

**Benton Harbor Charter School Academy  
Board of Directors  
455 Riverview Drive, Benton Harbor, MI 49022  
Multipurpose Room**

**Board Regular Meeting  
December 19, 2023  
5:00 PM**

**Vision: Providing the tools to empower each child's continued journey to greatness.**

**Mission: Benton Harbor Charter School Academy is committed to preparing all students for college by providing a challenging instructional program that focuses on both academic and character development.**

**Core Values: Integrity, Excellence, Curiosity, Perseverance, Leadership, and Care**

**APPROVED MEETING MINUTES**

**1. Call to Order**

Glenda Bell called the meeting to order at 5:02 p.m.

**2. Roll Call**

Board Members	Present	Absent
Glenda Bell	X	
Jean Nesbitt	X	
Betty Mason	X	
Terri Mays	X	
Vacant		

**Others Present: Laura Moellering, Choice Superintendent; Susan Wakefield, FSU Representative; Ashley Smith, School Leader, Barbara Turner**

**3. Public Comment (Limited to Agenda Items Only)**

None.

**4. Approval of Agenda**

It was moved by Member Terri Mays and supported by Member Jean Nesbitt to approve the agenda as submitted.

Motion Approved – 4 Ayes, 0 Nays

## **5. Correspondence**

- a. FSU December 2023 Board Communication
- b. 2023 - 2024 Charter Schools Office Competitive Grant Award Notification

Susan Wakefield discussed.

## **6. Approval of the Revised Regular Minutes of November 14, 2023**

It was moved by Member Jean Nesbitt supported by Member Betty Mason to approve the Revised Regular Minutes of November 14, 2023.

Motion Approved – 4 Ayes, 0 Nays

## **7. Treasurer's Report**

- A. Monthly Financial Report and Approval for November 2023 (Discussion and Action)

It was moved by Member Terri Mays supported by Member Jean Nesbitt to accept the November 2023 Financial Report, pending audit.

Motion Approved – 4 Ayes, 0 Nays

## **8. Business Items**

- A. Draft Reauthorization Report and Review RESPONSE - Reauthorization Review - Benton Harbor Charter School Academy (Discussion and Approval)

It was moved by Member Betty Mason and supported by Member Jean Nesbitt to accept the Draft Reauthorization Report and Review RESPONSE.

Motion Approved – 4 Ayes, 0 Nays

- B. NCSI Policies for Board Adoption - Fall 2023 (Discussion and Approval)

It was moved by Member Jean Nesbitt and supported by Member Terri Mays to accept the NCSI Policies for Board Adoption.

Motion Approved – 4 Ayes, 0 Nays

## **9. Business Manager Reports**

- A. Principal's Report

Ashley Smith presented her report.

- B. Superintendent's Report

- a. Partnership Agreement Update / FSU AMP Update

Laura Moellering presented her report.

#### **10. Ferris State University Report**

Susan Wakefield presented - FSU is getting closer to a new director. Wished the Board members a Happy Holiday.

Glenda Bell expressed her gratitude to Choice Schools Associates and FSU and their efforts to support our kids. Also suggested to not have the December meeting next year.

#### **11. Extended Public Comment (Limited to Non-Agenda Items)**

None.

#### **12. Closed Session (If requested by Errol Goldman, Esq.)**

None.

#### **13. Reconfirmation of Next Board Meeting Date: Board Regular Meeting January 16, 2024 at 5:00 PM, Academy Multi-Purpose Room**

Confirmed.

#### **14. Adjournment**

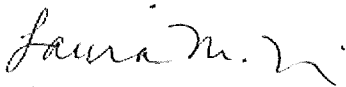
It was moved by Member Jean Nesbitt and supported by Member Terri Mays to adjourn the meeting at 5:46 PM.

4 Ayes, 0 Nays

#### **Certification by Recorder**

**I certify that, to the best of my knowledge, the foregoing proposed minutes of the December 19, 2023 Regular Meeting Minutes are accurate and correct.**

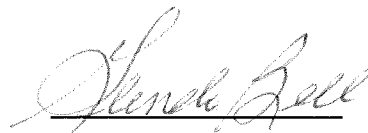
**Recorded By:**



**Its: Recorder**

**Date: December 19, 2023**

**Approved By:**



**Its: Secretary**

**Date: January 16, 2024**

**Individuals wishing to address the Board of Directors under items 3 and 11 above, are requested to sign in with the Recording Secretary prior to the start of the meeting. Individual comments are limited to no more than three (3) minutes each and a total time allowance not to exceed thirty (30) minutes.**

The Board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner.

Complaints or concerns regarding Board members or school employees associated with the Academy shall first be addressed in writing and delivered to the Board President at least five (5) days prior to the Board meeting or such complaints or concerns shall not be heard by the Board.

This meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy's business and is not to be considered a meeting of the public. There is a time for public comment during the meeting as indicated on the agenda.

Individuals with special need accommodations should contact the principal's office at 269-925-3807 preferably four (4) business days prior to the meeting.