

Will Carleton Academy Board of Directors - Regular Meeting **Minutes**

Date: May 9, 2023
Time: 5:15 pm
Location: Will Carleton Academy, 2001 W. Hallett Rd., Hillsdale, MI 49242

Call to order

I. Church called the meeting to order at 5:17 PM.

Pledge of Allegiance

Roll Call

MEMBERS	PRESENT	ABSENT	MEMBERS	PRESENT	ABSENT
Nicole Williams	X		Shannan Clevenger	X	
Rick Schaerer	X		Rob Thielen	X	
Ian Church	X		Jacob Bruns		X
Erika Gehrke	X				

OTHERS PRESENT	
Colleen Vogt – Will Carleton Academy	Kurt Naber – Choice Schools
Brian Beaudrie – Choice Schools	

A. Consent Agenda:

<i>Item</i>	<i>Purpose</i>	<i>Who</i>	<i>Materials</i>
1. Approval of Agenda for May 9, 2023	Vote	Board	<i>5/9/23 Proposed Agenda</i>
2. Approval of Minutes for April 11, 2023	Vote	Board	<i>4/11/23 Proposed Minutes</i>

It was moved by S. Clevenger and supported by E. Gehrke to approve the items listed on the consent agenda as presented. Aye 6 Nay 0

B. Student Presentations (EMC Program)

C. Vogt introduced several guests. Raymon Brown, Ryan Saunders, Maxwell Thielen, and Bo (Truong) Tran shared their capstone presentations with the board.

C. Public Comment on Agenda Items Only None

D. Management Report

- 1. **Director’s Report** C. Vogt discussed a few items from the school leader report.
C. Vogt discussed the proposed amended calendar for the 22/23 school year with the board.

It was moved by S. Clevenger and supported by R. Thielen to approve the amended 22/23 school year calendar as presented. Aye 6 Nay 0

- 2. **Athletics Report** C. Vogt provided an update.
- 3. **Superintendent’s Report** K. Naber discussed a few items with the board.

i. Special Education Update - Nicole Tuinstra

E. Board Committee Reports

<i>Committee</i>	<i>April Reports</i>
1. Curriculum <i>I Church, J Bruns, E Gehrke, C Vogt</i>	No new reports
2. Discipline <i>S Clevenger, N Williams, C Vogt</i>	No new reports
3. Long Range Planning <i>R Schaerer, R Thielen, B Beaudrie, K Naber, C Vogt</i>	The committee met to review the amended budget for 22/23 and the proposed 23/24 budget
4. School Improvement <i>I Church, R Thielen, C Vogt</i>	No new reports
5. Site <i>L VanCamp, R Schaerer, K Naber, C Vogt</i>	The committee met to discuss summer projects for 2023
6. Policy <i>N Williams, E Gerhke, S Clevenger, K Naber</i>	No new reports

F. Financial Reports:

<i>Item</i>	<i>Purpose</i>	<i>Who</i>	<i>Materials</i>
1. Monthly Financial Report	Vote	B. Beaudrie	April Report

B. Beaudrie discussed a few highlights.

It was moved by S. Clevenger and supported by E. Gehrke to accept the Financial Reports as submitted.
Aye 6 Nay 0

2. HISD Authorizer Audit	Discussion	B. Beaudrie	Audit Report
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B. Beaudrie discussed the report with the board.

3. 2023/2024 Budget	Discussion	B. Beaudrie	Draft Proposed Budget
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B. Beaudrie provided an overview of the proposed budget. There was some discussion.

G. New Business:

<i>New Business Agenda Items</i>	<i>Purpose</i>	<i>Who</i>	<i>Materials</i>
1. HISD Annual Budget 23/24	Discussion/ Vote	Board	Resolution, Budget summary & assumptions

The board discussed the draft budget.

It was moved by N. Williams and supported by S. Clevenger to accept the HISD Annual Budget for FY2023/2024 as submitted. Aye 6 Nay 0

2. Board Meeting Calendar 2023/24	Discussion	Board	Draft Calendar
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K. Naber discussed the draft calendar with the board.

3. Spring 2023 Board Policy Revision	Discussion	Board	Draft Policies
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K. Naber briefly discussed the policy revision with the board. It was recommended that the policy committee meet to review and provide recommendations for the June meeting.

4. Board Nomination Resolution	Discussion/ Vote	Board	Draft Resolution
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It was moved by R. Schaerer and supported by S. Clevenger to approve the nomination resolution as presented. Aye 6 Nay 0

H. Extended Public Comment: None

I. Board Member Comments

MEMBERS	Comments
I. Church	Very impressed with the quality of the staff at WCA. He commented about his experience at a recent board pr Rapids.

J. Closed Session (If Requested) None

K. Confirmation of Next Board Meeting Date:

Regular Meeting, Budget Hearing, Annual Organizational Board Meeting June 13, 2023, 5:15 pm.

L. Adjournment I. Church adjourned the meeting at 7:18 pm.

Respectfully submitted: Nicole Williams Date: 6/22/23

N. Williams - Board Secretary

Individuals wishing to address the Board of Directors under Item "F1:a" and "H" above are requested to sign in with the Recording Secretary prior to the start of the meeting. Individual comments are limited to no more than three (3) minutes each and a total time allowance not to exceed thirty (30) minutes. The Board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner.

Complaints or concerns regarding Board members or school employees associated with the Academy shall first be addressed in writing and delivered to the Board President at least five (5) days prior to the Board meeting or such complaints or concerns shall not be heard by the Board.

This meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy's business and is not to be considered a meeting of the public. There is a time for public comment during the meeting as indicated on the agenda.

Individuals with special need accommodations should contact the Director's office at 517-437-2000 preferably five (5) business days prior to the meeting.

Proposed minutes of this meeting will be available for public inspection at the Office of the Director, Will Carleton Academy located at 2001 West Hallett Road, Hillsdale, MI 49242 eight (8) business days after the meeting.

Approved minutes are available within five (5) business days after the meeting at which they are approved [Open Meetings Act, Public Act 267]