesburg-Lewiston Area Schools, Michigan (the "District")

A regular meeting of the board of education of the District was held in the Lewiston Elementary Library in the District, on the 20<sup>th</sup> day of January, 2020, at 6 o'clock in the evening.

The meeting was called to order by Scott Mathewson, President.

Present: Members Campbell, Claeys, Owens, Mathewson, Vogt, Huston, Kussrow

Absent: None

The following preamble and resolution were offered by Member Huston and supported by Member Kussrow.

### WHEREAS:

1. Section 1284B of the Revised School Code, as amended, allows for a district to apply to the State Superintendent for a waiver from the language requiring that schools begin their instructional school year after Labor Day; and upon reviewing the legal requirements therein, based upon the support of our local community and the student learning needs of our district, the board has determined the following identified exemption criterion apply and formally request the COPESD pursue a Pre Labor Day Start Waiver on our district's behalf:
  - **Calendar Coterminous with College / University**
    - A school that is on the same calendar as an institution of higher education and the school shares facilities, faculty, or courses with the higher education institution (e.g., middle colleges on the same calendar as a community college).

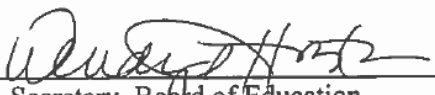
### NOW, THEREFORE BE IT RESOLVED THAT:

1. The board of education has reviewed the requirements in accordance with Section 1284b of the Revised School Code, as amended, and by the adoption of this resolution, expresses its support for the pursuit of a Pre-Labor Day Start Waiver on our District's behalf beginning in the 2020-2021 school year.
2. The secretary of the board of education or his/her designee shall forward a copy of this resolution to the intermediate school superintendent no later than January 31, 2020.
3. All resolutions insofar as they conflict with this resolution be and the same are hereby rescinded.

Ayes: Members Campbell, Claeys, Owens, Mathewson, Vogt, Huston, Kussrow

Nays: Member

Resolution declared adopted.

  
Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Johannesburg-Lewiston Area Schools, Michigan, hereby certifies that the foregoing is a true and complete copy of a resolution adopted by the Board of Education at a regular meeting held on January 20, 2020, the original of which resolution is a part of the Board's minutes, and further certifies that notice of the meeting was given to the public under the Open Meetings Act, 1976 PA 267, as amended.

  
Secretary, Board of Education

Motion was made by Huston and supported by Kussrow to approve the Pre Labor Day Start Resolution as presented.

Ayes: All Motion carried

### 2019-2020 Budget Amendment

# Johannesburg Lewiston Area Schools

## 2019-2020 General Fund Budget Amendment

| Revenues  | 2019-2020<br>Approved<br>6.27.19 | 2019-2020<br>Proposed<br>1.20.2020 | Variance         |
|---|----------------------------------|------------------------------------|------------------|
| Local   | \$4,801,775                      | \$4,816,190                        | \$14,415         |
| State   | \$1,925,505                      | \$2,062,542                        | \$137,037        |
| Federal   | \$220,300                        | \$252,210                          | \$31,910         |
| Other   | \$222,400                        | \$231,884                          | \$9,484          |
| <b>TOTAL REVENUE</b>                            | <b>\$7,169,980</b>               | <b>\$7,362,826</b>                 | <b>\$192,846</b> |
| Expenditures                                    | 2019-2020<br>Approved<br>6.27.19 | 2019-2020<br>Proposed<br>1.14.2020 | Variance         |
| <b>Instruction</b>                              |                                  |                                    |                  |
| Basic Programs                                  | \$3,740,551                      | \$3,790,271                        | \$49,720         |
| Added Needs                                     | \$843,862                        | \$817,639                          | -\$26,223        |
| <b>Support Services</b>                         |                                  |                                    |                  |
| Student Services                                | \$226,957                        | \$268,983                          | \$42,026         |
| General Administration                          | \$313,872                        | \$299,860                          | -\$14,012        |
| School Administration                           | \$718,420                        | \$714,905                          | -\$3,515         |
| Business Services                               | \$138,433                        | \$174,955                          | \$36,522         |
| Building & Grounds                              | \$634,439                        | \$633,625                          | -\$814           |
| Technology & Other                              | \$117,676                        | \$108,676                          | -\$9,000         |
| Transportation                                  | \$488,588                        | \$471,592                          | -\$16,996        |
| Athletics                                       | \$174,027                        | \$179,768                          | \$5,741          |
| Community Services                              | \$22,800                         | \$23,171                           | \$371            |
| Land Acquisition                                |                                  | \$32,200                           | \$32,200         |
| <b>TOTAL EXPENDITURES</b>                       | <b>\$7,419,625</b>               | <b>\$7,515,645</b>                 | <b>\$96,020</b>  |
| Budgeted Surplus (deficit)                      | (\$249,645)                      | (\$152,819)                        |                  |
| <b>Beginning Fund Balance</b>                   | <b>\$1,254,618</b>               | <b>\$1,254,618</b>                 |                  |
| <b>Projected Ending Fund Balance</b>            | <b>\$1,004,973</b>               | <b>\$1,101,799</b>                 |                  |
| <b>Ending Fund Balance as % of Expenditures</b> | <b>13.54%</b>                    | <b>14.66%</b>                      |                  |

Motion was made by Kussrow and supported by Huston to approve the 2019-2020 General Fund budget amendment as presented.  
 Ayes: All      Motion carried

### DISCUSSION ITEMS

Superintendent Makowski reminded the Board of the Special Meeting on February 6<sup>th</sup> and noted that ESPA Negotiations are upcoming.

### ADJOURNMENT

Motion was made by Vogt and supported by Owens to adjourn the regular meeting at 6:33 p.m.  
 Ayes: All      Motion carried

\_\_\_\_\_  
 Scott Mathewson, President

\_\_\_\_\_  
 Wendy Huston, Secretary

Submitted by Kristan Lawes for Wendy Huston, Board Secretary

**JOHANNESBURG-LEWISTON AREA SCHOOLS  
SPECIAL MEETING - BOARD OF EDUCATION  
February 6, 2020**

**CALL TO ORDER**

The special meeting of the Johannesburg-Lewiston Board of Education was called to order by President Scott Mathewson at 5:04 p.m. in the Johannesburg High School Conference Room.

**ROLL CALL**

**Present:** Scott Mathewson, Wendy Huston, Ursula Owens, Nancy Kussrow, Frank Claey's, Linc Campbell

**Absent:** Michael Vogt

**Administration:** Superintendent Kathleen Xenakis-Makowski

**PLEDGE OF ALLEGIANCE**

The pledge of allegiance was recited.

**PUBLIC COMMENTS**

None

**RESOLUTION TO CALL BOND ELECTION**

Johannesburg-Lewiston Area Schools, Otsego, Montmorency and Oscoda Counties, Michigan (the "District")

A special meeting of the board of education of the District (the "Board") was held in the High School Conference Room, within the boundaries of the District, on the 6th day of February, 2020, at 5 o'clock in the p.m.

The meeting was called to order by Scott Mathewson, President.

**Present:** Members Mathewson, Owens, Campbell, Claey's, Huston, Kussrow

**Absent:** Members Vogt

The following preamble and resolution were offered by Member Campbell and supported by Member Kussrow:

**WHEREAS:**

1. In the opinion of this Board it is necessary and expedient to ask voters whether to approve a bond project consisting of remodeling, furnishing and refurnishing, and equipping and re-equipping school buildings; erecting and equipping a new storage building; purchasing school buses; acquiring and installing instructional technology in school buildings; preparing, developing, improving, and equipping athletic fields and sites; and erecting, furnishing, and equipping a new performing arts center, fitness center, and fieldhouse addition to the High School.

2. This Board estimates the necessary cost of the project to be Twenty-Two Million Three Hundred Nine Thousand Six Hundred Twenty-Six Dollars (\$22,309,626).

3. It will be necessary for the District to borrow the sum of Twenty-One Million Nine Hundred Thousand Dollars (\$21,900,000) and issue the bonds of the District therefor, the remaining funds to be derived from the investment of the bond proceeds.

4. This Board intends to submit a proposition at a special election to be held on Tuesday, May 5, 2020.

5. On or before 4:00 p.m. on Tuesday, February 11, 2020, the Board shall certify any ballot proposition to be submitted to the voters at such election to the election coordinator or coordinators designated to conduct elections within the District (the "Election Coordinator").

**NOW, THEREFORE, BE IT RESOLVED THAT:**

1. A special election of the school electors of the District be called and held on Tuesday, May 5, 2020.

2. The proposition to be voted on at the special election shall be stated on the ballots in substantially the form as set forth in Exhibit A.


3. The Election Coordinator is requested to:

- a. Utilize Gaylord Herald Times and Montmorency County Tribune, a newspaper published or of general circulation within the District, for publication of notices in accordance with the election law requirements.
  - b. Utilize ballot proposition summary information, as prepared by legal counsel, in the forms of the notices of last day of registration and election in substantially the form as set forth in Exhibit B attached hereto.
  - c. Provide a proof copy of the ballot to the District and its legal counsel in sufficient time to allow the ballot to be proofread prior to printing.
4. This Board estimates the period of usefulness of the improvements for which bonds of the District in the amount of Twenty-One Million Nine Hundred Thousand Dollars (\$21,900,000) are to be issued to be not less than twenty-five (25) years.
5. The Secretary of this Board is hereby authorized and directed to file a copy of this resolution with the Election Coordinator and with any Election Clerk or clerks designated to conduct elections within the District by 4:00 p.m., on Tuesday, February 11, 2020.
6. All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same are hereby rescinded.


Ayes: Members Mathewson, Owens, Campbell, Claeys, Huston, Kussrow

Nays: Members None

Resolution declared adopted.

  
Secretary, Board of Education

The undersigned duly qualified and acting Secretary of the Board of Education of Johannesburg-Lewiston Area Schools, Otsego, Montmorency and Oscoda Counties, Michigan, hereby certifies that the foregoing constitutes a true and complete copy of a resolution adopted by the Board at a special meeting held on February 6, 2020, the original of which is part of the Board's minutes. The undersigned further certifies that notice of the meeting was given to the public pursuant to the provisions of the "Open Meetings Act" (Act 267, Public Acts of Michigan, 1976, as amended).

  
Secretary, Board of Education

MFH/baf

Motion was made by Campbell and supported by Kussrow to approve the Resolution to Call Bond Election as presented.

Ayes: All Motion carried

#### **OTSEGO COUNTY PLAT VACATION**

Motion was made by Huston and supported by Owens to approve the Otsego County Plat Vacation as recommended by Thrun Law Firm.

Ayes: All Motion carried

#### **ADJOURNMENT**

Motion was made by Kussrow and supported by Claeys to adjourn the special meeting at 5:08 p.m.

Ayes: All Motion carried

\_\_\_\_\_  
Scott Mathewson, President

\_\_\_\_\_  
Wendy Huston, Secretary

Submitted by Kristan Lawes for Wendy Huston, Board Secretary