

**Benton Harbor Charter School Academy
Board of Directors
455 Riverview Drive, Benton Harbor, MI 49022
Multipurpose Room**

**Board Regular Meeting
February 20, 2024
5:00 PM**

Vision: Providing the tools to empower each child's continued journey to greatness.

Mission: Benton Harbor Charter School Academy is committed to preparing all students for college by providing a challenging instructional program that focuses on both academic and character development.

Core Values: Integrity, Excellence, Curiosity, Perseverance, Leadership, and Care

APPROVED MINUTES

1. Call to Order

Glenda Bell called the meeting to order at 5:05 p.m.

2. Roll Call

Board Members	Present	Absent
Glenda Bell	X	
Jean Nesbitt	X	
Betty Mason		X
Terri Mays	X	
Vacant		

Others Present: Errol Goldman, Esq., Board Legal Counsel and Advisor; Laura Moellering, Choice Superintendent; Robert Holst, Choice Schools – Finance; Sue Wakefield, FSU Representative (virtual attendance); Ashley Smith, School Leader, Earla Reynolds, Renee Harris and Dorris Sanders

3. Public Comment (Limited to Agenda Items Only)

None.

4. Approval of Agenda

It was moved by Member Jean Nesbitt and supported by Member Terri Mays to approve the agenda as submitted.

Motion Approved – 3 Ayes, 0 Nays

5. Correspondence

A. FSU January and February 2024 Board Communications

Sue Wakefield discussed the January and February 2024 Board Communications.

B. Notice to Ms. Reynolds re: appointment

Glenda Bell presented.

C. Notice to Ms. Harris re: appointment

Glenda Bell presented.

D. Notice to Ms. Nesbitt re: reappointment

Glenda Bell presented.

E. Hylant - PSA Policy Review Report

The PSA Policy Review Report was discussed.

F. Glenda Bell reported the receipt of notification from FSU about being reauthorized for 3 years.

6. Approval of Regular Meeting Minutes of December 19, 2023

It was moved by Member Terri Mays supported by Member Jean Nesbitt to approve the Regular Minutes of December 19, 2023.

Motion Approved – 3 Ayes, 0 Nays

7. Treasurer's Report

A. Monthly Financial Reports and Approval for December 2023 and January 2024 (Discussion and Approval)

The December 2023 and January 2024 Financial Reports were discussed.

It was moved by Member Jean Nesbitt supported by Member Terri Mays to accept the December 2023 and January 2024 Financial Report, pending audit.

Motion Approved – 3 Ayes, 0 Nays

B. Amended Budget (Discussion and Approval)

Robert Holst presented the amended budget.

It was moved by Member Terri Mays supported by Member Jean Nesbitt to accept the Amended Budget, as presented.

3 Ayes, 0 Nays – Motion Approved

8. Business Items

A. Benchmark Testing Reporting – MDE Goals Progress (Discussion)

Laura Moellering discussed. Looking for ways to bring along kids with those.

B. Annual Education Report (Discussion)

Laura Moellering discussed the Annual Education Report.

C. Staff Appreciation Plans (Discussion)

Laura Moellering discussed the staff appreciation plans.

D. 2024-2025 School Calendar (Discussion)

Laura Moellering discussed and will survey families and staff on two calendar options for the 2024 - 2025 school year.

E. Nomination of Jean Nesbitt for Reappointment to the Benton Harbor Charter School Academy Board of Directors. (Discussion and Action)

It was moved by Member Glenda Bell supported by Member Terri Mays to accept the Nomination of Jean Nesbitt for Reappointment to the Benton Harbor Charter School Academy Board of Directors.

Motion Approved – 3 Ayes, 0 Nays

F. Panorama Surveys (Discussion)

Laura Moellering presented and discussed the Panorama surveys.

G. Approval of the PGA Contract for 2024 (Discussion and Action)

The PGA Contract for 2024 was discussed.

It was moved by Member Jean Nesbitt supported by Member Terri Mays to approve the PGA Contract for 2024.

Motion Approved – 3 Ayes, 0 Nays

H. Motion to approve field trip to the Potawatomi Zoo in South Bend, IN.

It was moved by Member Jean Nesbitt supported by Member Terri Mays to approve the field trip to the Potawatomi Zoo.

Motion Approved - 3 Ayes, 0 Nays

9. Business Manager Reports

A. Principal's Report

Ashley Smith presented:

- Scholar leaders visit to NYC schools
- Girls basketball team has been growing
- February 28 is Black Excellence Night
- Media class is doing a podcast for Black History Month
- Reported on new pick up and drop off procedure is much improving

B. Choice Schools' Report

Laura Moellering discussed her January and February 2024 Superintendent reports.

a. MDE Partnership Agreement Update

Laura Moellering updated on 21 H spending and RAG spending and the Fall benchmark review expected in October of 2024.

10. Ferris State University Report

Sue Wakefield did not have anything additional to report.

11. Extended Public Comment (Limited to Non-Agenda Items)

None.

12. Closed Session (If requested by Errol Goldman, Esq.)

None.

13. Reconfirmation of Next Board Meeting Date: Board Regular Meeting, March 19, 2024 at 5:00 PM, Academy Multi-Purpose Room

Confirmed.

14. Adjournment

It was moved by Member Jean Nesbitt and supported by Member Terri Mays to adjourn the meeting at 6:37 PM.

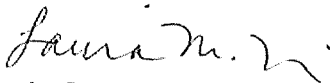
3 Ayes, 0 Nays

Certification by Recorder

I certify that, to the best of my knowledge, the foregoing proposed minutes of the February 20, 2024 Regular Meeting Minutes are accurate and correct.

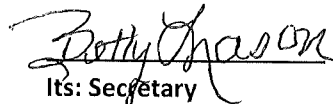
Recorded By:

Approved By:



Its: Recorder

Date: February 20, 2024



Its: Secretary

Date: March 19, 2024

Individuals wishing to address the Board of Directors under items 3 and 11 above, are requested to sign in with the Recording Secretary prior to the start of the meeting. Individual comments are limited to no more than three (3) minutes each and a total time allowance not to exceed thirty (30) minutes. The Board will not verbally respond to public comments but may follow up in the most appropriate and time-effective manner.

Complaints or concerns regarding Board members or school employees associated with the Academy shall first be addressed in writing and delivered to the Board President at least five (5) days prior to the Board meeting or such complaints or concerns shall not be heard by the Board.

This meeting is a meeting of the Board of Directors in public for the purpose of conducting the Academy's business and is not to be considered a meeting of the public. There is a time for public comment during the meeting as indicated on the agenda.

Individuals with special need accommodations should contact the principal's office at 269-925-3807 preferably four (4) business days prior to the meeting.

